

San Francisco City Hall Elevator Modernization



**Pre-Bid Meeting
July 19, 2022**

Sourcing Event ID:
0000006607



to verify attendance for this meeting, please sign-in using this link

<https://forms.office.com/g/D5NujyJD9f>

www.sfdpw.org

Agenda

1. Housekeeping
2. Project Description
3. Contract Details
4. City Requirements
 - Contract Monitoring Division (CMD)
 - Office of Economic Workforce Development (OEWD)
 - Office of Labor Standards Enforcement (OLSE)
 - LCPTracker
5. Contractor and Subcontractor Qualifications
6. Equipment Suppliers List
7. Bid Items
8. Site Access and Work Restrictions
9. Pre-Construction Submittals
10. Material Reduction and Recovery Plan
11. Bid/ Quotation Submission
12. Q&A




to verify attendance for this meeting, please
sign-in using this link

<https://forms.office.com/g/D5NujyJD9f>



San Francisco City Hall
Elevator Modernization

Housekeeping

1. Please mute your microphone during presentation. There will be an opportunity for questions at the end of the meeting
-  2. To verify attendance, please sign-in using this link during the meeting:
<https://forms.office.com/g/D5NujyJD9f>
3. The purpose of this meeting is to introduce the project to all bidders. In case of discrepancies, the official Contract Documents and addenda, if any, govern.
4. Two site walks will be held; bidders are only required to attend one site walk.
 - a) July 19 at 2pm
 - b) July 21 at 10am

Location: 1 Dr. Carlton B. Goodlett Place, Rm 008



Project Description

The work to be done under this contract consists of elevator modernization work located in San Francisco City Hall.



Contract Details

Sourcing Event ID: 0000006607

Title: San Francisco City Hall Elevator Modernization

Project Site Address: 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

Duration: 550 calendar days for substantial completion; 60 calendar days for final completion.

Liquidated Damages: \$2,000 per day

Bid/Quotation Submission:

Bids shall be submitted **online** via ShareFile **until 2:30:00 p.m., PST on August 17, 2022**, after which the bid opening will be conducted live online via Microsoft Teams. Contract Administration will email the Microsoft Teams meeting information to all Plan Holders approximately 24 hours prior to Bid opening.

Refer to Project Manual Section 00 21 13 for specific bid submission instructions.



Contract Details

Questions on Bid Documents:

Send to Lisa Zhuo at lisa.zhuo@sfdpw.org

Refer to Project Manual Section 00 21 14

SECTION 00 21 14

QUESTION ON BID DOCUMENTS (QBD) FORM

Potential Bidders must complete this QBD Form and submit to the address below no later than 10 calendar days before the bid opening date.

Project: SAN FRANCISCO CITY HALL ELEVATOR
MODERNIZATION

Sourcing Event No. 0000006607

To: San Francisco Public Works
49 South Van Ness
San Francisco, CA 94103
Phone: 628-271-2777
Attention: Lisa Zhuo
Email: lisa.zhuo@sfdpw.org

City Use Only	
QBD No. _____	
Received by: _____	
Date Received: _____	
Addendum Issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Sent Response: _____	

BIDDER'S QUESTION

Company Name: _____ Date: _____
Contact Name: _____ Tel: _____
Title: _____ Fax: _____

Check One Only (Use separate form for each specification and drawing question.)

☐ Spec. Section: _____ Paragraph(s): _____
☐ Drawing Sheet: _____ Detail(s): _____

Question: _____



San Francisco City Hall
Elevator Modernization

City Requirements

Contract Monitoring Division (CMD)

Contact: Regina Chan
(415)-581-2324
regina.chan@sfgov.org

- 10% Bid Discount for Small-LBE or Micro LBE Bidders
- Refer to Section 00 22 11 for more details

There are **NO** Requirements for LBE Subcontracting Participation Requirement and Good Faith Efforts

- Other CMD requirements shall apply



City Requirements

Office of Economic Workforce Development (OEWD)

