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## ADDENDUM No. 1

### Request for Qualifications As-Needed Specifications Writing Services No. 4 Sourcing Event ID 0000008669

October 16, 2023

The Request for Qualifications (RFQ) with Sourcing Event ID 0000008669 is amended in accordance with the following changes to the RFQ and to memorialize Questions and Answers, via this Addendum No. 1.

#### CHANGES TO THE RFQ:

**Note:** **Red** with strikethrough texts are deleted text; **Blue** bold texts are revised or added text

None.

QUESTIONS AND ANSWERS: (Questions were paraphrased for clarity.)

Q1:	Does Public Works have template specifications that the specifications writing firm is expected to use on projects? If so, is the library or a sample available?
A1:	<i>A sample specification format is provided. Specification format may vary from client to client, or from project to project. Project Architect will communicate the details for each project.</i>
Q2:	Does the scope involve writing specifications for engineering disciplines?
A2:	<i>Please see RFQ Section 2 – Scope of Work. Generally, the work is for building and landscape architecture projects. Specification writing consultant may suggest edits to engineering specifications.</i>