# 911 Call Center Renovation -ESER Bond 2020



Pre-Bid Meeting - June 07, 2022

Sourcing Event ID: 0000006932





to verify attendance for this meeting, please sign-in using this link <a href="https://forms.office.com/g/taFbdkE5vy">https://forms.office.com/g/taFbdkE5vy</a>

www.sfdpw.org

# **Agenda**

- 1. Housekeeping
- 2. Project Description
- 3. Contract Details
- 4. City Programs and Policies
  - Contract Monitoring Division (CMD)
  - Office of Economic Workforce Development (OEWD)
  - Office of Labor Standards Enforcement (OLSE)
    - LCPTracker
    - Citywide Project Labor Agreement (PLA)
- 5. Contractor and Subcontractor Qualifications
- 6. Pre-Construction Submittals
- 7. Site Access, Restrictions, and Other Requirements
- 8. Material Reduction and Recovery Plan
- 9. Bid/ Quote Submission
- 10. Q&A



to verify attendance for this meeting, please sign-in using this link

https://forms.office.com/g/taFbdkE5vy

# Housekeeping

 Please mute your microphone during presentation. There will be an opportunity for questions at the end of the meeting



- To verify attendance, please sign-in using this link during the meeting: https://forms.office.com/g/taFbdkE5vy
- 3. The purpose of this meeting is to introduce the project to all bidders. In case of discrepancies, the official Contract Documents and addenda, if any, govern.
- 4. A site walk will be held today June 7, at 2pm (1011 Turk Street, meet at lobby; mask required)

# **Project Description**

The project is a renovation of the existing 911 Call Center, located on the second floor of 1011 Turk Street. This is a tenant improvement project which involves the demolition, reconfiguration and reconstruction of walls, floor, ceiling, doors, windows, finishes, and electrical, mechanical, plumbing scope of work per the new floor plan. The project will be completed in two separate construction phases; the building will continue to be occupied during construction. The 911 Call Center function will be temporarily relocated to the first floor of the building; the call center operation must remain uninterrupted at all times during construction.







## **Contract Details**

**Sourcing Event ID:** 0000006932

**Title:** 911 CALL CENTER RENVOATION – ESER BOND 2020

Project Site Address: 1011 Turk Street, San Francisco, CA 94102

**Duration:** 300 calendar days for substantial completion; 60 calendar days for final completion.

**Liquidated Damages:** \$2,500 per day

## **Bid/Quotation Submission:**

Bids shall be submitted **online** via ShareFile **until 2:30:00 p.m., PST on June 29, 2022**, after which the bid opening will be conducted live online via Microsoft Teams. Contract Administration will email the Microsoft Teams meeting information to all Plan Holders approximately 24 hours prior to Bid opening.

Refer to Project Manual Section 00 21 13 for specific bid submission instructions.

## **Contract Details**

### **Questions on Bid Documents:**

Send to Lisa Zhuo at <a href="mailto:lisa.zhuo@sfdpw.org">lisa.zhuo@sfdpw.org</a>

Refer to Project Manual Section 00 21 14

### **SECTION 00 21 14**

### QUESTION ON BID DOCUMENTS (QBD) FORM

Potential Bidders must complete this QBD Form and submit to the address below no later than 10 calendar days before the bid opening date.

Project: 911 CALL CENTER RENOVATION

- ESER BOND 2020

Sourcing Event No. 0000006932

To: San Francisco Public Works

49 South Van Ness Avenue, Suite 1000

San Francisco, CA 94103 Attention: Lisa Zhuo Telephone: (415) 519-9491 Email: Lisa.Zhuo@sfdpw.org

City Use C	only
QBD No.	
Received by:	
Date Received:	
Addendum Issued?	Yes No
Date Sent Response:	

Company Name:	Date
Contact Name:	Tel:
Title:	Fax:
Check One Only (Use separate form for e	each specification and drawing question.)
Spec. Section:	Paragraph(s):
Drawing Sheet:	Detail(s):



**Contract Monitoring Division (CMD)** 

Contact: Ivan Oldenkamp

(415)-515-6793

Ivan.oldenkamp@sfgov.org

- 10% Bid Discount for Small-LBE or Micro LBE Bidders
- Refer to Section 00 22 11 for more details.

