

ANNOUNCEMENT

CITY & COUNTY OF SAN FRANCISCO SAN FRANCISCO PUBLIC WORKS REQUEST FOR QUALIFICATIONS

As-Needed Architectural Design Services No. 4

San Francisco Public Works (Public Works), a department of the City and County of San Francisco (City), seeks to award up to four (4) master agreements (Contracts) to pre-qualified Consultants and/or joint venture (JV) firms to provide Architectural Design Services and related services on an as-needed basis.

The selected Consultant, including its team of subconsultants, will support the Building Design and Construction Division of Public Works. The Consultant will provide Architectural Design Services and other related services as described in Section 2 – Scope of Services in the RFQ. Projects may include office building interiors, pump stations, recreation centers, clubhouses and pools, fire stations, police stations, branch libraries, transportation facilities, acute care hospital interiors, clinics, cultural centers, homeless shelters, correctional facilities, and other City-owned facilities.

The result of this RFQ, through the evaluation and selection process, will be a master agreement with each selected consultant firm or team. Each master agreement will have a five (5) year term with Contract Service Orders (CSO) or tasks issued during the first three years only.

The City intends to award up to four (4) master agreements with a not to exceed value of up to \$3,000,000 for each master agreement. Public Works reserves the right to change the number of contracts, the contract amount, and have the sole discretion to extend the Contract duration to be awarded consistent with City contracting requirements.

Since this is an “As-Needed” contract, award of a master agreement does not guarantee that the selected firms will perform all or any portion of the services described in this RFQ, nor does it guarantee that the maximum amount will be expended. The maximum contract dollar amount does not represent a guaranteed revenue source for any of the selected firms.

Submittals will be accepted until 2:00 P.M. Pacific Time, January 10, 2024. Consultants shall submit Proposals as specified and required in the RFQ package. Late submittals will not be considered. Additional Information and Digital files of the RFQ Package may be downloaded at

no cost through the Supplier Portal. Notices regarding Addenda and other RFQ changes will also be posted in the Supplier Portal.

The LBE Subconsulting Participation Requirement for this project is 25%. For any CMD-related questions, please contact Antonio Tom at Antonio.Tom@sfgov.org.

Questions regarding the RFQ must be submitted no later than December 6, 2023, 4:00 P.M. by email to the Contract Manager at: olivia.lee@sfdpw.org.

There will be no pre-proposal conference for this RFQ.