

Tuesday May 07, 2024 1:30 – 3:00pm

ZSFG Building 5 Family Health Center Relocation, Phase 1 5C 5E Demolition Pre-Bid Meeting

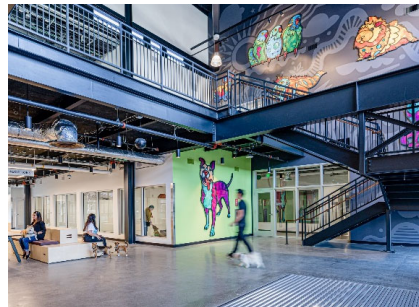


San Francisco Health Network

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH



ZUCKERBERG SAN FRANCISCO GENERAL Hospital and Trauma Center



**ZSFG Building 5 Family Health Center (FHC) Relocation
Phase 1 5C 5E Demolition (P1)**

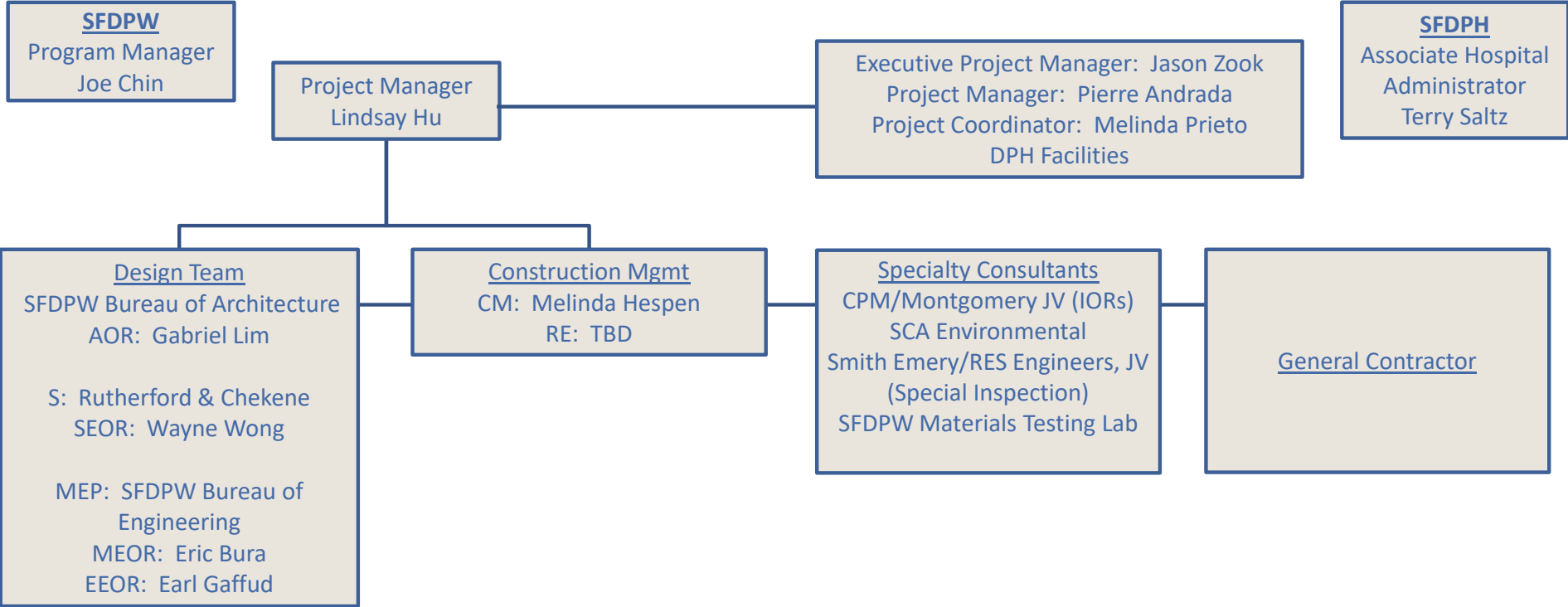
Sign-in Sheet

Please type your name, company, email and phone into the chat

Agenda

- **Introductions**
- **Bid Schedule and Overview**
- **Office of Labor Standards Enforcement (OLSE)**
- **Office of Economic and Workforce Development (OEWD)**
- **Contract Monitoring Division (CMD)**
- **Project Scope**
- **Questions**

Project Organization Chart



Bid Schedule

- **May 29, 2024, 2:30pm Bid Submission Date**

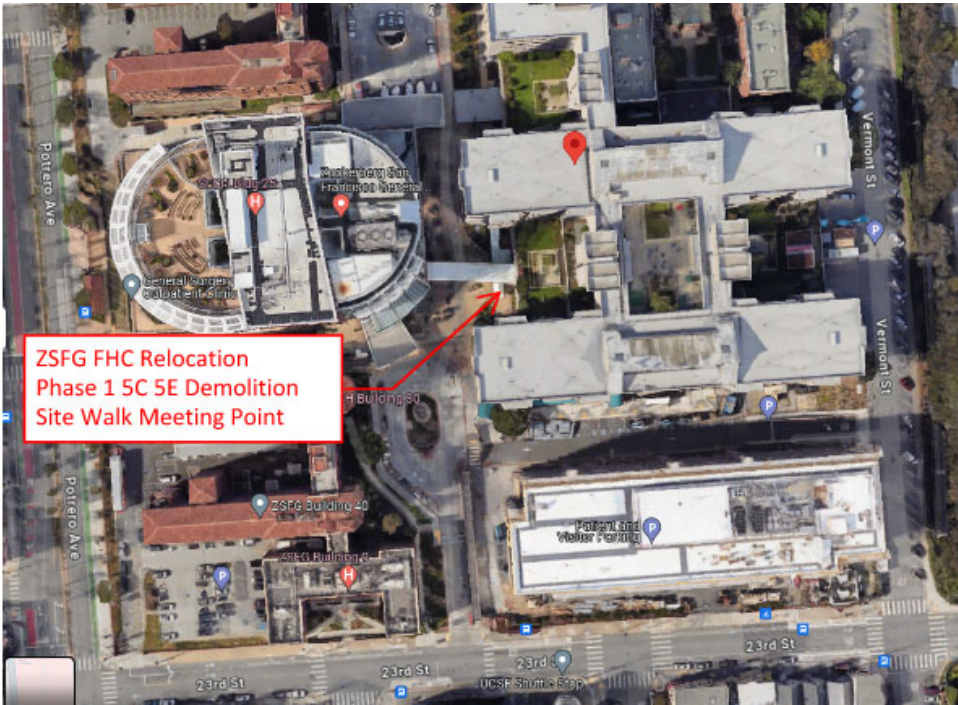
Bids shall be submitted online via ShareFile. See Project Manual Section 00 21 13 for specific bid submission instructions.
ShareFile URL: <https://sanfranciscopublicworks.sharefile.com/i/i2df10b1711d4c5eb>

- **May 7, 2024, 1:30 - 3:00pm Pre Bid Meeting**
- **May 9, 2024, 2:00 – 3:30 pm Site Walk**
- **May 19, 2024, Last day to issue Question on Bid Documents (QBD)**
- **May 23, 2024, Last day for City to issue Addenda**

Refer to the Project Manual for additional information.

