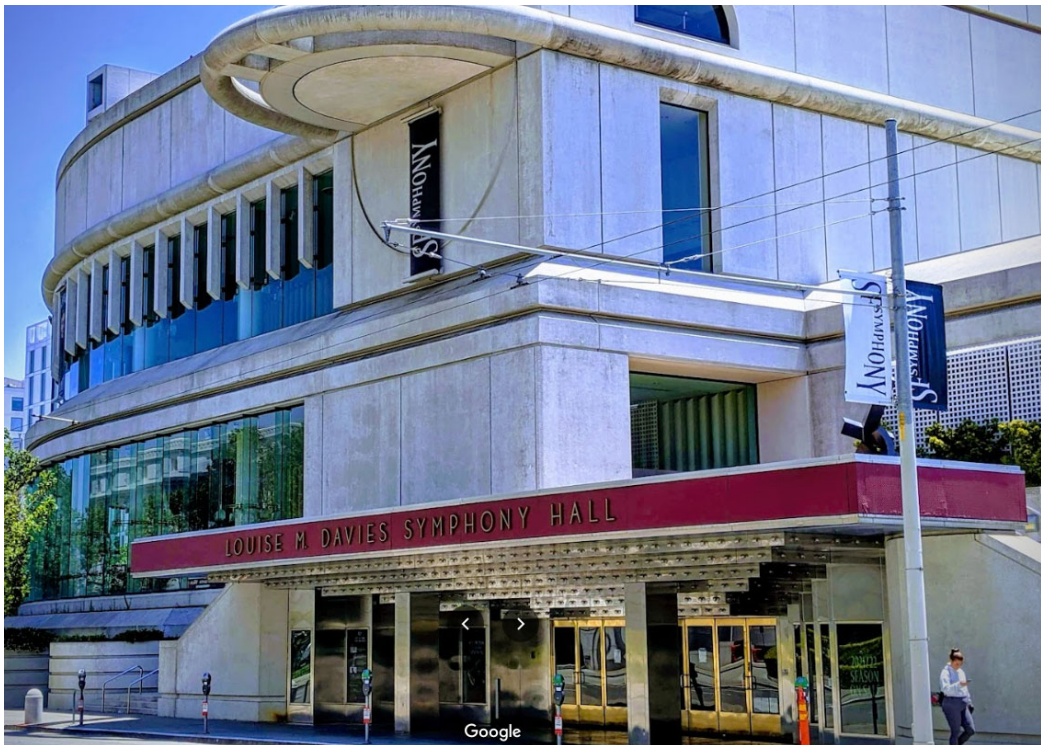


Davies Symphony Hall

Elevator Modernization – Phase 2 (REBID)



Pre-Bid Meeting
December 06, 2023

Sourcing Event ID: 0000008913



www.sfdpw.org

Agenda

1. Project Description
2. Contract Details
3. City Requirements
 - Contract Monitoring Division (CMD)
 - Office of Economic Workforce Development (OEWD)
 - Office of Labor Standards Enforcement (OLSE)
 - LCPTTracker
4. Contractor and Subcontractor Qualifications
5. Bid Items
6. Temporary Facilities and Controls
7. Pre-Construction Submittals
8. Material Reduction and Recovery Plan
9. Bid Form Checklist
10. Bid/ Quotation Submission
11. Q&A



Project Description

The work to be done under this contract is elevator modernization, the scope of work includes but are not limited to:

1. Demolition
2. Hazardous material abatement
3. Elevator machine, equipment, and control panel replacement
4. Hall fixtures, buttons, and signage replacement
5. Electrical / lighting modification
6. Fire alarm system modification

Refer to Contract Drawings and Spec Section 01 11 00 SUMMARY OF WORK of the Project Manual



Contract Details

Sourcing Event ID: 0000008913

Title: Davies Symphony Hall Elevator Modernization – Phase 2 (REBID)

Project Site Address: 201 Van Ness Avenue

Duration: 550 calendar days for substantial completion; 60 calendar days for final completion.

