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MEETING

Project: AITC IMMUNIZATION & TRAVEL CLINIC RELOCATION
Project ID#: 0000008263
Subject: Pre-Bid Conference & Site Walk

City Department: DPH
Meeting Date: September 26, 2023
Meeting Time: 10:30 AM
Location: 27 Van Ness Avenue, San Francisco, CA
Prepared By: BOA

AGENDA

A. ATTENDEES SIGN-IN & INTRODUCTIONS

1. Bidders will receive points for Good Faith Efforts for attending the Pre-Bid

B. SUMMARY BID INFORMATION – SFDPW

1. Bid information – Section 00 01 03 Project Information

- Bid Submission Date: Due by 2:30PM on Wed, October 11, 2023
- Digital files of Bid Documents, Plan Holders Lists and Addenda:
[SFPW Bid Opportunities:](https://bidopportunities.apps.sfdpw.org/CaseLoad/Details/2480)
<https://bidopportunities.apps.sfdpw.org/CaseLoad/Details/2480>

2. Instructions To Bidders - Section 00 21 13

- a. Bid Forms to be submitted with bid (Section 00 41 00)
 - Submit Questions on Bid Documents (QBD) (Section 00 21 14) to Dirk.Kellum@sfdpw.org; do not fax.
 - Contact Ivan Oldenkamp (Ivan.Oldenkamp@sfgov.org) for CMD bid document questions
- b. Local Hire Requirements - Section 00 73 30
- c. Local Business Enterprise (LBE) subcontracting goal is 25% - Section 00 22 11
- d. Partnering Requirements: Partnering Level 1 - Section 01 31 33
- e. Bidder Qualifications
 - General Contractor's experience: successfully completed a minimum of 2 projects that include similar scope and complexity during the last 6 years involving tenant improvement each with a minimum contract value of \$1,000,000 each and a minimum of 2 subcontracted (Section 00 21 13 item 1.11)
 - General Contractor shall possess a Class "B" license at time of bid opening
 - No Contractor or Subcontractor may bid, be listed in a bid, or be awarded a contract for public work unless registered with the California Department of Industrial Relations (DIR) under California Labor Code section 1725.5.

- f. Forms to be submitted after bid - Sections 00 49 00 through 00 49 18
 - Do not submit Request for Substitution (Section 00 49 18) prior to bid opening – submit QBD instead (00 21 14)

C. LOCAL HIRING ORDINANCE REQUIREMENTS (OEWD) - www.oewd.org

D. OFFICE OF LABOR STANDARDS REQUIREMENTS (OLSE) - www.sfgov.org/olse

- a. Contact for related questions: Anna Liu (Anna.Liu@sfgov.org)

E. HAZMAT & INFECTION CONTROL

1. General Contractor shall be responsible for Hazardous Materials Abatement – SECTION 01 35 44 Hazardous Building Materials – Scope of Work
2. General Contractor required to submit a Hazardous Materials Management Plan (HMMP) and a Waste Management Plan (WMP) to City Representative and DPH OSH for review and approval prior to start of construction – SECTION 02 80 13.

F. SUMMARY OF WORK – SECTION 01 11 00

1. Primarily an interior renovation project with limited exterior scope
2. Clinic relocating into suites #27A and #27B (combined Suite #110) on the ground floor of 25 Van Ness Avenue main building
3. 25 Van Ness main building facility will be occupied and operational during construction. Refer to Section 01 50 00 Temporary Facilities and Controls and 25 Van Ness Construction Rules and Regulations for additional information.
4. Scope includes partial demolition, new walls and finishes, and modifications to building systems including mechanical, plumbing, electrical, low-voltage, fire protection and fire alarm systems.
5. Existing structural system is to remain without major modifications and no seismic retrofit scope.
5. Coordination of IT work with DPH IT/Networks
6. Coordination of FF&E with DPH medical equipment consultant

G. QUESTIONS

H. SITE WALKTHROUGH