

## ANNOUNCEMENT

### CITY & COUNTY OF SAN FRANCISCO SAN FRANCISCO PUBLIC WORKS REQUEST FOR QUALIFICATIONS

#### As-Needed Cost Estimating Services No. 5 (Micro-LBE Set-Aside Program)

San Francisco Public Works (Public Works), a department of the City and County of San Francisco (City), seeks to award up to three (3) master agreements (Contracts) to pre-qualified Micro-LBE Consultants and/or joint venture (JV) firms to provide Cost Estimating Services and related services on an as-needed basis.

IMPORTANT SPECIAL NOTICE: This RFQ is a Micro-LBE Set-Aside and only City & County of San Francisco, Contract Monitoring Division (CMD) certified Micro-LBE contractors in “Construction Management” or “Value/Quality Engineering” certification categories are eligible to submit proposal on this Set-Aside Contract. (Note: If the proposal is from a Joint Venture (JV) partnership, BOTH firms must be micro-LBEs to qualify for this RFQ). The Micro-LBE Prime must perform at least 25% of the contract work to comply. There is no LBE subcontractor participation requirement for this Contract. Good Faith Effort requirements do not apply. All other CMD requirements shall apply.

The selected Consultant, including its team of subconsultants, will support the Building Design and Construction Division of Public Works. The Consultant will provide Cost Estimating Services and other related services as described in Section 2 – Scope of Services. Projects may include various building facilities, such as, library buildings, fire stations, police stations, health service centers, hospital buildings, recreation centers, parks, pump stations, and other City-owned facilities.

The result of this RFQ, through the evaluation and selection process, will be a master agreement with each selected consultant firm or team. Each master agreement will have a five (5) year term with Contract Service Orders (CSO) or tasks issued during the first four years only.

The City intends to award up to three (3) master agreements with a not to exceed value of up to \$500,000 for each master agreement. Public Works reserves the right to change the number of contracts, the contract amount, and have the sole discretion to extend the Contract duration

to be awarded consistent with City contracting requirements. Individual CSO's shall not exceed the threshold amount, currently at \$129,000.

Since this is an "As-Needed" contract, award of a master agreement does not guarantee that the selected firms will perform all or any portion of the services described in this RFQ, nor does it guarantee that the maximum amount will be expended. The maximum contract dollar amount does not represent a guaranteed revenue source for any of the selected firms.

Submittals will be accepted until 2:00 P.M. Pacific Time, June 7, 2021. Consultants shall submit Proposals as specified and required in the RFQ package. Late submittals will not be considered. Additional Information and Digital files of the RFQ Package may be downloaded at no cost through the Supplier Portal. Notices regarding Addenda and other RFQ changes will also be posted in the Supplier Portal.

There is no LBE Subconsulting Participation requirement for this Contract. For any CMD-related questions, please contact Finbarr Jewell at [Finbarr.Jewell@sfdpw.org](mailto:Finbarr.Jewell@sfdpw.org).

Questions regarding the RFQ must be submitted no later than May 19, 2021, 4:00 P.M. by email to the Contract Manager at: [olivia.lee@sfdpw.org](mailto:olivia.lee@sfdpw.org).

There will be no pre-proposal conference for this RFQ.

In accordance with San Francisco Administrative Code Chapter 6, no proposal is accepted and no contract in excess of the threshold amount, currently \$706,000, and as amended from time to time, is awarded by the City and County of San Francisco until such time as (a) the Mayor or the Mayor's designee approves the contract for award and (b) the Director of Public Works then issues an order of award. Pursuant to Charter Section 3.105, all contract awards are subject to certification by the Controller as to the availability of funds.

Consultants with billing classifications subject to prevailing wages on public works projects may not be awarded a contract unless such Consultants are registered with the Department of Industrial Relations (DIR) at the time of award. Please visit the DIR website for more information: <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

This Contract is subject to the requirements of Administrative Code Chapter 12X, which prohibits the City from entering into any Contract with a Consultant that has its United States headquarters in a state with laws that perpetuate discrimination against LGBT populations ("Covered State") or where any or all of the work on the contract will be performed in any of those states. A list of states on the Covered State List can be found at: <http://sfgsa.org/chapter-12x-anti-lgbt-state-ban-list>.