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ADDENDUM No. 2

Request for Qualifications As-Needed Architectural Design Services No. 4

Sourcing Event ID 0000008860

January 9, 2024

The Request for Qualifications (RFQ) with Sourcing Event ID 0000008860 is amended in accordance with the following Addendum No. 2.

CHANGES TO THE RFQ:

Note:

- **Red** with strikethrough texts are deleted text
- **Blue** bold texts are revised or added text

None.

QUESTIONS AND ANSWERS:

(Questions were paraphrased for clarity.)

Q1:	We are looking into forming a joint venture partnership. Must we reach out to all the firms that are on the [View Partner Requests] page?
A1:	<i>No. The [View Partner Requests] page is not a must contact list while searching for a JV partner. In the process of forming a JV partnership, a firm is not limited to the [View Partner Requests] page off the RFQ page from the SF City Partner website. The [View Partner Requests] page is meant to help primes and subs with their outreach. If your firm is interested, your firm may post a JV partner search request by clicking the [Find Partner] button on the RFQ page.</i>
Q2:	Are we limited to only one firm to form joint venture partnership with?
A2:	<i>A firm is NOT limited to one other single firm in forming a Joint Venture Partnership. Please see CMD Attachment 2, Part II, 2.02 for information on Joint Venture requirements.</i>
Q3:	Please confirm that we can form a joint venture partnership only with an architectural firm.
A3:	<i>Please see RFQ, Section 3 – Minimum Qualifications, 3.1, C.</i>

Q4:	We are a small San Francisco based firm providing architectural design services, but currently NOT certified as a micro-LBE firm by SF CMD. Please confirm that we are NOT eligible to participate in RFQ 8861 set aside for Micro-LBE firms, but we can still participate in RFQ 8860 the regular LBE Program.
A4:	<i>Confirmed.</i>
Q5:	Will we get any points for the “Good Faith Effort” for reaching out to potential LBE Non-Leading JV Partners, even if in the end we find out that none of them meet all the requirements of RFQ?
A5:	<i>If Approach C – Good Faith Negotiation is used on CMD Form 2B, all steps must be followed to meet the at least 50 points with any combination of Items #1 through #3. Bidder/Proposer who fails to achieve at least 50 points will be declared nonresponsive, and the Bid/Proposal will be rejected. Supporting documentation for Items #1 through #3 must be submitted with the Bid/Proposal.</i>
Q6:	Can you verify what the minimum percent of a selected LBE Non-leading JV Partner must be?
A6:	<i>Please see CMD Attachment 2, Part II.</i>
Q7:	We are planning to submit a proposal as a joint venture. Do we need to submit a JV agreement with the proposal?
A7:	<i>Yes. Please see CMD Attachment 2, Form 4: CMD Joint Venture Form.</i>
Q8:	RFQ Section 3 – Minimum Qualifications, 3.1, A, ii states that minimum two (2) Prime contracts providing Architectural Design Services for government agencies, public buildings and/or civic building projects in the last 10 years. In case of JV, experience must be as a lead JV partner or its Key Staff. Please confirm that this is required of the Lead JV Partner or the Prime proposer.
A8:	<i>Confirmed.</i>
Q9:	RFQ Section 3 – Minimum Qualifications, 3.4, A states that proposer’s team must include at a minimum two (2) LEED Accredited Professionals in Key roles who have at least two (2) LEED certifications of green building projects. Please confirm that these two (2) LEED Accredited Professionals can be from any firm – prime or either JV partner, or subconsultants.
A9:	<i>Confirmed.</i>
Q10:	Would CMD accept an Association in lieu of a formal JV for the rating bonus?
A10:	<i>Please see CMD Attachment 2, Part II, 2.02, B on page 6.</i>