



CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



London N. Breed, Mayor
Naomi M. Kelly, City Administrator

Stephanie Tang, Director

Japantown Peace Plaza Renovation 000008378 Pre-Bid Meeting, September 6, 2023 @ 10:00 AM

CMD Contact Information: Selormey Dzikunu (415) 939-9339 selormey.dzikunu@sfdpw.org
or Ivan Oldenkamp at ivan.oldenkamp@sfgov.org

Please read Section 00 22 14 of the project manual for rules pertaining to the SBE subcontracting requirement.

SBE Bid Discount

- There are no bid discounts.

SBE subcontracting requirement(s)

- The SBE subcontractor participation requirement for this Contract is 20.00%.
- **Subcontractors who are being listed for SBE credit must be included on Section 00 43 36 and they must be certified as a Small Business Enterprise.**
- **All LBEs in our directory can be used for SBE credit, we have filtering by category i.e. trucking, drywall, paintings etc.**
- **The following classifications count as SBEs: LBE certified by CMD, SB certified by State of California General Services, DBE by California Unified Certification Program.**
- SBE prime can count their own participation towards the 20% requirement.

Good Faith Efforts Requirements

To be determined responsive, a bidder must demonstrate in its Bid submittal that it will meet the above goal in the performance of this Contract; or if it is unable to meet said goal, the bidder must submit SBE Participation – Good Faith Efforts (SBE Form 2) with its proposal showing that it performed good faith efforts to meet said goal prior to submission of the Bid or Proposal. Refer to Article 1.6 below.

1. By submitting the Bidder and Subcontractor SBE Participation Form (SBE Form 1), a Bidder certifies that it is committed to using the identified SBEs in the performance of the Contract.

Supplementary Bidding Forms

- SBE Form 3
- SBE Form 4
- SBE Form 5

CMD strongly encourages each Prime bidding on this project to contact me if you have any questions regarding any of the CMD requirements or forms.