May 9, 2024, 2:00 – 3:30 pm Site Walk

A separate site walk is scheduled at Zuckerberg San Francisco General Hospital, 1001 Potrero Avenue, San Francisco, CA. Meet outside in the plaza in front of Building 5. Masks are required to enter Building 5 and throughout the duration of the site walk.



Project Overview

- **Construction Duration: 540 consecutive calendar days from NTP to SC**
- **Class “B” license required to bid**
- **Spec 00 21 13 Instruction to Bidders,**
 - **Section 1.11 Contractor Bidder Qualifications**

Office of Labor Standards Enforcement (OLSE)

Compliance Officer
 Anna Liu
 anna.liu@sfgov.org
 415-554-5404

Labor Standards Fact Sheet

Information and requirements for contractors and subcontractors bidding on public works contracts in the City and County of San Francisco:

- Pay workers the correct prevailing wage rates for each craft, classification and type of work performed. *SF Administrative Code 6.22(e)(1); CA State Labor Code Section 1773 and 1774*
- Submit certified payroll reports and fringe benefit statements into the City's electronic payroll reporting system (LCPTracker). *SF Administrative Code 6.22(e)(6); CA State LC Section 1776*
- Maintain Office of Labor Standards Enforcement (OLSE) daily sign in sheets documenting all hours worked and the classifications of work performed. *SF Administrative Code 6.22(e)(7)(C)*
- Display OLSE provided posters at the jobsite, informing workers of Prevailing Wage requirements. *SF Administrative Code 6.22(e)(7)(D)*
- Furnish employees with itemized pay stubs and retain payroll records. *CA State Labor Code Section 226*
- Employ apprentices registered in a state-approved apprenticeship program and make apprenticeship training contributions. *CA State Labor Code Section 1777.5*
- Register with the California Department of Industrial Relations (DIR). *CA State Labor Code Section 1725.5*
- Comply with local labor laws including the *Minimum Compensation Ordinance, Health Care Accountability Ordinance, Health Care Security Ordinance, Fair Chance Ordinance and miscellaneous Prevailing Wage Ordinances* where applicable. *SF Administrative Code Ch. 14, Labor and Employment Code Articles 111, 121, 142 and 102.*

- All work is subject to compliance monitoring and enforcement by the San Francisco Office of Labor Standards Enforcement (OLSE). *SF Administrative Code 6.24 and 6.22(e)(7)(A)*
- OLSE Compliance Officers have the right to engage in random inspections of job sites and to have access to the employees of the contractor, employee time sheets, inspection logs, payroll records and employee paychecks. *SF Administrative Code 6.22(e)(7)(B)*
- Failure to comply with prevailing wage requirements shall result in a forfeiture of back wages due plus penalties of not less than \$50 per day per worker, and may result in disqualification as a contractor or subcontractor on any public work or improvement for the City and County of San Francisco for a period of up to five years. *SF Administrative Code 6.22(e)(8)(A); CA State Labor Code Section 1775*

Labor Standards Resources

The current prevailing wage rates are available on the Internet, from OLSE or the Awarding Department. For specific information about prevailing wage requirements you can visit the websites listed below:

OLSE Website	https://sf.gov/information/understanding-prevailing-wage <ul style="list-style-type: none"> • Prevailing Wage News • Public Works Requirements • Public Works Tools and Resources for Contractors • Links to Statutory Authority Regarding Prevailing Wage <ul style="list-style-type: none"> ➢ SF Administrative Code, Ch. 6.22 ➢ Labor and Employment Code Art.102 ➢ CA Labor Code sections pertaining to Public Works • Link to LCPTracker
DIR Prevailing Wage Rates (including Scope of Work, Travel, and Holiday Provisions)	http://www.dir.ca.gov/OPRL/PWD/
DIR Public Works Contractor Registration	https://www.dir.ca.gov/Public-Works/Contractor-Registration.html
DIR Public Works Manual	http://www.dir.ca.gov/dlse/PWManualCombined.pdf
Apprentice Wage Rates	https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp
Apprenticeship Programs, Requirements & Forms	http://www.dir.ca.gov/DAS/PublicWorksForms.htm
Contractors State License Status	https://www.cslb.ca.gov/OnlineServices/CheckLicensell/checklicense.aspx
Information on laws for non-trade employees performing work on City Contracts	www.sf.gov/olse <ul style="list-style-type: none"> • Minimum Compensation Ordinance (MCO) • Health Care Accountability Ordinance (HCAO) • Health Care Security Ordinance (HCSO) • Paid Sick Leave Ordinance (PSLO) • Paid Parental Leave Ordinance (PPLO) • Fair Chance Ordinance (FCO)

Office of Labor Standards Enforcement (OLSE)

2024 OLSE/LCPtracker Training Schedule

No fees or registration required

Payroll Reporting Training

*Includes an overview of prevailing wage and Citywide PLA
(2nd Tuesday of the Month)*

Tuesday, January 09, 2024*	Tuesday, July 09, 2024*
Tuesday, February 13, 2024*	Tuesday, August 13, 2024*
Tuesday, March 12, 2024*	Tuesday, September 10, 2024*
Tuesday, April 09, 2024*	Tuesday, October 08, 2024*
Tuesday, May 14, 2024*	Tuesday, November 12, 2024*
Tuesday, June 11, 2024*	No Training in December 2024

*Live webinars will be conducted on Microsoft Teams. Please visit OLSE's website for up-to-date information.
<https://sf.gov/take-payroll-training>

Time:

For City Staff - upon request - please email prevailingwage@sfgov.org
10:30 am - 12:00 pm - City Contractor & Subcontractors

Webinar:

Available 24/7 & covers the basics of submitting certified payrolls.
<https://sf.gov/take-payroll-training>

For certified payroll reporting training questions, please contact Jimmy Hewitt:
(415) 554-6211, james.hewitt@sfgov.org

Compliance Officer
Anna Liu
anna.liu@sfgov.org
415-554-5404

Office of Labor Standards Enforcement (OLSE)

Compliance Officer
Anna Liu
anna.liu@sfgov.org
415-554-5404

San Francisco
Labor Laws for
City Contractors
Effective July 1, 2023

Minimum Compensation Ordinance (MCO) Wages and Paid Time Off (PTO)

For a company that has 5 employees or greater, anywhere in the world. Includes subcontractors.