### There are 2 Requirements for 14B Compliance

- 1. LBE Subcontracting Participation Requirement is 20%
- 2. Good Faith Outreach
  - 80 Points on Form 2B

OR

- Exceed LBE participation req. by 35%
- Bidders receive 15 points for attending the pre-bid conference.



to verify attendance for this meeting, please sign-in using this link

https://forms.office.com/g/taFbdkE5vy

### Office of Economic Workforce Development (OEWD)

**Contact:** Emily Chea

(415)701-4880

Emily.chea@sfgov.org



FOR QUESTIONS, CONTACT CITYBUILD: 415.701.4848 (P) CITYBUILD@SFGOV.ORG WWW.DEWD.ORG

### SAN FRANCISCO LOCAL HIRING POLICY FOR CONSTRUCTION FACT SHEET

#### **OVERVIEW**

- Applies to contracts for public work or improvement projects in excess of \$706,000.
- The mandatory participation level is 30% of all project hours within each trade to be performed by local residents
- At least 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.
- A local resident is defined as an individual who is domiciled within the City and County of San
  Francisco at least 7 days prior to commencing work on the project. An individual may have only one
  domicile, which is their principal residence and where they intend to return when they are absent.

#### **GUIDELINES**

Form 1: Local Hiring Plan: Must be submitted to CityBuild within 15 days from Notice of Award.
 Contractors are required to identify trade(s) and estimated total and local work hours to be utilized on the project.

Pursuant to Chapter 82 of the San Francisco Administrative Code, all local hire forms must be submitted PRIOR to the Awarding Department issuing a Notice to Proceed (NTP).

- City's Electronic Certified Payroll System: All contractors will be required to submit certified payroll
  for all workers through the City's Electronic Certified Payroll System. An account is required to
  access the system.
- Evaluation: Compliance of the Policy requirements will be evaluated on the actual work hours reported through the City's Electronic Certified Payroll System.

### **PENALTIES**

- The ordinance establishes various consequences of non-compliance with the policy, including the authority of assessment of penalties against contractors that do not meet the local hiring requirements
- The penalty for failing to meet the local hiring requirement shall be the amount equal to the
  journeyman or apprentice prevailing wage rate for the primary trade used by the contractor for
  each hour the contractor fell short.
- Contractors may request a conditional waiver from local hiring requirements on a project-specific basis for "specialized trades," by receiving credit for local hiring on non-covered projects, sponsoring new apprentices, or making "direct-entry" hires.



## Office of Labor Standards Enforcement (OLSE)

### Contact

Anna Liu (415)554-5404

anna.liu@sfgov.org

OFFICE OF LABOR STANDARDS ENFORCEMENT



### **Labor Standards Fact Sheet**

Information and requirements for contractors and subcontractors bidding on public works contracts in the City and County of San Francisco:

- Pay workers the correct prevailing wage rates for each craft, classification and type of work performed. SF Administrative Code 6.22(e)(1): CA State Labor Code Section 1773 and 1774
- Submit certified payroll reports and fringe benefit statements into the City's electronic payroll reporting system (LCPtracker). SF Administrative Code 6.22(e)(6); CA State LC Section 1776
- Maintain Office of Labor Standards Enforcement (OLSE) daily sign in sheets documenting all hours worked and the classifications of work performed. SF Administrative Code 6:22(e)(TKC)
- Display OLSE provided posters at the jobsite, informing workers of Prevailing Wage requirements. SF Administrative Code 6.22(e)(7)(D)
- Furnish employees with itemized pay stubs and retain payroll records. CA State Labor Code Section 226
- Employ apprentices registered in a state-approved apprenticeship program and make apprenticeship training contributions. CA State Labor Code Section 1777.5
- Register with the California Department of Industrial Relations (DIR). CA State Labor Code Section 1725.5
- Comply with local labor laws including the Minimum Compensation Ordinance, Health
  Care Accountability Ordinance, Health Care Security Ordinance, Fair Chance Ordinance
  and miscellaneous Prevailing Wage Ordinances where applicable. sF Administrative Code Ch.
  14, 12P, 120, 12T and 21C
- All work is subject to compliance monitoring and enforcement by the San Francisco Office of Labor Standards Enforcement (OLSE). SFAdministrative Code 6.24 and 6.22(e)(7)(A)
- OLSE Compliance Officers have the right to engage in random inspections of job sites
  and to have access to the employees of the contractor, employee time sheets, inspection
  logs, payroll records and employee paychecks. sr Administrative Code 6.27(e)(7(8))
- Failure to comply with prevailing wage requirements shall result in a forfeiture of back
  wages due plus penalties of not less than \$50 per day per worker, and may result in
  disqualification as a contractor or subcontractor on any public work or improvement for
  the City and County of San Francisco for a period of up to five years. sF Administrative Code
  822 (e)88/IXI-CA State Labor Code Section 1773

