San Francisco Public Works (Public Works), a department of the City and County of San Francisco (City), seeks to award up to three (3) master agreements (Contracts) to pre-qualified Consultant or joint venture (JV) firms to provide Project Controls and Construction Management related services for City projects on an as-needed basis as described in the attached RFQ. Projects may include infrastructure improvements, building and landscape improvements, and other City-owned facilities.

The result of this RFQ, through the evaluation and selection process, will be a master agreement with a not to exceed value up to $1,500,000 with each selected consultant. Each master agreement will have a five (5) year term with Contract Service Orders (CSO) or task orders, to be issued during the first four years only.

This RFQ is issued through the Micro-LBE Set-Aside Program (MLSAP). There is no LBE Subconsulting Participation Requirement for this project. Only City and County of San Francisco, Contract Monitoring Division (CMD)’s certified Micro-LBE Consultants in Construction Management Category are eligible to submit a Proposal for this Set-Aside RFQ. The Micro-LBE Prime Proposer must perform at least 25% of the contract work. For any CMD-related questions, contact Daniel Guarente by email at daniel.guarente@sfgov.org.

A Pre-proposal conference will not be conducted for this project. Questions regarding the RFQ must be submitted no later than August 25, 2021, 4:00 PM, PDT, by email, to the Contract Manager, Olivia Lee at: olivia.lee@sfdpw.org.

Proposers shall log in and upload complete proposals into the SF City Partner Website, https://sfcitypartner.sfgov.org/pages/index.aspx no later than 2:00:00 P.M. Pacific Time on Wednesday, September 15, 2021. Consultants shall submit Proposals as specified and required in the RFQ. Late submittals will not be considered.

Consultants with billing classifications subject to prevailing wages on public works projects may not be awarded a contract unless such Consultants are registered with the Department of
Industrial Relations (DIR) at the time of award. Please visit the DIR website for more information: http://www.dir.ca.gov/Public-Works/PublicWorks.html.

This Contract is subject to the requirements of Administrative Code Chapter 12X, which prohibits the City from entering into any Contract with a Consultant that has its United States headquarters in a state with anti-LGBT and restrictive abortion laws or where any or all of the work on the contract will be performed in any of those states. A list of states on the Covered State List can be found at: https://oag.ca.gov/ab1887.

Digital files of the RFQ, Addenda and other supporting documents may be downloaded at no cost through the SF City Partner Website at https://sfcitypartner.sfgov.org/.