Contact: Emily Chea

(415)701-4880

Emily.chea@sfgov.org



San Francisco City Hall
Elevator Modernization



CityBuild

Office of Economic and Workforce Development

FOR QUESTIONS, CONTACT CITYBUILD:
415.701.4848 (P)
CITYBUILD@SFGOV.ORG
WWW.OEWD.ORG

SAN FRANCISCO LOCAL HIRING POLICY FOR CONSTRUCTION FACT SHEET

OVERVIEW

- Applies to contracts for public work or improvement projects in excess of \$706,000.
- The mandatory participation level is 30% of all project hours within each trade to be performed by local residents.
- At least 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.
- A local resident is defined as an individual who is domiciled within the City and County of San Francisco at least 7 days prior to commencing work on the project. An individual may have only one domicile, which is their principal residence and where they intend to return when they are absent.

GUIDELINES

- **Form 1: Local Hiring Plan:** Must be submitted to CityBuild within 15 days from Notice of Award. Contractors are required to identify trade(s) and estimated total and local work hours to be utilized on the project.

Pursuant to Chapter 82 of the San Francisco Administrative Code, all local hire forms must be submitted PRIOR to the Awarding Department issuing a Notice to Proceed (NTP).

- **City's Electronic Certified Payroll System:** All contractors will be required to submit certified payroll for all workers through the City's Electronic Certified Payroll System. An account is required to access the system.
- **Evaluation:** Compliance of the Policy requirements will be evaluated on the actual work hours reported through the City's Electronic Certified Payroll System.

PENALTIES

- The ordinance establishes various consequences of non-compliance with the policy, including the authority of assessment of penalties against contractors that do not meet the local hiring requirements.
- The penalty for failing to meet the local hiring requirement shall be the amount equal to the journeyman or apprentice prevailing wage rate for the primary trade used by the contractor for each hour the contractor fell short.
- Contractors may request a conditional waiver from local hiring requirements on a project-specific basis for "specialized trades," by receiving credit for local hiring on non-covered projects, sponsoring new apprentices, or making "direct-entry" hires.

Effective January 2020

City Requirements

Office of Labor Standards Enforcement (OLSE)

Contact

Anna Liu

(415)554-5404

anna.liu@sfgov.org

OFFICE OF LABOR STANDARDS ENFORCEMENT
PATRICK MULLIGAN, DIRECTOR



Labor Standards Fact Sheet

Information and requirements for contractors and subcontractors bidding on public works contracts in the City and County of San Francisco:

- Pay workers the correct prevailing wage rates for each craft, classification and type of work performed. *SF Administrative Code 6.22(e)(1); CA State Labor Code Section 1773 and 1774*
 - Submit certified payroll reports and fringe benefit statements into the City's electronic payroll reporting system (LCPTracker). *SF Administrative Code 6.22(e)(6); CA State LC Section 1776*
 - Maintain Office of Labor Standards Enforcement (OLSE) daily sign in sheets documenting all hours worked and the classifications of work performed. *SF Administrative Code 6.22(e)(7)(C)*
 - Display OLSE provided posters at the jobsite, informing workers of Prevailing Wage requirements. *SF Administrative Code 6.22(e)(7)(D)*
 - Furnish employees with itemized pay stubs and retain payroll records. *CA State Labor Code Section 226*
 - Employ apprentices registered in a state-approved apprenticeship program and make apprenticeship training contributions. *CA State Labor Code Section 1777.5*
 - Register with the California Department of Industrial Relations (DIR). *CA State Labor Code Section 1725.5*
 - Comply with local labor laws including the *Minimum Compensation Ordinance, Health Care Accountability Ordinance, Health Care Security Ordinance, Fair Chance Ordinance and miscellaneous Prevailing Wage Ordinances* where applicable. *SF Administrative Code Ch. 14, 12P, 12Q, 12T and 21C*
- All work is subject to compliance monitoring and enforcement by the San Francisco Office of Labor Standards Enforcement (OLSE). *SF Administrative Code 6.24 and 6.22(e)(7)(A)*
 - OLSE Compliance Officers have the right to engage in random inspections of job sites and to have access to the employees of the contractor, employee time sheets, inspection logs, payroll records and employee paychecks. *SF Administrative Code 6.22(e)(7)(B)*
 - Failure to comply with prevailing wage requirements shall result in a forfeiture of back wages due plus penalties of not less than \$50 per day per worker, and may result in disqualification as a contractor or subcontractor on any public work or improvement for the City and County of San Francisco for a period of up to five years. *SF Administrative Code 6.22(e)(8)(A); CA State Labor Code Section 1775*

