



ANNOUNCEMENT

CITY & COUNTY OF SAN FRANCISCO SAN FRANCISCO PUBLIC WORKS

REQUEST FOR QUALIFICATIONS As-Needed Sediment Characterization and Coastal Engineering Consultation Services (ASQ 2022)

Advertisement Date: November 09, 2022

Sourcing Event ID 7582

<https://sfcitypartner.sfgov.org/pages/index.aspx>

San Francisco Public Works (Public Works), a department of the City and County of San Francisco (City), announces a Request for Qualifications (RFQ), seeking to award up to four (4) master agreements to pre-qualified Consultant or joint venture firms to provide professional sediment characterization and coastal engineering consultant and other related services on City projects on an as-needed basis.

The result of this RFQ, through the evaluation and selection process, will be a master agreement with a not to exceed value up to \$900,000 with each selected consultant. Each master agreement will have a five (5) year term with Contract Service Orders (CSO) or task orders, to be issued during the first four (4) years only.

The LBE sub-consulting requirement for this project is **20% of the total value of services** to be procured. Additional information regarding the Contract Monitoring Division (CMD) requirements can be found in the RFQ. Rating Bonuses may apply to each Resulting contract to eligible LBE/LBE Joint Venture proposers pursuant to the San Francisco Administrative Code Chapter 14B. For any CMD-related questions, contact Antonio Tom by email at Antonio.Tom@sfgov.org

Pre-proposal conference will not be conducted for this RFQ. Questions regarding the RFQ must be submitted no later than Wednesday, December 07, 2022, 4:00 P.M., by email to the Contract Manager, Robert Begley; Robert.C.Begley@sfdpw.org

Proposers shall log in and upload complete proposals into the SF City Partner Website, <https://sfcitypartner.sfgov.org/pages/index.aspx> no later than **2:00:00 P.M. Pacific Time on Wednesday, January 11, 2023**. Consultants shall submit Proposals as specified and required in the RFQ. Late submittals will not be considered.



Limitation on Communications During Solicitation. From the date this Solicitation is issued until the date the competitive process of this Solicitation is completed (either by cancellation or final Award), Proposers and their subcontractors, vendors, representatives and/or other parties under Proposer’s control, shall communicate solely with the Contract Administrator whose name appears in this Solicitation. Any attempt to communicate with any party other than the Contract Administrator whose name appears in this Solicitation – including any City official, representative or employee – is strictly prohibited. Failure to comply with this communications protocol may, at the sole discretion of City, result in the disqualification of the Proposer or potential Proposer from the competitive process. This protocol does not apply to communications with the City regarding business not related to this Solicitation.

In accordance with San Francisco Administrative Code Chapter 6, no proposal is accepted in excess of the threshold amount, currently at \$200,000, and as amended from time to time, is awarded by the City and County of San Francisco until such time as (a) the Department Head recommends the contract for award and (b) the board or commission then adopts a resolution awarding the contract. Pursuant to Charter Section 3.105, all contract awards are subject to certification by the Controller as to the availability of funds.

Consultants with billing classifications subject to prevailing wages on public works projects may not be awarded a contract unless such Consultants are registered with the Department of Industrial Relations (DIR) at the time of award. Please visit the DIR website for more information: <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

This Contract is subject to the requirements of Administrative Code Chapter 12X, which prohibits the City from entering into any Contract with a Consultant that has its company headquartered in a states (“Covered State”) with anti-LGBT and restrictive abortion laws or where any or all of the work on the contract will be performed in any of those states. A list of states on the Covered State List can be found at: <https://sfgsa.org/chapter-12x-state-ban-list>

Digital files of the RFQ, Addenda and other supporting documents may be downloaded at no cost at SF City Partner Website: <https://sfcitypartner.sfgov.org/>.