Liquidated Damages: \$2,000 per day

Bid/Quotation Submission:

Bids shall be submitted **online** via ShareFile **until 2:30:00 p.m., PST on December 20, 2023**, after which the bid opening will be conducted live online via Microsoft Teams. Contract Administration will email the Microsoft Teams meeting information to all Plan Holders approximately 24 hours prior to Bid opening.

Refer to Project Manual Section 00 21 13 for specific bid submission instructions.



Davies Symphony Hall
Elevator Modernization

Contract Details

Questions on Bid Documents:

Send to Lisa Zhuo at lisa.zhuo@sfdpw.org

Refer to Project Manual Section 00 21 14

SECTION 00 21 14
QUESTION ON BID DOCUMENTS (QBD) FORM

Potential Bidders must complete this QBD Form and submit to the address below no later than 10 calendar days before the bid opening date.

<p>Project: DAVIES SYMPHONY HALL ELEVATOR MODERNIZATION - PHASE 2 (REBID)</p> <p>Sourcing Event No. 000008913</p> <p>To: San Francisco Public Works 49 South Van Ness Avenue, Suite 1000 San Francisco, California 94103 Telephone: (628) 271-2777 Attention: Lisa Zhuo Email: Lisa.Zhuo@sfdpw.org</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: black; color: white;"> <th colspan="2" style="text-align: center;">City Use Only</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">QBD No.</td> <td style="width: 50px;"></td> </tr> <tr> <td style="text-align: center;">Received by:</td> <td></td> </tr> <tr> <td style="text-align: center;">Date Received:</td> <td></td> </tr> <tr> <td style="text-align: center;">Addendum Issued?</td> <td style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td style="text-align: center;">Date Sent Response:</td> <td></td> </tr> </tbody> </table>	City Use Only		QBD No.		Received by:		Date Received:		Addendum Issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Sent Response:	
City Use Only													
QBD No.													
Received by:													
Date Received:													
Addendum Issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No												
Date Sent Response:													

BIDDER'S QUESTION

Company Name: _____	Date: _____
Contact Name: _____	Tel: _____
Title: _____	Fax: _____

Check One Only (Use separate form for each specification and drawing question.)

<input type="checkbox"/> Spec. Section: _____	Paragraph(s): _____
<input type="checkbox"/> Drawing Sheet: _____	Detail(s): _____

Question:

CITY'S REPLY

Mark this box if the QBD can be answered by Bidder's review of the documents. Reply with location(s) where the information can be obtained.

Reply:

Bv: _____	Bureau/Firm: _____	Date: _____
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Davies Symphony Hall
Elevator Modernization

City Requirements

Contract Monitoring Division (CMD)

Contact: Selormey.Dzikunu@sfdpw.org

628-271-2094

Selormey.Dzikunu@sfdpw.org

- 10% Bid Discount for Small-LBE or Micro LBE Bidders
- Refer to Section 00 22 11 for more details

There are **NO** Requirements for LBE Subcontracting Participation Requirement and Good Faith Efforts

- Other CMD requirements shall apply



Davies Symphony Hall
Elevator Modernization

City Requirements

Office of Economic Workforce Development (OEWD)

Contact:

Lilli Morales

(415)701-4860

Lilli.Morales@sfgov.org

Office of Labor Standards Enforcement (OLSE)

Contact

Anna Liu

(415)554-5404

anna.liu@sfgov.org



Davies Symphony Hall
Elevator Modernization

Contractor and Subcontractor Qualifications

Spec. § 00 21 13

Bidder shall submit with its Bid:

- (1) a completed Bidder's Qualifications form (§ 00 45 13)
- (2) a completed and executed Release and Waiver Agreement (§ 00 45 16)
- (3) a completed Bidder's Safety Record form (§ 00 45 14)

Bidder's Qualifications (Section 00 21 13):

1. Bidder shall have completed a minimum (2) two projects in the last (6) six years with a minimum contract value of \$2M that involves elevator modernization, replacement, or new installation.
2. Elevator sub-contractor shall have completed a minimum of (3) three elevator modernization, replacement, or new installation with a minimum contract value of \$2M of similar scope and complexity in the last (6) six years.
3. Elevator sub-contractor shall occupy an office within (50) fifty miles of the project site and directly employ no fewer than (3) three qualified, State-licensed service mechanics whose primary residence is within (5) fifty miles of the project site.