Any employee who works on a City contract for services:

- **For-profit rate** is \$20.22/hour as of 7/1/23
- **Non-profit rate** is \$18.93/hour as of 7/1/23
- **Public Entities rate** is \$19.25/hour as of 7/1/23; Effective 9/1/2023: \$20.25/hour; Effective 1/1/2024: \$20.75/hour
- 0.04615 hours of Paid Time Off (PTO) per hour worked (can be used as vacation or sick leave, and is vested and cashed out at termination)
- 0.03846 hours of Unpaid Time Off per hour worked – allowed without consequence
- Employee must sign a “Know Your Rights” form
- Posting Requirement

Contact the MCO unit: mco@sfgov.org and (415) 554-7903

Health Care Accountability Ordinance (HCAO)

For a company that has > 20 workers (for profit)/ > 50 workers (nonprofit), anywhere in the world – Includes subcontractors

Any employee who works **at least 20 hours a week** on a City contract for services:

- Either:
 - A) Offer a compliant health plan with no premium charge to the employee. See Minimum Standards
 - OR
 - B) Pay \$6.35* per hour to SF General Hospital (not Healthy San Francisco and not a benefit to employees)
 - OR
 - C) Pay \$6.35* per hour to covered employee. N/A to SFO and San Bruno Jail locations. Employee must live outside of SF and work on a City contract outside of SF. See HCAO for more details.
- Employee must sign a “Know Your Rights” form
- Posting Requirement

* Rate changes every July 1

Contact the MCO unit: hcao@sfgov.org and (415) 554-7903

Health Care Security Ordinance (HCSO)

Any employee who works an average of 8 hours a week in the City of San Francisco (whether or not on a City contract) and is **not covered by the HCSO**:

- As of 1/1/2024, spend \$2.34* or \$3.51* (depending on your size) per hour on their health care (e.g. health insurance, or a contribution to Healthy San Francisco)
- Employee can only waive their rights:
 - o By signing an official HCSO voluntary waiver, and
 - o If they show they have insurance through another employer
- Posting Requirement

* Rate changes every January 1st

Contact the HCSO unit: hcsos@sfgov.org and (415) 554-7892

Fair Chance Ordinance (FCO)

Hiring Process

- You may not ask about criminal background in a job application or at the start of the hiring process
- Job announcements must include language specified by the law
- You may inquire into criminal background after an interview or once a conditional offer has been made
- If you intend to consider criminal background in your hiring decision, you must give the applicant the opportunity to provide evidence of rehabilitation or mitigating circumstances
- Posting Requirement

Contact the FCO unit: fco@sfgov.org and (415) 554-5192

Office of Labor Standards and Enforcement (OLSE)
City Hall Room, 430
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102



Contract Compliance Officer
Ricardo Arias
ricardo.arias@sfgov.org

SAN FRANCISCO LOCAL HIRING POLICY FOR CONSTRUCTION FACT SHEET

OVERVIEW

- Applies to contracts for public work or improvement projects in excess of \$1,000,000.
- The mandatory participation level is 30% of all project hours within each trade to be performed by local residents.
- At least 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.
- A local resident is defined as an individual who is domiciled within the City and County of San Francisco at least 7 days prior to commencing work on the project. An individual may have only one domicile, which is their principal residence and where they intend to return when they are absent.

GUIDELINES

- **Form 1: Local Hiring Plan:** Must be submitted to CityBuild within 15 days from Notice of Award. Contractors are required to identify trade(s) and estimated total and local work hours to be utilized on the project.

Pursuant to Chapter 82 of the San Francisco Administrative Code, all local hire forms must be submitted PRIOR to the Awarding Department issuing a Notice to Proceed (NTP).

- **City's Electronic Certified Payroll System:** All contractors will be required to submit certified payroll for all workers through the City's Electronic Certified Payroll System. An account is required to access the system.
- **Evaluation:** Compliance of the Policy requirements will be evaluated on the actual work hours reported through the City's Electronic Certified Payroll System.

PENALTIES

- The ordinance establishes various consequences of non-compliance with the policy, including the authority of assessment of penalties against contractors that do not meet the local hiring requirements.
- The penalty for failing to meet the local hiring requirement shall be the amount equal to the journeyman or apprentice prevailing wage rate for the primary trade used by the contractor for each hour the contractor fell short.
- Contractors may request a conditional waiver from local hiring requirements on a project-specific basis for "specialized trades," by receiving credit for local hiring on non-covered projects, sponsoring new apprentices, or making "direct-entry" hires.

Contract Monitoring Division (CMD)

Contract Compliance Officer
Ivan Oldenkamp
ivan.oldenkamp@sfgov.org
415-857-4604

www.sfgov.org/cmd

CMD Forms are due at time of bid

LBE Subcontracting
Requirement **20%**





Contract Monitoring Division

We oversee the City's contracting process to ensure economic justice for all.



LBE Program & Resources

San Francisco aims to promote policies that stimulate fair and equitable involvement of local, economically disadvantaged businesses.

The Contract Monitoring Division certifies local businesses as SF LBEs and implements the mandate to include LBEs on City contracts.

CMD Attachment 1 for Construction Contracts
www.sfgov.org/cmd

Monthly Workshop

Register 1st or 2nd Wednesday of each month

Certification Unit

Apply to become a LBE or find a LBE to work with

Use CMD Attachment 1: For Construction Contracts

CITY & COUNTY OF SAN FRANCISCO CONTRACT MONITORING DIVISION



CMD ATTACHMENT 1 *Requirements for Construction Contracts*

For Contracts equal or greater than 50% of the Threshold Amount
and that are Advertised on or after **July 1, 2022**

PART I. GENERAL

1.01 SAN FRANCISCO ADMINISTRATIVE CODE CHAPTERS 12B AND 14B

- A. To be eligible for this contract award, Bidders must agree to comply with the Local Business Enterprise ("LBE") requirements sanctioned by San Francisco Administrative Code Chapter 12B, Section 12B.4, and Chapter 14B (where applicable), and its implementing Rules and Regulations. Chapters 12B and 14B are administered and monitored by the San Francisco Contract Monitoring Division ("CMD").
- B. Chapters 12B and 14B and their implementing Rules and Regulations are incorporated by reference herein as though fully set forth and provide that the failure of any Bidder or Contractor to comply in good faith with these requirements shall be deemed a material breach of contract. Copies of both Chapters 12B and 14B and their implementing Rules and Regulations are available on the CMD website at <http://www.sfgov.org/cmd>.
- C. Chapter 14B allows for bid discounts for CMD certified firms, subject to certain limitations and exceptions. The Certification application is available on the CMD website at <http://www.sfgov.org/cmd>.