City Hall, Room 430 1 Dr. Carlton B. Goodlett Place Tel. (415) 554-6573 Fax (415) 554-6291 San Francisco CA 94102-4685 Revised 4/20

### Labor Standards Resources

The current prevailing wage rates are available on the Internet, from OLSE or the Awarding Department. For specific information about prevailing wage requirements you can visit the websites listed below:

OLSE Website	https://isfgov.org/olse/prevailing-wage  Prevailing Wage News Public Works Requirements Public Works Tools and Resources for Contractors Links to Statutory Authority Regarding Prevailing Wage FSF Administrative Code, Ch. 6.22 FSF Administrative Code, Ch. 21C CA Labor Code sections pertaining to Public Works Link to LCPtracker
DIR Prevailing Wage Rates (including Scope of Work, Travel, and Holiday Provisions)	http://www.dir.ca.gov/OPRL/PWD/
DIR Public Works Contractor Registration	https://www.dir.ca.gov/Public-Works/Contractor-Registration.html
DIR Public Works Manual	http://www.dir.ca.gov/dlse/PWManualCombined.pdf
Apprentice Wage Rates	https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp
Apprenticeship Programs, Requirements & Forms	http://www.dir.ca.gov/DAS/PublicWorksForms.htm
Contractors State License Status	https://www.cslb.ca.gov/OnlineServices/CheckLicensell/checklicense.asp
Information on laws for non- trade employees performing work on City Contracts	www.sfgov.org/olse  Minimum Compensation Ordinance (MCO)  Health Care Accountability Ordnance (HCAO)  Health Care Security Ordinance (HCSO)  Paid Sick Leave Ordinance (PSLO)  Paid Parental Leave Ordinance (PPLO)  Fair Chance Ordinance (FCO)

For more information, call OLSE at (415) 554-6573 or email prevailingwage@sfgov.org



911 Call Center Renovation – ESER Bond 2020

### Office of Labor Standards Enforcement (OLSE)

CITY AND COUNTY OF SAN FRANCISCO

OFFICE OF LABOR STANDARDS ENFORCEMENT

GENERAL SERVICES AGENCY

Contact

Anna Liu (415)554-5404

(415)554-5404 anna.liu@sfgov.org

2022 OLSE/LCPtracker Training Schedule

No fees or registration required

LONDON N BREED MAYOR

**Payroll Reporting Training** 

Includes an overview of prevailing wage and Citywide PLA

(2<sup>nd</sup> Tuesday of the Month)

Tuesday, January 11, 2022*	Tuesday, July 12, 2022*
Tuesday, February 8, 2022*	Tuesday, August 9, 2022*
Tuesday, March 8, 2022*	Tuesday, September 13, 2022*
Tuesday, April 12, 2022*	Tuesday, October 11, 2022*
Tuesday, May 10, 2022*	Tuesday, November 8, 2022*
Tuesday, June 14, 2022*	No Training in December 2022

\*Live webinars will be conducted on Microsoft Teams. Please visit OLSE's website for up-to-date information. https://sfgov.org/olse/trainings

#### Time

For City Staff - upon request - please email prevailingwage@sfgov.org 10:30 am - 12:00 pm - City Contractor & Subcontractors

#### Webinar

Available 24/7 & covers the basics of submitting certified payrolls. https://sfgov.org/olse/trainings

For certified payroll reporting training questions, please contact Jimmy Hewitt: (415) 554-6211, james,hewitt@sfgoy.org



CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED, MAYOR

GENERAL SERVICES AGENCY
OFFICE OF LABOR STANDARDS ENFORCEMENT
PATRICK MULLICAN DIRECTOR



## Citywide Project Labor Agreement (PLA) (SF Public Works and SF Recreation and Parks Only)

<u>Background</u>: On February 18, 2019, the San Francisco Board of Supervisors passed the Citywide Project Labor Agreement Ordinance (<u>Section 6.27 of the SF Administrative Code</u>). This Ordinance directed the City to negotiate a Project Labor Agreement (PLA) with the San Francisco Building Construction Trades Council.

