



# ANNOUNCEMENT

## CITY & COUNTY OF SAN FRANCISCO SAN FRANCISCO PUBLIC WORKS

### Request for Qualifications As-Needed Inspector of Record Inspection Services No.3

Advertisement Date: August 16, 2023

Sourcing Event ID 8564

<https://sfcitypartner.sfgov.org/pages/index.aspx>

San Francisco Public Works (Public Works), a department of the City and County of San Francisco (City), announces a Request for Qualifications (RFQ), seeking to award up to three (3) master agreements to pre-qualified Consultant or joint venture firms to provide inspector of record inspection including overseeing construction, ensuring compliance with approved plans and specifications, coordinating stakeholders, and facilitating comprehensive reporting, on City projects on an as-needed basis.

The result of this RFQ, through the evaluation and selection process, will be a master agreement with a not to exceed value up to \$1,000,000 with each selected consultant. Each master agreement will have a five (5) year term with Contract Service Orders (CSO) or task orders, to be issued during the first four (4) years only.

**The LBE sub-consulting participation requirement has been waived by the Contract Monitoring Division (CMD).** Rating Bonuses may apply to each Resulting contract to eligible LBE/LBE Joint Venture proposers pursuant to the San Francisco Administrative Code Chapter 14B. Additional information regarding the CMD requirements can be found in the RFQ. For any CMD-related questions, contact Antonio Tom by email at [Antonio.Tom@sfgov.org](mailto:Antonio.Tom@sfgov.org)

Pre-proposal conference will not be conducted for this RFQ. Questions regarding the RFQ must be submitted no later than Wednesday, September 6, 2023, 4:00 P.M., by email to the Contract Manager, Olivia Lee, [Olivia.Lee@sfdpw.org](mailto:Olivia.Lee@sfdpw.org)

Proposers shall log in and upload complete proposals into the SF City Partner Website, <https://sfcitypartner.sfgov.org/pages/index.aspx> no later than **2:00:00 P.M. Pacific Time on Wednesday, September 27, 2023**. Consultants shall submit Proposals as specified and required in the RFQ. Late submittals will not be considered.

**Limitation on Communications During Solicitation.** From the date this Solicitation is issued until the date the competitive process of this Solicitation is completed (either by cancelation or final Award), Proposers and their subcontractors, vendors, representatives and/or other parties



under Proposer's control, shall communicate solely with the Contract Administrator whose name appears in this Solicitation. Any attempt to communicate with any party other than the Contract Administrator whose name appears in this Solicitation – including any City official, representative or employee – is strictly prohibited. Failure to comply with this communications protocol may, at the sole discretion of City, result in the disqualification of the Proposer or potential Proposer from the competitive process. This protocol does not apply to communications with the City regarding business not related to this Solicitation.

Consultants with billing classifications subject to prevailing wages on public works projects may not be awarded a contract unless such Consultants are registered with the Department of Industrial Relations (DIR) at the time of award. Please visit the DIR website for more information: <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

Digital files of the RFQ, Addenda and other supporting documents may be downloaded at no cost at SF City Partner Website: <https://sfcitypartner.sfgov.org/>.