IMPORTANT NOTICE: In this CMD Attachment 1, the term "LBE" refers to only San Francisco ("SF") CMD Certified LBEs and NPEs and, therefore, does not include PUC-LBEs.

Applies to this Project in 3 ways



BID DISCOUNT CMD CERTIFIED
SMALL AND MICRO-LBES ARE
ELIGIBLE TO RECEIVE A 10% BID
DISCOUNT



SUBCONTRACTING REQUIREMENT
PERCENTAGE OF THE CONTRACT
MUST LIST CMD CERTIFIED LOCAL
BUSINESSES



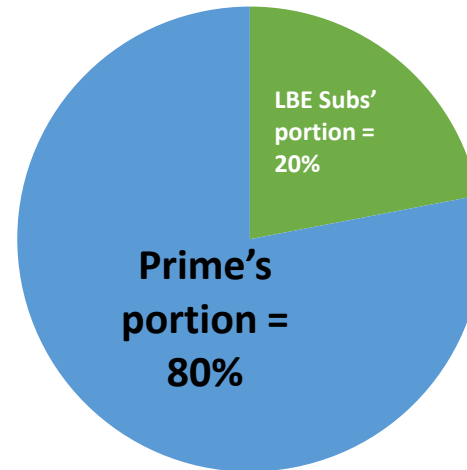
GOOD FAITH EFFORTS
DEMONSTRATE EQUITABLE
PRACTICES THAT INCLUDE LOCAL
BUSINESSES

LBE Bid Discount

10% for CMD Certified
Small- or Micro-LBE
Prime Bidders

5% for CMD Certified
SBA-LBE Prime Bidders,
only if Micro or Small LBE
is not adversely affected

LBE Subcontracting Requirement



All Bidders must
meet this **20%** LBE Subcontracting Requirement

SF LBES: Micro and Small Only

LBE Supplier: 60% of Amount Credited

LBE Manufacturer: 100% of Amount credited

LBE Labor: 100% of Installation

Good Faith Outreach

There are 3 Approaches

A Exceed the 20% LBE Subcontracting Participation by 35% = **7%** for a total of **27%**

