

ANNOUNCEMENT

CITY & COUNTY OF SAN FRANCISCO SAN FRANCISCO PUBLIC WORKS

REQUEST FOR QUALIFICATIONS

As-Needed Temporary Staffing Services for Architectural Drafting Work No. 1 (Re-Advertisement)

Sourcing Event ID #000009133

San Francisco Public Works (Public Works), a department of the City and County of San Francisco (City), seeks to award up to two (2) master agreements (Contracts) to pre-qualified Consultants (Agencies) and/or joint venture (JV) firms to provide temporary staffing services for architectural drafting work and related services on an as-needed basis.

The selected Consultants, including its team of sub-consultants, will support the Building Design and Construction, a Division of Public Works. The Agency will provide temporary workers who are competent and capable of performing the necessary tasks generally associated with the jobs described in Appendix F of the RFQ.

The result of this RFQ, through the evaluation and selection process, will be a master agreement with a not to exceed value up to \$600,000 with each selected consultant firm or team. Each master agreement will have a three (3) year term with Contract Service Orders (CSO) or tasks issued during the first two years only. Public Works reserves the right to change the contract amount and have the sole discretion to extend the Contract duration to be awarded consistent with City contracting requirements.

Since this is an “As-Needed” contract, award of a master agreement does not guarantee that the selected firms will perform all or any portion of the services described in this RFQ, nor does it guarantee that the maximum amount will be expended. The maximum contract dollar amount does not represent a guaranteed revenue source for any of the selected firms.

Pre-proposal Conference will not be conducted for this project.

Questions regarding the RFQ must be submitted no later than Wednesday, February 14, 2024, 4:00 P.M. by email to the Contract Manager, Olivia Lee at: olivia.lee@sfdpw.org.

Submittals will be accepted until 2:00 P.M. Pacific Time on Wednesday, February 28, 2024. Consultants shall submit Proposals as specified and required in the RFQ. Late submittals will not be considered.

Additional Information and Digital files of the RFQ Package may be downloaded at no cost through the SF City Partner Website at <https://sfcitypartner.sfgov.org/>. Notices regarding Addenda and other RFQ changes will also be posted in SF City Partner Website.

The LBE Subconsulting Participation Requirement for this project has been waived. However, San Francisco Public Works encourage responses from certified City and County of San Francisco LBE's as Prime Contractors. For any CMD-related request, contact Antonio Tom at Antonio.Tom@sfgov.org.

Consultants with billing classifications subject to prevailing wages on public works projects may not be awarded a contract unless such Consultants are registered with the Department of Industrial Relations (DIR) at the time of award. Please visit the DIR website for more information: <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.