Davies Symphony Hall
Elevator Modernization

Contractor and Subcontractor Qualifications

Spec. § 00 21 13 & 14 21 23

Experience Statements (*submit within 10 working days after the date of the City's notification of the lowest bidder*):

Prime Contractor's Project Manager: Min. 10 years of experience; completed at least 2 projects of min. \$2M value with similar scope within last 6 years.

Prime Contractor's Site Superintendent: Min. 10 years of experience; completed at least 3 projects of min. \$2M value with similar scope within last 8 years.

Elevator Modernization Project Manager: Min. 3 years of direct experience coordinating elevator modernizations of comparable size and complexity.

Elevator Modernization Site Superintendent: Min 10 years supervising field teams in execution of elevator modernizations.

Elevator Modernization Mechanics (3): Min. 10 modernization projects of comparable size and complexity.

Elevator Service Superintendent: Min. 10 years supervising field service technicians and repair teams.

Elevator Service Technicians (3): Min. 10 years conducting preventive maintenance and restorative repairs

Please refer to Spec Section 00 21 13 and 14 21 23 for details.



Davies Symphony Hall
Elevator Modernization

Bid Items

Spec. § 00 41 00
 § 01 20 00

SCHEDULE A: CONSTRUCTION CONTRACT

Bid Item No.	Bid Item Name	Estimated Quantity	Unit*	Unit Price	Extension
A1	Base Bid: Work as Indicated in the Plans and Specifications (Excluding bid items listed below)	--	LS	--	\$ _____
A2	Allowance for Environmental Work	--	AL	--	\$25,000
A3	Allowance for Partnering Facilitation and Related Costs	--	AL	--	\$22,500
A4	Elevator Maintenance and Service During Construction	18	M	\$ _____	\$ _____
A5	Elevator Repair Service During Construction – Straight Time	150	HR	\$ _____	\$ _____
A6	Elevator Repair Service During Construction – Premium Time	150	HR	\$ _____	\$ _____
TOTAL BID PRICE OF SCHEDULE A (Summation of All Bid Items):				\$ _____	

← Contract amount

*Note: LS = Lump Sum; AL = Allowance

SCHEDULE B: SERVICE CONTRACT AFTER CONSTRUCTION

Schedule B will count towards determination of low bid but will not be included in the contract award. The bid items from Schedule B shall be part of a separate contract between the Elevator Maintenance Service Provider and the War Memorial & Performing Arts Center. Refer to Section 01 20 00 – Price and Payment Procedures.

Bid Item No.	Bid Item Name	Estimated Quantity	Unit*	Unit Price	Extension
B1	Elevator Maintenance and Service After Substantial Completion	36	M	\$ _____	\$ _____
B2	Elevator Repair Service After Substantial Completion – Straight Time	200	HR	\$ _____	\$ _____
B3	Elevator Repair Service After Substantial Completion – Premium Time	200	HR	\$ _____	\$ _____
TOTAL BID PRICE OF SCHEDULE B (Summation of All Bid Items):				\$ _____	

← Separate. contract to commence after substantial completion

*Note: LS = Lump Sum; HR = hour; M = month.

SUM TOTAL OF SCHEDULE A & SCHEDULE B:

The following sum shall be used to determine the low bid.

SUM OF TOTAL BID PRICE OF SCHEDULE A + SCHEDULE B:	\$ _____
--	----------

← Amount to determine low bid



Davies Symphony Hall
Elevator Modernization

Temporary Facilities and Controls

Spec. § 01 50 00

Work Hours: 7:00am to 5:00pm Monday – Friday

Check-in Process:

- All contractors will need to report to the Building Manager or Engineer every morning.
- Sign in/out using the binder provided by contractor
- Foreman will check out with the chief engineer to give a status report for the day's activities

Noise Control and Mitigation:

The building will be occupied during construction. To minimize construction noise and vibration impact, all high noise and vibration construction activities occurring on a business day such as demolition, hammering, saw cutting, and drilling shall be done between 6am – 12noon. During special events, high noise activities may be prohibited. Contract shall coordinate with facilities engineers prior to any work requiring equipment that may result in high noises that could impact performances.