B Use a micro-LBE you've not used on your last 5 awarded City contracts

C Good Faith Negotiations, Achieve 50 pts

CMD Forms due with the Bid

ALL BIDDERS: Due at time of Bid

- ✓ 00 43 36: Contract Participation
- ✓ 2B: Good Faith Efforts

Apparent Low Bidder will submit

- ✓ 3: Affidavit
- ✓ 6: LBE Sub Participation Affidavit
- ✓ 6A: LBE Trucking



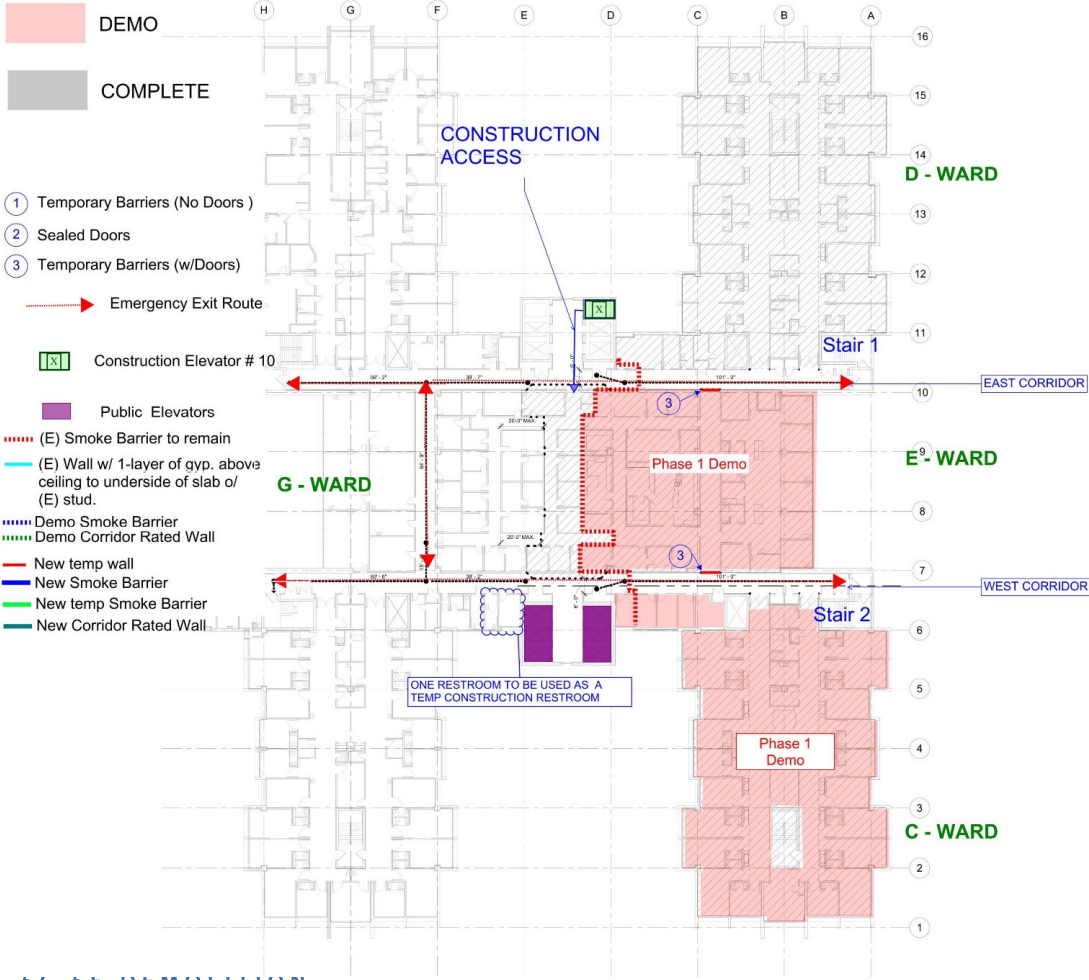
QUESTIONS
ivan.oldenkamp@sfgov.org



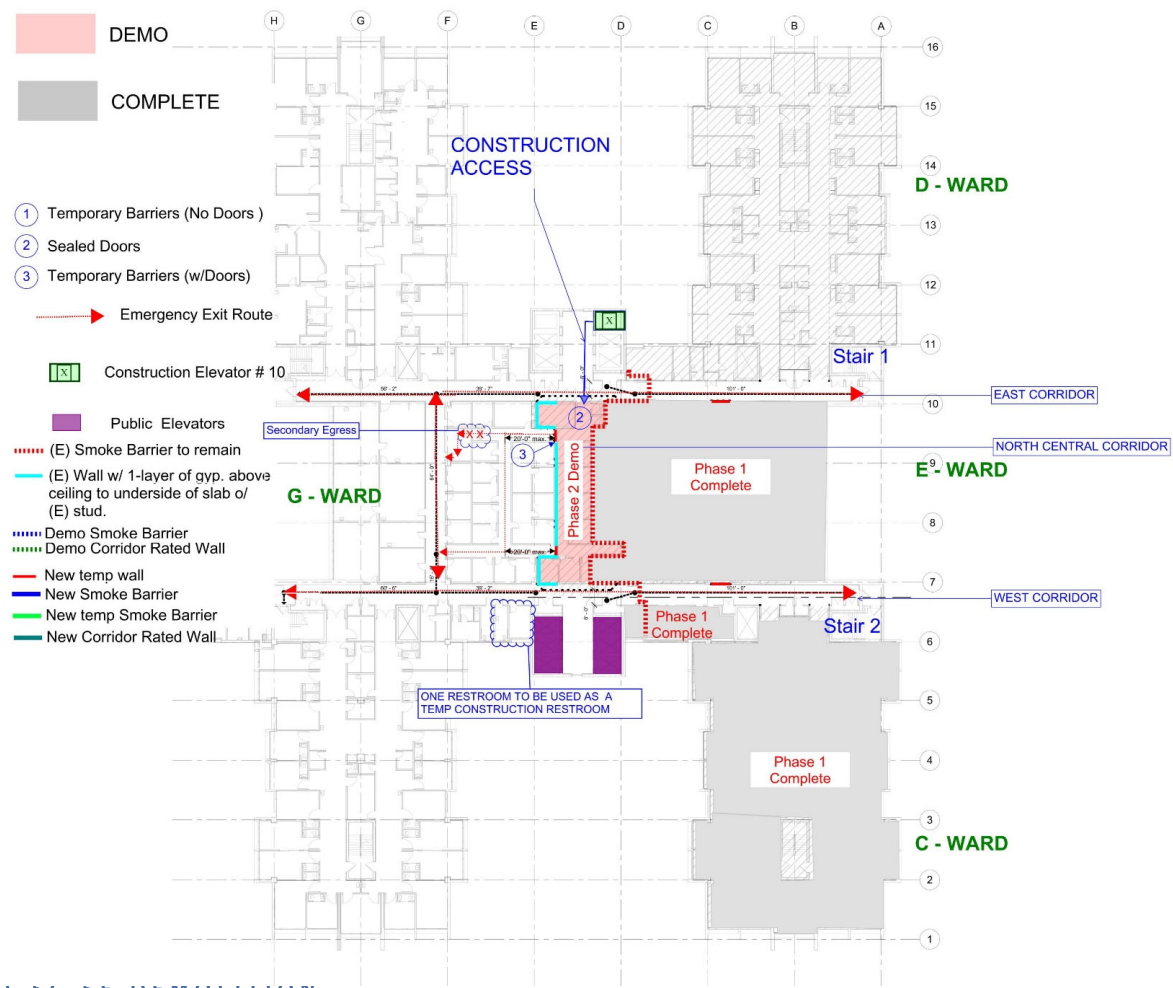
Project Scope

- **ZSFG Building 5 Family Health Center Relocation, OSHPD / HCAI S211236-38-00**
 - **Bid Documents**
 - A. The Drawings, entitled "ZSFG BUILDING 5 FAMILY HEALTH CENTER RELOCATION PHASE 1 5C 5E DEMOLITION" and dated December 18, 2023, are incorporated as Contract Documents. Refer to the Drawings for Index of Drawings.
 - B. The HCAI approved Permit Set, entitled "ZSFG BUILDING 5 FAMILY HEALTH CENTER RELOCATION" OSHPD #S211236-80-00 and approved July 28, 2022, are incorporated as Contract Documents for construction.
 - C. The HCAI approved Project Manual, entitled "ZSFG BUILDING 5 FAMILY HEALTH CENTER RELOCATION" OSHPD #S211236-80-00 and approved on August 3, 2022, are incorporated as Contract Documents for construction.
 - **The Drawings - ZSFG Building 5 Family Health Center Relocation Phase 1 5C 5E Demolition Bid Scope: Demolition of 5C and 5E and Central Corridor Construction**

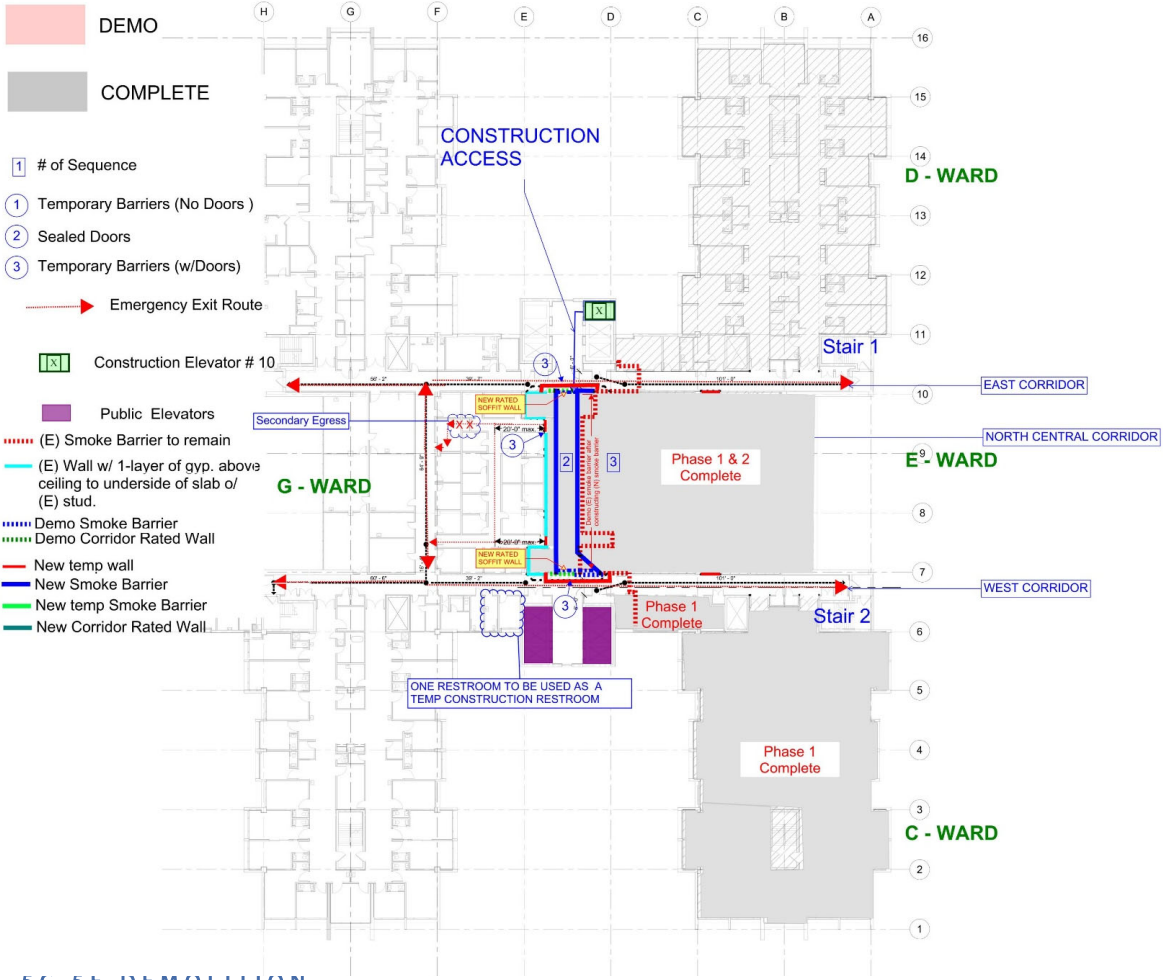
Phase 1-1: Demo 5C and 5E within existing wards (A2.21D)