Effective Date: July 14, 2020

#### COVERED PROJECTS

- (1) Funded wholly or in part by a general obligation bond or a revenue bond with an estimated project value which exceeds the following threshold amounts:
  - o \$5 Million from 7/14/2020 7/13/2021
  - o \$3 Million from 7/14/2021 7/13/2022
  - o \$1 Million from 7/14/2022 7/13/2040
- (2) Funded by a source other than a general obligation bond or a revenue bond with an estimated project value which exceeds \$10 million

#### COVERED CONTRACTORS are required to:

- 1. Utilize trade appropriate union hiring halls to hire workers
- Pay fringe benefit contributions on behalf of workers directly to appropriate Union Trust Fund programs
- Complete and sign a Letter of Assent, Craft Assignment Form or Statement of Exemptions (for LBE)
- 4. Attend a mandatory pre-job conference

### CERTIFIED LOCAL BUSINESS ENTERPRISE (LBE) EXEMPTION:

- 1. Exempt until payments of \$5 million are issued on covered projects
- The LBE contractor has 30 days to sign a Letter of Assent and must comply with the PLA across all current, ongoing, and subsequent covered projects when the LBE reaches \$5M threshold on covered projects
- LBEs wishing to be exempt from the terms and conditions of the PLA must complete and sign a Statement of Exemption form prior to project participation and payroll reporting.

#### FOR MORE INFORMATION

Visit OLSE website at: https://sfgov.org/olse/citywide-project-labor-agreement

PLA Hotline: (415) 554-6573

Email: prevailingwage@sfgov.org

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### Office of Labor Standards Enforcement (OLSE)

## Contact Anna Liu

(415)554-5404

anna.liu@sfgov.org

## San Francisco Labor Laws for City Contractors Effective July 1, 2021

## Minimum Compensation Ordinance (MCO) – 12P Wages and Paid Time Off (PTO)

For a company that has 5 employees or greater, anywhere in the world. Includes subcontractors.

Any employee who works on a City contract for services:

- For-profit rate is \$18.55/hour as of 7/1/21
- Non-profit rate is \$17.34/hour as of 7/1/21
- Public Entities rate is \$18.00/hour as of 7/1/21
- 0.04615 hours of Paid Time Off (PTO) per hour worked (can be used as vacation or sick leave, and is vested and cashed out at termination)
- 0.03846 hours of Unpaid Time Off per hour worked allowed without consequence
- Employee must sign a "Know Your Rights" form
- Posting Requirement

### Health Care Accountability Ordinance (HCAO) - 12Q

For a company that has > 20 workers (for profit)/ > 50 workers (nonprofit), anywhere in the world – Includes subcontractors

Any employee who works at least 20 hours a week on a City contract for services:

- Eithe
- A) Offer a compliant health plan with no premium charge to the employee. See Minimum Standards OR
- B) Pay \$5.85 per hour to SF General Hospital (not Healthy San Francisco and not a benefit to employees)
  OR
- C) Pay \$5.85 per hour to covered employee. N/A to SFO and San Bruno Jail locations. Employee must live outside of SF and work on a City contract outside of SF. See HCAO for more details.
- Employee must sign a "Know Your Rights" form
- Posting Requirement

#### Vide

https://youtu.be/Jgy5OpPzQqM

\*\* Rate changes every July 1

#### Health Care Security Ordinance (HCSO)

Any employee who works an average of 8 hours a week in the City of San Francisco (whether or not on a City contract) and is not covered by the HCAO:

- Spend \$2.12 or \$3.18 (depending on your size) per hour on their health care (e.g. health insurance, or a contribution to Healthy San Francisco)
- Employee can only waive their rights:
  - o By signing an official HCSO voluntary waiver, and
  - o If they show they have insurance through another employer
- Posting Requirement

### Fair Chance Ordinance (FCO) - 12T

#### **Hiring Proces**

- You may not ask about criminal background in a job application or at the start of the hiring process
- Job announcements must include language specified by the law
- You may inquire into criminal background after an interview or once a conditional offer has been made
- If you intend to consider criminal background in your hiring decision, you must give the applicant the
  opportunity to provide evidence of rehabilitation or mitigating circumstances
- Posting Requirement

Office of Labor Standards and Enforcement (OLSE)
City Hall Room, 430
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
(415) 554-7903

mco@sfgov.org hcao@sfgov.org

For more information, or to sign up for email updates on the MCO and HCAO, visit our website: sfgov.org/OLSE