Davies Symphony Hall
Elevator Modernization

Temporary Facilities and Controls

Spec. § 01 50 00

Construction Sequencing

Contractor must complete the modernization work of each passenger elevator individually and in sequential order. No more than one passenger elevator shall be out of service at any given time during construction. The Contractor must start the work on one passenger elevator, complete all modernization scope that pertains to that elevator, secure inspection and approval from approving agencies, return the elevator back to public service, and obtain approval from City Representative prior to starting work on the other passenger elevator. When Contractor foresees the need to turn off more than one elevator concurrently, this must be properly communicated with the City Representative in advance.



Davies Symphony Hall
Elevator Modernization

Pre-Construction Submittals

Spec. § 01 33 00

Within 14 calendar days of the Notice to Proceed:

- Construction Schedule
- Submittal Schedule
- Submittal Registry
- Schedule of Values

Within 30 calendar days of the Notice to Proceed:

- Draft Elevator Maintenance Plan

Within 60 calendar days of the Notice to Proceed:

- All submittals pertaining to Section 14 21 23 ELECTRIC TRACTION PASSENGER ELEVATOR
- Fire Alarm Permit

Refer to the Project Manual for all other required submittals.



Davies Symphony Hall
Elevator Modernization

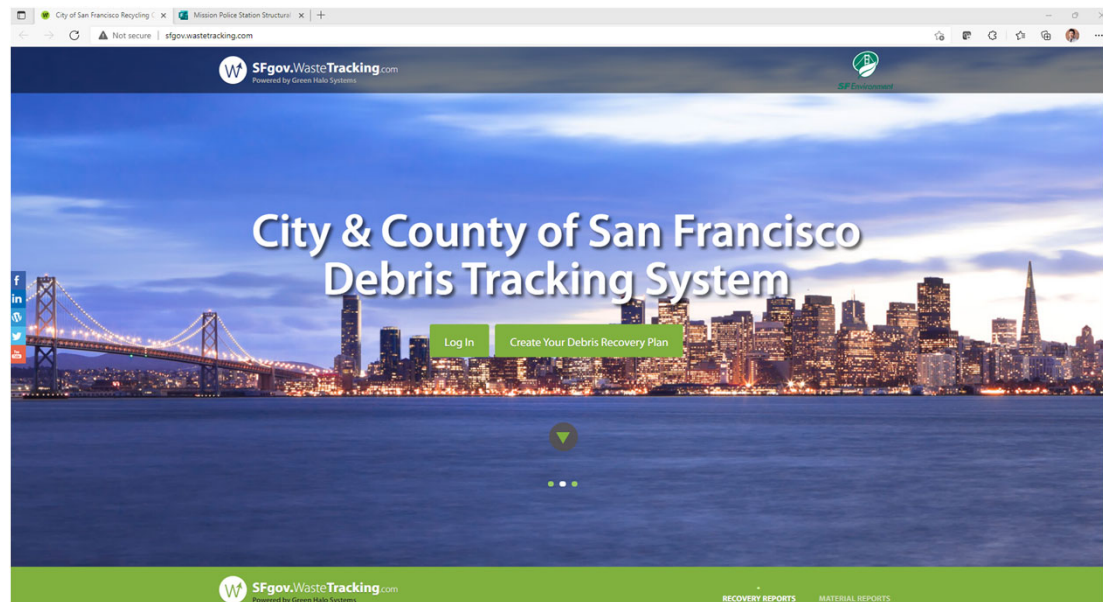
Material Reduction and Recovery Plan

Spec. § 01 74 50

Contractor shall submit MRRP, monthly summaries, supporting documentation and final report in electronic format (Green Halo Systems Platform): <http://sfgov.wastetracking.com/>

Green Halo Tracking Number:

GH872-119-4841



Davies Symphony Hall
Elevator Modernization

Bidding Forms Checklist

Spec. § 00 40 13

A. Each Bidder shall submit with its Bid the following forms, properly completed and executed:

- Executed Bid Form (Section 00 41 00) with contractor's license number and expiration date.
- Bid security equal to 10% of the Bid (Section 00 43 13).
- Acknowledgment of Receipt of Addenda (Section 00 43 20).
- Proposed Subcontractors Form (Section 00 43 36).
- Bidder's Qualifications (Section 00 45 13)
- Bidder's Safety Record (Section 00 45 14)
- Release and Waiver Agreement (Section 00 45 16).
- Highest Prevailing Wage Rate Certification (Section 00 45 60).
- Certificate of Bidder Regarding Apprenticeship Training Program (Section 00 45 65).
- Certificate of Bidder Regarding Nondiscrimination in Contracts and Benefits (Section 00 45 70).
- Non-collusion Affidavit (Section 00 45 80).
- Certification of Bidder Regarding Debarment and Suspension (Section 00 45 82).



Bid/ Quotation Submission

Spec. § 00 21 13 Appendix A

Responses to the RFQ for the project shall be submitted online via ShareFile at the following URL:

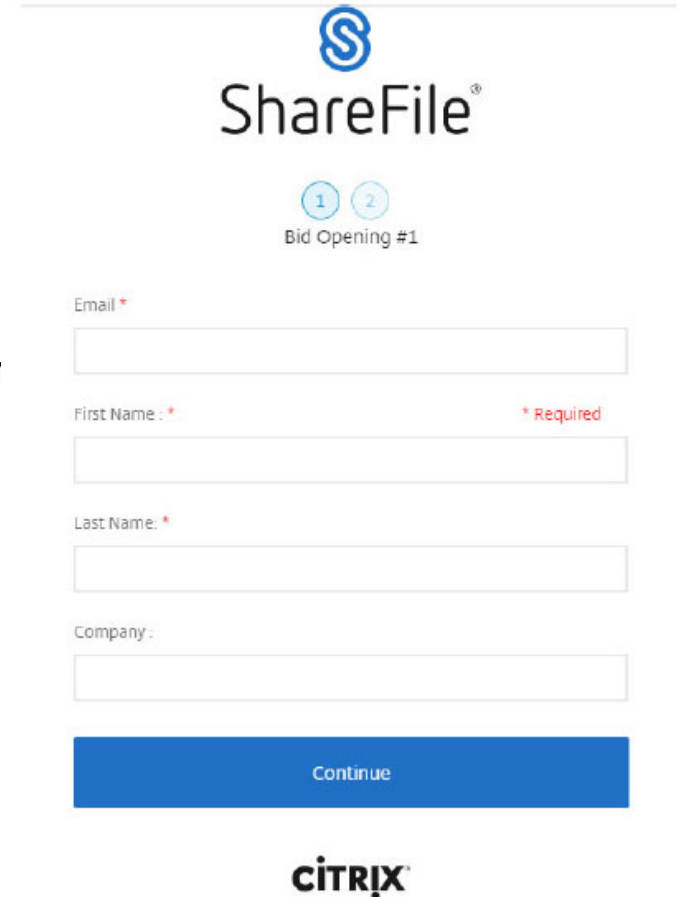
<https://sanfranciscopublicworks.sharefile.com/i/id457abf84db4cbcb>

Submit as a single file in PDF format containing all pages of the Bid ar named as “Bid for Sourcing Event ID No. 0000008913 by <Bidder Name>.pdf” by **December 20, 2023 until 2:30PM, PST**

Late submissions will not be considered

(please leave sufficient time for the document to upload)

Any questions please email: contractadmin.staff@sfdpw.org



The image shows a ShareFile login interface. At the top is the ShareFile logo. Below it, there are two numbered steps in circles (1 and 2) and the text "Bid Opening #1". The form contains four input fields: "Email" with a red asterisk, "First Name" with a red asterisk and "* Required" in red text, "Last Name" with a red asterisk, and "Company". Below the fields is a blue "Continue" button. At the bottom right is the Citrix logo.



Davies Symphony Hall
Elevator Modernization

Q&A

For questions, please use Questions on Bid Documents (QBD) Form – Spec. § 00 21 14

Send questions to: Lisa Zhuo, lisa.zhuo@sfdpw.org

Quote Submission Date: **December 20, 2023 until 2:30PM, PST** – electronic submission ONLY



Davies Symphony Hall
Elevator Modernization