City Hall, Room 430 1 Dr. Carlton B. Goodlett Place Tel. (415) 554-6573 Fax (415) 554-6291 San Francisco CA 94102-4685
Revised 4/20

Labor Standards Resources

The current prevailing wage rates are available on the Internet, from OLSE or the Awarding Department. For specific information about prevailing wage requirements you can visit the websites listed below:

OLSE Website	https://sfgov.org/olse/prevailing-wage <ul style="list-style-type: none">• Prevailing Wage News• Public Works Requirements• Public Works Tools and Resources for Contractors• Links to Statutory Authority Regarding Prevailing Wage<ul style="list-style-type: none">➢ SF Administrative Code, Ch. 6.22➢ SF Administrative Code, Ch. 21C➢ CA Labor Code sections pertaining to Public Works• Link to LCPTracker
DIR Prevailing Wage Rates (including Scope of Work, Travel, and Holiday Provisions)	http://www.dir.ca.gov/OPRL/PWD/
DIR Public Works Contractor Registration	https://www.dir.ca.gov/Public-Works/Contractor-Registration.html
DIR Public Works Manual	http://www.dir.ca.gov/dlse/PWManualCombined.pdf
Apprentice Wage Rates	https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp
Apprenticeship Programs, Requirements & Forms	http://www.dir.ca.gov/DAS/PublicWorksForms.htm
Contractors State License Status	https://www.cslb.ca.gov/OnlineServices/CheckLicense/checklicense.aspx
Information on laws for non - trade employees performing work on City Contracts	www.sfgov.org/olse <ul style="list-style-type: none">• Minimum Compensation Ordinance (MCO)• Health Care Accountability Ordinance (HCAO)• Health Care Security Ordinance (HCSO)• Paid Sick Leave Ordinance (PSLO)• Paid Parental Leave Ordinance (PPLO)• Fair Chance Ordinance (FCO)

For more information, call OLSE at (415) 554-6573 or email prevailingwage@sfgov.org



San Francisco City Hall
Elevator Modernization

City Requirements

Office of Labor Standards Enforcement (OLSE)

Contact

Anna Liu

(415)554-5404

anna.liu@sfgov.org

CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED, MAYOR

GENERAL SERVICES AGENCY
OFFICE OF LABOR STANDARDS ENFORCEMENT
PATRICK MULLIGAN, DIRECTOR



2022 OLSE/LCPtracker Training Schedule

No fees or registration required

Payroll Reporting Training

*Includes an overview of prevailing wage and Citywide PLA
(2nd Tuesday of the Month)*

Tuesday, January 11, 2022*	Tuesday, July 12, 2022*
Tuesday, February 8, 2022*	Tuesday, August 9, 2022*
Tuesday, March 8, 2022*	Tuesday, September 13, 2022*
Tuesday, April 12, 2022*	Tuesday, October 11, 2022*
Tuesday, May 10, 2022*	Tuesday, November 8, 2022*
Tuesday, June 14, 2022*	No Training in December 2022

*Live webinars will be conducted on Microsoft Teams. Please visit OLSE's website for up-to-date information.

<https://sfgov.org/olse/trainings>

Time:

For City Staff - upon request - please email prevailingwage@sfgov.org
10:30 am - 12:00 pm - City Contractor & Subcontractors

Webinar:

Available 24/7 & covers the basics of submitting certified payrolls.

<https://sfgov.org/olse/trainings>

For certified payroll reporting training questions, please contact Jimmy Hewitt:
(415) 554-6211, james.hewitt@sfgov.org

San Francisco Labor Laws for City Contractors

Effective July 1, 2021

Minimum Compensation Ordinance (MCO) – 12P Wages and Paid Time Off (PTO)

For a company that has 5 employees or greater, anywhere in the world. Includes subcontractors.