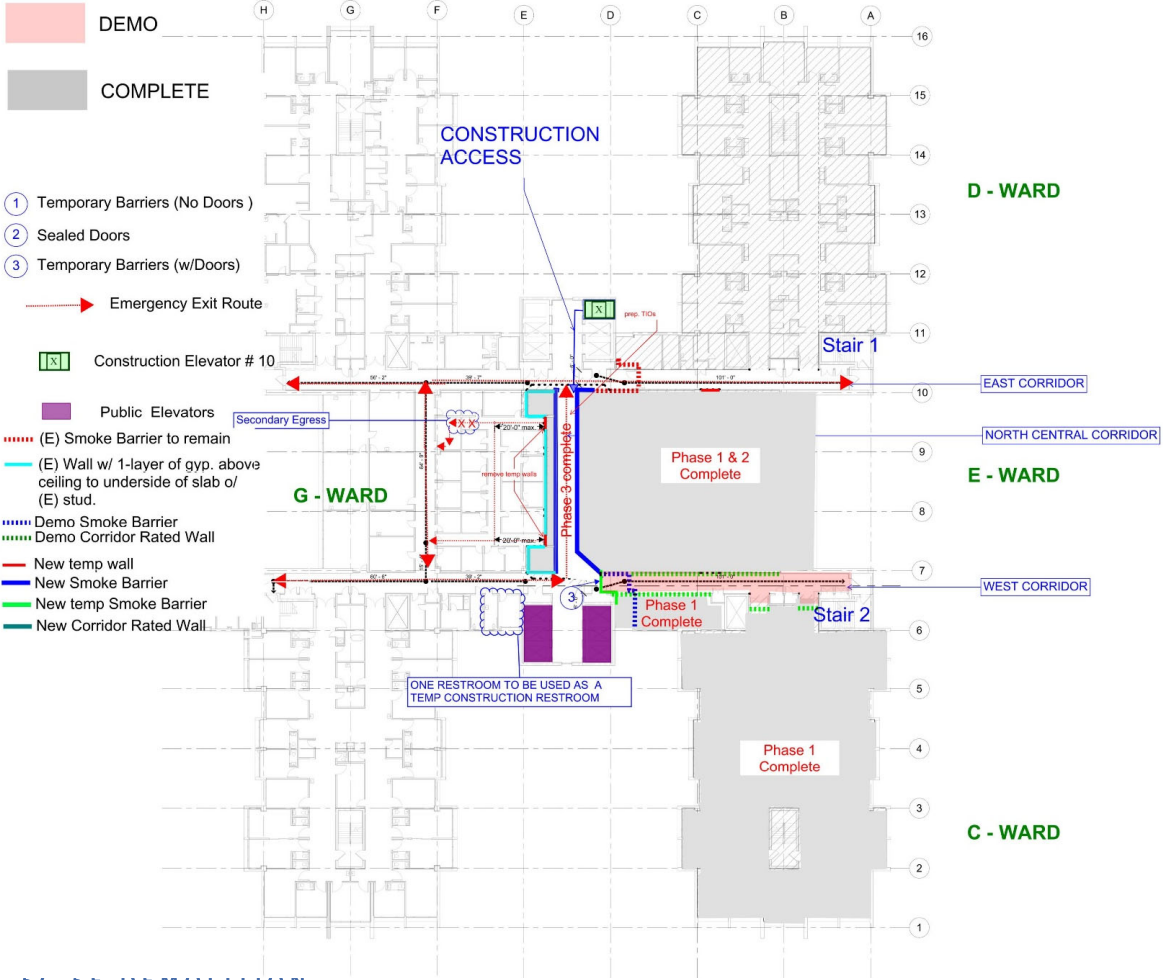
Phase 1-2: Temp. construction barrier and demo for future corridor (A2.22D)



