

The Local Hiring Policy, legislated by Chapter 82 of the San Francisco Administrative Code, applies to contracts issued by the City with prime contractors for public works or improvements estimated to cost in excess of \$706,000. As required by the Local Hiring Policy:

- The mandatory participation level shall be 30% of all project work hours within each trade performed by local residents
- 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.

Pipeline and Retention Compliance. Contractors and Subcontractors may use one or more of the pipeline and retention compliance mechanisms below to receive a conditional waiver from the Local Hiring Requirements on a project-specific basis.

For assistance or questions, contact OEWD at local.hire.ordinance@sfgov.org

SECTION 1: CONTRACTOR INFORMATION		
Contractor:	Project Name:	Contract #:

SECTION 2: CONDITIONAL WAIVERS REQUEST															
<p>As indicated on our Local Hiring Plan, we do not anticipate meeting the requirements of the Local Hiring Policy and will be requesting a conditional waiver through use of one of the following mechanisms:</p>															
<p><input type="checkbox"/> Specialized Trade(s): Utilizing "Specialized Trades" as designated by OEWD and listed on OEWD's website or project-specific specialized trades approved by OEWD during the bid period (<i>select all specialized trades below</i>).</p>															
<input type="checkbox"/> Barge/Dredge/Crane Operator	<input type="checkbox"/> Helicopter Pilot	<input type="checkbox"/> Millwright													
<input type="checkbox"/> Driver/Teamster	<input type="checkbox"/> Ironworker Connector	<input type="checkbox"/> Stainless Steel Welder													
<input type="checkbox"/> Electrical Utility Lineman	<input type="checkbox"/> Marine Pile Driver	<input type="checkbox"/> Tunnel Worker													
<p><input type="checkbox"/> Specialized Trade - 5% Threshold Exemption: Total trade craft hours performed on the project as a whole by all contractors utilizing the trade is less than 5% of the total work hours performed on the project. This waiver will be voided if the total trade hours exceeds 5% of the total work hours at project completion. Trade(s): _____</p>															
<p><input type="checkbox"/> Sponsorship of Apprentices or Hiring Direct Entry Apprentices: Work with OEWD to sponsor an OEWD-specified number of new apprentices in the noncompliant trades into a California Department of Industrial Relations' Division of Apprenticeship Standards apprenticeship program, or to hire an OEWD-specified number of apprentices who have been enrolled in such apprenticeship programs through direct entry agreements.</p>															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Deficient Trade</th> <th style="width: 35%;">Contractor</th> <th style="width: 20%;">Union? (Yes / No)</th> <th style="width: 20%;">Local Union #</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td><input type="checkbox"/> YES <input type="checkbox"/> NO</td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td><input type="checkbox"/> YES <input type="checkbox"/> NO</td> <td> </td> </tr> </tbody> </table>				Deficient Trade	Contractor	Union? (Yes / No)	Local Union #			<input type="checkbox"/> YES <input type="checkbox"/> NO				<input type="checkbox"/> YES <input type="checkbox"/> NO	
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		<input type="checkbox"/> YES <input type="checkbox"/> NO													
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<p><input type="checkbox"/> Off-site Credit: Credit for hiring targeted workers on non-covered projects.</p>															
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SECTION 3: CONTRACTOR SIGNATURE				
<p>By signing below, I acknowledge that I am an authorized representative for the contractor awarded this project. I also acknowledge that this project is subject to the mandatory Local Hiring Policy. I understand that the above request for conditional waiver must be approved by OEWD and that our organization will work collaboratively with OEWD to determine the appropriate corrective actions to address deficiencies accrued on this project.</p>				
_____	_____	_____	_____	_____
Name of Authorized Representative	Signature	Date	Phone	Email

OEWD Office Use Only	CONDITIONAL WAIVER(S) APPROVED: <input type="checkbox"/> YES <input type="checkbox"/> NO
Notes:	