911 Call Center Renovation – ESER Bond 2020

## **Contractor and Subcontractor Qualifications**

Spec. § 00 21 13

Bidder shall submit with its Bid:

- (i) a completed Bidder's Qualifications form (§ 00 45 13)
- (ii) a completed and executed Release and Waiver Agreement (§ 00 45 16)

### Bidder's Qualification Statement

- Submit sufficient information on the Bidder's Qualifications form (Section 00 45 13), and additional sheets as necessary, to demonstrate to the satisfaction of the City that the Prime Contractor has successfully completed a minimum of three (3) building construction or tenant improvement projects that include similar scope and complexity during the last ten (10) years with a minimum contract value of \$4,000.000 each.
  - a. At least one (1) of these projects shall have a minimum of five (5) subcontracted trades.
- 1. Project Manager: The "Project Manager" is the individual responsible for managing the overall contract for the work to be performed. The Project Manager shall demonstrate a minimum of twenty (20) years of experience managing projects including experience working on projects in facilities that operates 24 hours a day 7 days a week providing emergency services such a 911 call center, police station, hospital, etc. The Project Manager shall also demonstrate having successfully complete at least two (2) projects of similar scope and complexity in the last five (5) years.
  - a. At least one (1) of these projects shall have a minimum contract value of \$4,000,000 with a minimum of five (5) subcontracted trades.
  - At least one (1) of these project shall involve construction on public property owned by a local city, county or state.
  - c. Management experience shall include but not limited to managing project schedule, budget and subcontractors.



## **Contractor and Subcontractor Qualifications**

Spec. § 00 21 13

- 2. Superintendent: The "Superintendent" is the individual responsible for supervising the construction work to be performed. The Project Superintendent shall demonstrate a minimum of twenty (20) years of experience managing projects including experience working on projects in facilities that operates 24 hours a day 7 days a week providing emergency services such a 911 call center, police station, hospital, etc. The Superintendent shall also demonstrate having successfully complete at least two (2) projects of similar scope and complexity in the last five (5) years.
  - a. At least one (1) of these projects shall have a minimum contract value of \$4,000,000 with a minimum of five (5) subcontracted trades.
  - At least one (1) of these project shall involve construction on public property owned by a local city, county or state.
- HVAC Subcontractor: The HVAC subcontractor is responsible for furnishing and installing the HVAC system and shall possess a C-20 Warm-Air Heating, Ventilation and Air-Conditioning Contractor license. The HVAC subcontractor shall demonstrate meeting the licensing requirements and a minimum of fifteen (15) years of experience performing HVAC work.
- 4. Electrical Subcontractor: The electrical subcontractor is responsible for peforming the electrical work and shall possess a C-10 Electrical Contractor license. The electrical subcontractor shall demonstrate meeting the licensing requirements and have successfully completed a minimum of three (3) projects of similar scope and complexity in the last ten (10) years.

## **Pre-Construction Submittals**

Spec. § 01 33 00

## Within 14 calendar days of the Notice to Proceed:

- Construction Schedule
- Submittal Schedule
- Submittal Registry
- Schedule of Values
- Contractor Staging and Access Plan
- All submittals pertaining to Construction Phase 1

## Within 30 calendar days of the Notice to Proceed:

- All submittals pertaining to Construction Phase 2
- Fire Alarm Permit Application
- Fire Sprinkler Permit Application



# Site Access, Work Restrictions, and Other Requirements

Spec. § 01 50 00

Work Hours: 7:00am to 5:00pm, except City Holidays

### **Check-in Process:**

- All contractors must check-in with Sheriffs in the main lobby upon arrival
- Leave ID with Sheriffs; pick up Contractor badge
- Sign-out with Sheriffs in the main lobby at end of day
- Return Contractor badge to Sheriffs; pick up ID

## **Noise Control and Mitigation:**

Contractor shall take extra precaution to minimize disruption to 911 Call Center operations, this includes utilizing tools and equipment that do not generate excessive noise. Construction activities that are expected to cause disruption to the call center operation will need to be coordinated with the City Representative in advance; certain activities may be restricted during peak hours and thus required to be performed outside of the regular work hours.