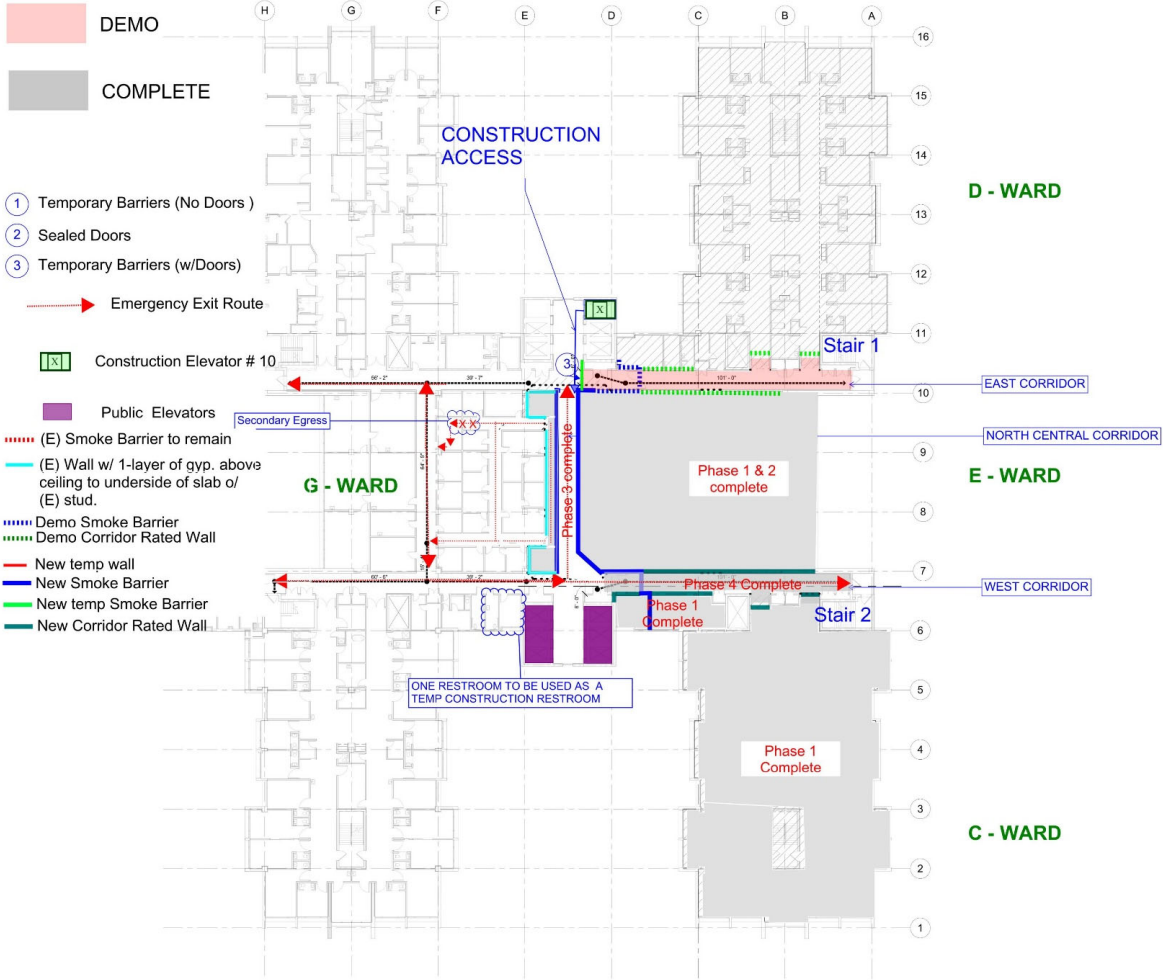
Phase 1-3: Construct new central corridor (A2.23D)



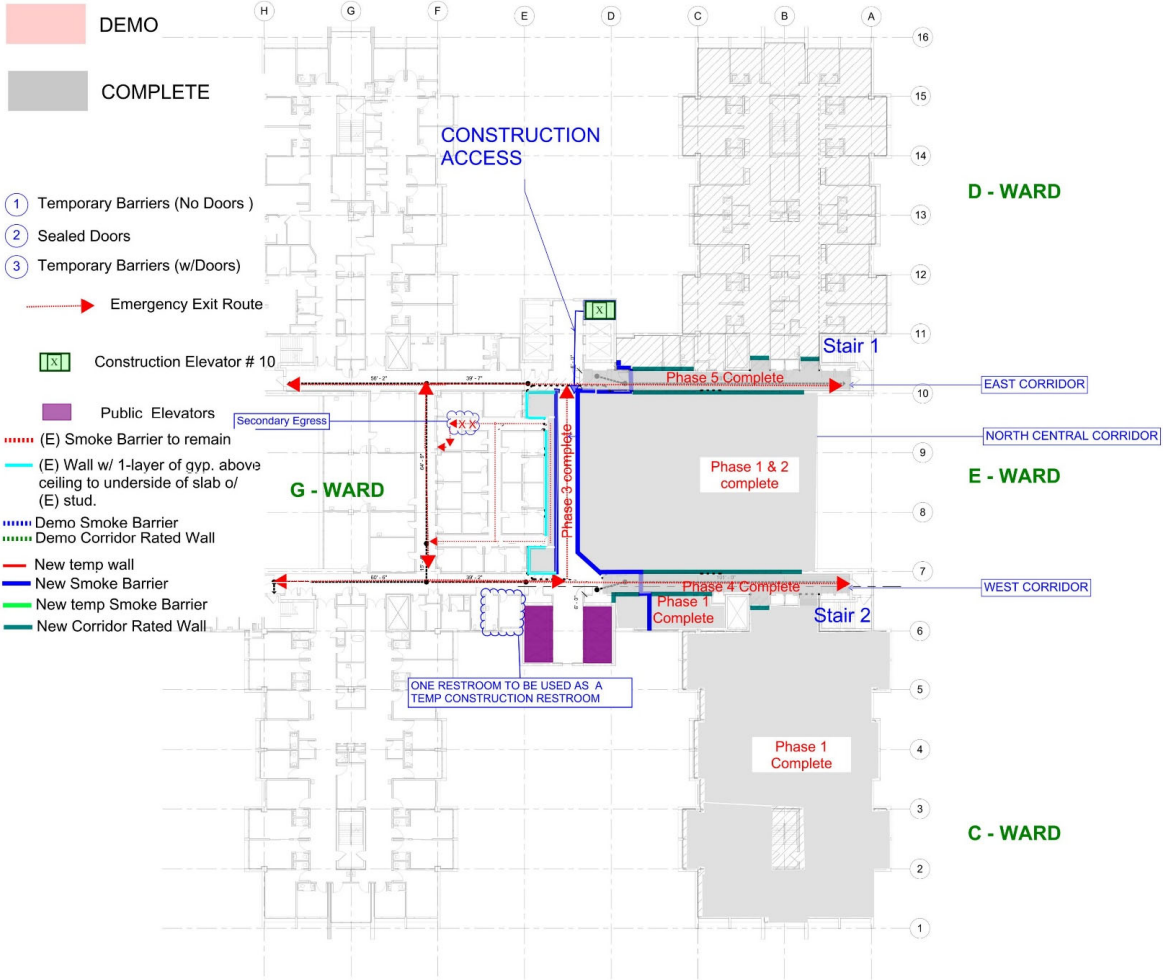
Phase 1-4: Demo and construct west corridor (A2.24D)



Phase 1-5: Demo and construct east corridor (A2.25D)



Phase 1: Complete (A2.26D)



Special Project Procedures for ZSFG

- HCAI / OSHPD
- Building 5 Operational Hospital – Contractor's Orientation, Badging, Vaxx Compliant, Sign-In
- Spec 01 35 13 Special Project Procedures for ZSFG
- Construction and Infection Control Procedures
 - Spec 01 35 13A Contractor's Combined Work Permit (CCWP)
 - Spec 01 35 33 Infection Control
 - Spec 01 35 44A Infection Control and Abatement Work Plan
- Spec 01 35 35 Construction Impacts to Occupied Areas

CONTRACTOR'S COMBINED WORK PERMIT (CCWP)

HAZARDOUS MATERIALS
MANAGEMENT PLAN
(HMMP)



INFECTION CONTROL
WORK PLAN
(ICWP)



INTERIM-LIFE SAFETY
MEASURE
(ILSM)



MISC.