Any employee who works on a City contract for services:

- For-profit rate is \$18.55/hour as of 7/1/21
- Non-profit rate is \$17.34/hour as of 7/1/21
- Public Entities rate is \$18.00/hour as of 7/1/21
- 0.04615 hours of Paid Time Off (PTO) per hour worked (can be used as vacation or sick leave, and is vested and cashed out at termination)
- 0.03846 hours of Unpaid Time Off per hour worked – allowed without consequence
- Employee must sign a "Know Your Rights" form
- Posting Requirement

Health Care Accountability Ordinance (HCAO) – 12Q

For a company that has > 20 workers (for profit)/ > 50 workers (nonprofit), anywhere in the world – Includes subcontractors

Any employee who works at least 20 hours a week on a City contract for services:

- Either:
 - A) Offer a compliant health plan with no premium charge to the employee. See Minimum Standards
 - OR
 - B) Pay \$5.85 per hour to SF General Hospital (not Healthy San Francisco and not a benefit to employees)
 - OR
 - C) Pay \$5.85 per hour to covered employee. N/A to SFO and San Bruno Jail locations. Employee must live outside of SF and work on a City contract outside of SF. See HCAO for more details.
- Employee must sign a "Know Your Rights" form
- Posting Requirement

Video

<https://youtu.be/Jgy5OpPzQqM>

** Rate changes every July 1



San Francisco City Hall
Elevator Modernization

City Requirements

Office of Labor Standards Enforcement (OLSE)

Contact

Anna Liu

(415)554-5404

anna.liu@sfgov.org

Health Care Security Ordinance (HCSO)

Any employee who works an average of 8 hours a week in the City of San Francisco (whether or not on a City contract) and is not covered by the HCAO:

- Spend \$2.12 or \$3.18 (depending on your size) per hour on their health care (e.g. health insurance, or a contribution to Healthy San Francisco)
- Employee can only waive their rights:
 - o By signing an official HCSO voluntary waiver, and
 - o If they show they have insurance through another employer
- Posting Requirement

Fair Chance Ordinance (FCO) – 12T

Hiring Process

- You may not ask about criminal background in a job application or at the start of the hiring process
- Job announcements must include language specified by the law
- You may inquire into criminal background after an interview or once a conditional offer has been made
- If you intend to consider criminal background in your hiring decision, you must give the applicant the opportunity to provide evidence of rehabilitation or mitigating circumstances
- Posting Requirement

Office of Labor Standards and Enforcement (OLSE)

City Hall Room, 430

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

(415) 554-7903

mco@sfgov.org

hcao@sfgov.org

For more information, or to sign up for email updates on the MCO and HCAO, visit our website: sfgov.org/OLSE



San Francisco City Hall
Elevator Modernization

Contractor and Subcontractor Qualifications

Spec. § 00 21 13

Bidder shall submit with its Bid:

- (i) a completed Bidder's Qualifications form (§ 00 45 13)
- (ii) a completed Bidder's Safety Record form (§ 00 45 14)

Bidder's Qualification Statement

1. Submit sufficient information on the Bidder's Qualifications form (Section 00 45 13), and additional sheets as necessary, to demonstrate to the satisfaction of the City that the Prime Contractor has successfully completed 2 projects of similar scope / complexity during the last 5 years. The Prime Contractor shall also demonstrate that they have experience managing at least three (3) first tier subcontractors on a project similar in scope / complexity.
 - a. For a project to be deemed of similar complexity, it must have required the coordination of 3 or more sub-contracted trades and had contract values exceeding \$3,000,000.
 - b. At least one (1) of these projects shall involve the modernization, replacement, upgrade, or the installation of elevators.
2. Submit sufficient information on the Safety Prequalification Form and additional documentation as necessary (per Section 00 45 14 Bidder's Safety Record) to demonstrate to the satisfaction of the City that the Prime Contractor substantiates its record of safe performance on construction projects.