# **Site Access, Work Restrictions, and Other Requirements**

Spec. § 01 50 00

### **Elevator Use:**

Only 1 elevator on premise, elevator is for personnel use only

## **Contractor Access & Staging:**

- Contractor enters from vehicle gate on Turk Street
- Small area at back of building is available to Contractor as staging area
- Construction materials, heavy tools, and equipment must be transferred to the project area via the back balcony located on the 2<sup>nd</sup> floor.

### **Parking**

There is no parking for Contractors on the premise, Contractor must secure their own parking spaces outside of the facility. Loading and unloading in front of the building is allowed with advance coordination with the City.

### **Restricted Areas:**

Contractors will need to be escorted during construction to areas that are restricted.



# Site Access, Work Restrictions, and Other Requirements

Spec. § 01 50 00

## **Fragrance-Free Workspace:**

Strong and offensive scents in the workspace will not be tolerated.

- Use only non-scented body products
- Use cleaning products, disinfectants..etc. that contain the "least toxic" chemical makeup
- Refrain from using any products in work areas that give off any scent.

## **Contractor Vaccination Policy:**

Contractors must ensure that all covered employees are fully vaccinated (Section 01 35 47)

# **Material Reduction and Recovery Plan**

Spec. § 01 74 50

Contractor shall submit MRRP, monthly summaries, supporting documentation and final report in electronic format (Green Halo Systems Platform): <a href="http://sfgov.wastetracking.com/">http://sfgov.wastetracking.com/</a>

Green Halo Tracking Number:

GH138-590-7453



# **Bid/ Quotation Submission**

Spec. § 00 40 13

Each Bidder shall submit with its Bid the following forms, properly completed and executed:

Executed Bid Form (Section 00 41 00), with contractor's license number and expiration date.
Bid security equal to 10% of the Bid (Section 00 43 13).
Acknowledgment of Receipt of Addenda (Section 00 43 20).
Proposed Subcontractors Form (Section 00 43 36).
Proposed Subcontractors Form for Alternate Bid Items (Section 00 43 37)
Bidder's Qualifications (Section 00 45 13)
Bidder's Safety Record (Section 00 45 14)
Release and Waiver Agreement (Section 00 45 16).
Highest Prevailing Wage Rate Certification (Section 00 45 60).
Certificate of Bidder Regarding Apprenticeship Training Program (Section 00 45 65).
Certificate of Bidder Regarding Nondiscrimination in Contracts and Benefits (Section 00 45 70).
Certificate of Bidder Regarding Contracting in States that Allow Discrimination (Section 00 45 78)
Non-collusion Affidavit (Section 00 45 80).
Certification of Bidder Regarding Debarment and Suspension (Section 00 45 82).
FORM 2B: "Good Faith Outreach" Requirement Form, and supporting documentation for
Items 2 and 4 of the Form

## **Bid/ Quote Submission**

Spec. § 00 21 13 Appendix A

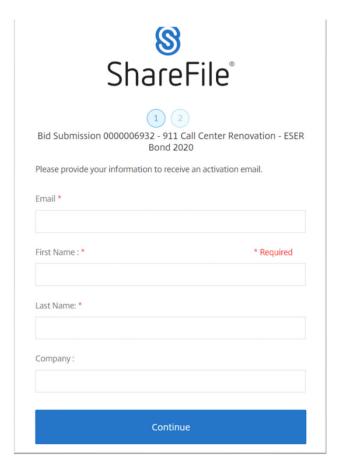
Responses to the RFQ for the project shall be submitted online via ShareFile at the following URL:

https://sanfranciscopublicworks.sharefile.com/i/i093793dec7d43cb8

Submit as a single file in PDF format containing all pages of the Bid by June 29, 2022 until 2:30PM, PST (please leave sufficient time for the document to upload)

Late submission will not be considered

Any questions please email: <a href="mailto:contractadmin.staff@sfdpw.org">contractadmin.staff@sfdpw.org</a>



# Q&A

A site walk will be held **today, June 7, 2022 at 2:00pm** (1011 Turk Street, meet at lobby; mask required)

For questions, please use Questions on Bid Documents (QBD) Form – Spec. § 00 21 14 Send questions to: Lisa Zhuo, lisa.zhuo@sfdpw.org

Quote Submission Date: June 29, 2022 until 2:30PM, PST – electronic submission ONLY to verify attendance for this meeting, please sign-in using this link <a href="https://forms.office.com/g/taFbdkE5vy">https://forms.office.com/g/taFbdkE5vy</a>