Contractor and Subcontractor Qualifications

Spec. § 00 21 13

1. **Project Manager:** The "Project Manager" is the individual responsible for managing the overall contract for the work to be performed. The Project Manager shall demonstrate a minimum of ten (10) years documented experience managing projects and have successfully complete at least two (2) projects of similar scope and complexity in the last five (5) years that required a minimum of three (3) subcontractor trade coordination.
 - a. At least one (1) of these projects shall have a minimum contract value of \$3,000,000 with a minimum of three (3) subcontracted trades.
 - b. At least one (1) of these project shall involve construction on public property owned by a local city, county or state.
 - c. Management experience shall include but not limited to managing project schedule, budget and subcontractors
2. **Superintendent:** The "Superintendent" is the individual responsible for supervising the construction work to be performed. The Project Superintendent shall demonstrate a minimum of ten (10) years of documented experience serving as the superintendent for construction projects and have successfully completed at least three (3) projects that include similar scope and complexity in the last eight (8) years.
 - a. At least one (1) of these projects shall have a minimum contract value of \$3,000,000 with a minimum of three (3) subcontracted trades.
 - b. At least one (1) of these project shall involve construction on public property owned by a local city, county or state.

Contractor and Subcontractor Qualifications

Spec. § 00 21 13

3. **Elevator Subcontractor:** The "Elevator Subcontractor" is responsible to furnish and install the elevator and related parts. The Elevator Subcontractor shall possess a C-11 license and shall have completed a minimum of three projects of similar scope and complexity in the last 5 years.
 - a. The Elevator Subcontractor shall, at a minimum occupy an office within fifty (50) miles of the project site and directly employ no fewer than three (3) qualified, State-licensed service mechanics whose primary residence is within fifty (50) miles of the project site.

Equipment Suppliers List

Equipment Suppliers List.

Within ten (10) working days after the date of the City's notification of the lowest Bidder, the apparent low Bidder and any other Bidder so requested shall submit (as directed in Section 00 49 00 Supplementary Bidding Forms Checklist) the following information on the Equipment Suppliers List (Section 00 49 11), and additional sheets and attachments as necessary, to demonstrate, to the satisfaction of the City, Bidder's understanding of the complexities of the Work. The City's receipt and review of this information neither constitutes the City's acceptance of Bidder's proposed manufacturers and Suppliers, nor waives the submittal or other requirements of the Contract Documents.

1. Elevator equipment, including controller and two-way emergency communication system.



Bid Items

Spec. § 00 41 00

SCHEDULE OF BID PRICES

Bid Item No.	Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
1	MODERNIZATION OF ELEVATORS #1, #2, AND #3	--	LS	--	\$ _____
2	MAINTENANCE SERVICE FOR ELEVATORS #1 TO #11 FROM NTP TO SUBSTANTIAL COMPLETION**	**	**	**	\$ _____
3	ALLOWANCE FOR PARTNERING FACILITATION AND RELATED COSTS	--	AL	--	\$ 15,000.00
TOTAL BID PRICE (summation of above Bid Items):					\$ _____

← 00 41 00 Appendix A

← Contract amount

The following Bid Item No. 4 will count towards determination of low bid, but will not be included in the contract award. This bid item will be part of a separate contract directly between the Elevator Maintenance Service Provider and Real Estate Division.

4	FIVE YEAR CONTINUING MAINTENANCE SERVICE FOR ELEVATORS #1 TO #11***	***	***	***	\$ _____
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← Sep. contract to commence after subs. completion
00 41 00 Appendix B

The following sum is used to determine the low bid.

SUM of TOTAL BID PRICE and BID ITEM NO. 4:	\$ _____
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← Amount to determine low bid

*Abbreviations: AL = Allowance; LS = Lump Sum

**Bidder shall use extension value calculated from Appendix A to this Section 00 41 00

*** Bidder shall use extension value calculated from Appendix B to this Section 00 41 00

Bid Items

Spec. § 00 41 00

Bid Alternate No.	Alternate	Amount
1	Modernization of Elevators #4, #5, and #6. ADD Lump Sum:	\$ _____
2	Modernization of Elevators #10 and #11. ADD Lump Sum:	\$ _____



Bid Items

Spec. § 00 41 00, APPENDIX A & B

**SECTION 00 41 00 APPENDIX A
BID ITEM NO. 2 CALCULATION**

MAINTENANCE SERVICE FOR ELEVATORS #1 TO #11 FROM NTP TO SUBSTANTIAL COMPLETION

Facility to be serviced:	SAN FRANCISCO CITY HALL		
Term for these services:	Refer to MAINTENANCE		
Services			
1 Dr. Carlton B Goodlett Place, San Francisco, CA (41148, 41149, 41150, 43704, 43705, 43706, 3601, 3602, 3603): Scope of work: 9 Elevators – PM Contract per CCSF specifications	Monthly (18 months)		
1 Dr. Carlton B Goodlett Place, San Francisco, CA (114161, 114162): Scope of work: 2 Elevators – PM Contract per CCSF specifications	Monthly (18 months)		
11 Elevators – Other Service Contract Work for vandalism repairs (Straight Time hours are 7:00 A.M. to 4:00 P.M.)	100 hours		
11 Elevators – Other Service Contract Work for vandalism repairs (Premium Time hours are all other hours outside of the Straight Time hours, including City holidays & weekends).	100 hours		
The Bid Item Total shall be used on the Schedule of Bid Prices in Section			

**SECTION 00 41 00 APPENDIX B
BID ITEM NO. 4 CALCULATION**

FIVE YEAR CONTINUING MAINTENANCE SERVICE FOR ELEVATORS #1 TO #11

Facility to be serviced:	SAN FRANCISCO CITY HALL		
Term for these services:	Refer to Sections 14 21 10 and 14 24 00 subsections 1.12B CONTINUING MAINTENANCE		
Services	Estimated Quantities	Unit Price:	Extension
1 Dr. Carlton B Goodlett Place, San Francisco, CA (41148, 41149, 41150, 43704, 43705, 43706, 3601, 3602, 3603): Scope of work: 9 Elevators – PM Contract per CCSF specifications	Monthly Servicing (60 months)	Monthly Price \$	\$
1 Dr. Carlton B Goodlett Place, San Francisco, CA (114161, 114162): Scope of work: 2 Elevators – PM Contract per CCSF specifications	Monthly Servicing (60 months)	Monthly Price \$	\$
11 Elevators – Other Service Contract Work for vandalism repairs (Straight Time hours are 7:00 A.M. to 4:00 P.M.)	300 hours (1 Technician)	Price/hr. \$	\$
11 Elevators – Other Service Contract Work for vandalism repairs (Premium Time hours are all other hours outside of the Straight Time hours, including City holidays & weekends).	300 hours (1 Technician)	Price/hr. \$	\$
The Bid Item Total shall be used on the Schedule of Bid Prices in Section 00 41 00 Bid Form		Bid Item Total:	\$

Site Access and Work Restrictions

Spec. § 01 14 00

Work Hours: 7:00am to 5:00pm Monday – Friday

Check-in Process:

- All contractors will need to report to Room 8 every morning
- Sign in/out using the binder provided by contractor
- Foreman will check out with the chief engineer in Room 8 to give a status report for the day's activities

Noise Control and Mitigation:

All work that is deemed to be loud work (i.e. roto drilling, ramset's, or any work that has a prolonged elevated decibel level) shall be done between 6am-8am in order to not disturb the building occupants and public during occupied hours. The Contractor shall avoid doing work that result in high noise levels when the Mayor has press conferences or recordings. The Contractor shall provide a 2-week advance notice to the City Representative prior to the performance of high noise activities.



Site Access and Work Restrictions

Spec. § 01 14 00

Construction Rules and Regulations

If work involves an elevator that belongs to a bank of elevators, no more than one elevator in that group can be put out of service at any given time during construction. The Contractor must start the work on one elevator, complete all modernization scope that pertains to that elevator, secure inspection and approval from approving agencies, and return the elevator back to public service prior to starting work on the next elevator. Any deviation from this must be properly communicated with the City Representative in advance.

Refer to Section 01 14 00 for additional rules and regulations pertaining to construction in San Francisco City Hall

Contractor Vaccination Policy:

Contractors must ensure that all covered employees are fully vaccinated (Section 01 35 47)



Pre-Construction Submittals

Spec. § 01 33 00

Within 14 calendar days of the Notice to Proceed:

- Construction Schedule
- Submittal Schedule
- Submittal Registry
- Schedule of Values

Within 45 calendar days of the Notice to Proceed:

- All submittals pertaining to Section 14 21 10 and Section 14 24 00
- Fire Alarm Permit
- Fire Sprinkler Permit
- New Elevator Pit Screen Design per Sheet A8.01



Pre-Construction Submittals

Spec. § 01 33 00

Within 60 calendar days of the Notice to Proceed:

- HVAC equipment shop drawings and cut sheets
- Electrical equipment shop drawings and cut sheets

Within 70 calendar days of the Notice to Proceed:

- all other submittals required for construction

At least 10 working days prior to mobilization:

- Health and Safety Plan (HASP), per section 01 35 45



Material Reduction and Recovery Plan

Spec. § 01 74 50

Contractor shall submit MRRP, monthly summaries, supporting documentation and final report in electronic format (Green Halo Systems Platform): <http://sfgov.wastetracking.com/>

Green Halo Tracking Number:

GH260-357-3053



San Francisco City Hall
Elevator Modernization

Bid/ Quotation Submission

Spec. § 00 40 13

Each Bidder shall submit with its Bid the following forms, properly completed and executed:

- ☐ Executed Bid Form (Section 00 41 00), with contractor's license number and expiration date.
- ☐ Bid Item No. 2 Calculation (Section 00 41 00 Appendix A)
- ☐ Bid Item No. 4 Calculation (Section 00 41 00 Appendix B)
- ☐ Bid security equal to 10% of the Bid (Section 00 43 13).
- ☐ Acknowledgment of Receipt of Addenda (Section 00 43 20).
- ☐ Proposed Subcontractors Form (Section 00 43 36).
- ☐ Proposed Subcontractors Form for Alternate Bid Items (Section 00 43 37)
- ☐ Bidder's Qualifications (Section 00 45 13)
- ☐ Bidder's Safety Record (Section 00 45 14)
- ☐ Release and Waiver Agreement (Section 00 45 16).
- ☐ Highest Prevailing Wage Rate Certification (Section 00 45 60).
- ☐ Certificate of Bidder Regarding Apprenticeship Training Program (Section 00 45 65).
- ☐ Certificate of Bidder Regarding Nondiscrimination in Contracts and Benefits (Section 00 45 70).
- ☐ Certificate of Bidder Regarding Contracting in States that Allow Discrimination (Section 00 45 78)
- ☐ Non-collusion Affidavit (Section 00 45 80).
- ☐ Certification of Bidder Regarding Debarment and Suspension (Section 00 45 82).

Bid/ Quotation Submission

Spec. § 00 21 13 Appendix A

Responses to the RFQ for the project shall be submitted online via ShareFile at the following URL:

<https://sanfranciscopublicworks.sharefile.com/i/i03b2c32a4ab4d47a>

Submit as a single file in PDF format containing all pages of the Bid and named as “Bid for Sourcing Event ID No. 0000006607 by <Bidder Name>.pdf” by **August 17, 2022 until 2:30PM, PST**

Late submissions will not be considered

(please leave sufficient time for the document to upload)

Any questions please email: contractadmin.staff@sfdpw.org



San Francisco City Hall
Elevator Modernization



Bid submission 0000006607 – San Francisco City Hall Elevator
Modernization

Please provide your information to receive an activation email.

Email *

First Name : *

* Required

Last Name: *

Company :

Continue

Q&A

1. A site walk will be held **today, July 19 at 2pm**, and **Thursday, July 21 at 10am**

Location: 1 Dr. Carlton B. Goodlett Place, Rm 008

(mask required, bidders are only required to attend one site walk)

For questions, please use Questions on Bid Documents (QBD) Form – Spec. § 00 21 14

Send questions to: Lisa Zhuo, lisa.zhuo@sfdpw.org

Quote Submission Date: **August 17, 2022 until 2:30PM, PST** – electronic submission ONLY



to verify attendance for this meeting, please sign-in using this link

<https://forms.office.com/g/D5NujyJD9f>