**ZUCKERBERG
SAN FRANCISCO GENERAL
Hospital and Trauma Center**

CCWP #13

Contractor's Combined Work Permit

Completed and signed Work Permits are required prior to the staging of any equipment or commencement of any work at ZSFG. Submit completed Work Permits to the Facilities Services Office, Bldg. 30, Room 1118, retaining a complete copy, including all attachments for posting in a prominent, publicly accessible location on the Contractor's work site (in case of multiple work locations, post a copy of the complete Permit at each work location).

Failure to obtain, complete, comply with, or post a Work Permit may result in (a) temporary or permanent suspension of the Contractor's work activities without financial compensation for the suspension, as well as (b) temporary or permanent prohibitions from further work at ZSFG.

For further information call the Facilities Services Office at (415) 206-8550.

Section 1 - General Project Information

Project Short Name or Title: ZSFG Serrano Phase 1 - Interior Column Strengthening

Location of Project:
 Building Number: 8 Floor Number: Ground and 1st Floor
 Grid Number & Name: CPD (South End), Former SPD Row(s): 24.1 CPD, 24.18 (Former SPD)

Contractor or Vendor Information

Company Name: Rotten Builders, Inc.
 Contact Person: James Graham / Thomas Tynell
 Telephone No: (850)445-8110 / (850)276-0541 Cellphone: (850)445-8110 / (850)276-0541
 Pager: (None) 24/7 Emergency #: (850)445-8110 / (850)276-0541

Signature of Contractor's Representative Required On Page 2 AFTER Facilities Engineering, Infection Control, and Health & Safety Reviews are Completed.

Site Contact Information

This Work is Being Performed For: ZSFG UCSF Other
 Contract Permit: Interim Work
 Program or Department: DPH Capital Projects (2018 Public Health & Safety Bond Project)
 Telephone #: (415)835-6023 Cellphone: (415)835-6023
 Pager: 24/7 Emergency #: (415)835-6023

Signature of Site Contact Required On Page 2 AFTER Facilities Engineering, Infection Control, and Health & Safety Reviews are Completed.

Other Contact Information:
 Role: DPH / Facilities Engineer / Public Works Resident Engineer
 Company: DPH / Public Works
 Contact Name: Terry Gaynor / Alice L Ng
 Telephone #: (415)706-9306 / (415)244-4773 Cellphone: (415)706-9306 / (415)244-4773
 Pager: 24/7 Emergency #: (415)706-9306 / (415)244-4773

Revised 1st of 2017 (01) - THIS VERSION REPLACES ALL PREVIOUS VERSIONS

CONTRACTOR'S COMBINED WORK PERMIT (CCWP)

HAZARDOUS MATERIALS MANAGEMENT PLAN (HMMP)

01 35 44A SCA WORK CRITERIA

01 35 13 SPECIAL PROCEDURES FOR ZSFG

01 35 44 HAZARDOUS BUILDING MATERIALS SCOPE OF WORK



INFECTION CONTROL WORK PLAN (ICWP)

01 35 44A SCA WORK CRITERIA

01 11 14 INFECTION CONTROL

01 35 13 SPECIAL PROCEDURES FOR ZSFG



INTERIM-LIFE SAFETY MEASURE (ILSM)

DESIGN TEAM (AOR)

SUBCONTRACTORS

IORS

CAMPUS FIRE MARSHAL



MISC.

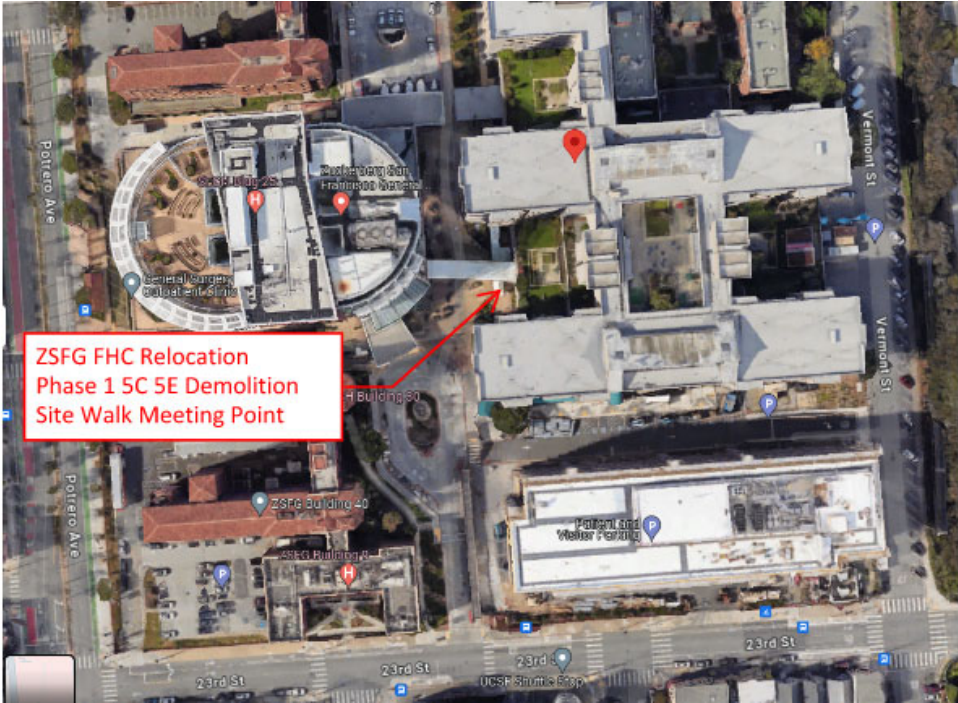
STAGING PLAN

NOISE MITIGATION PLAN

FLAMMABLE MATERIALS MGMT PLAN

May 9, 2024, 2:00 – 3:30 pm Site Walk

A separate site walk is scheduled at Zuckerberg San Francisco General Hospital, 1001 Potrero Avenue, San Francisco, CA. Meet outside in the plaza in front of Building 5.





**THANK YOU
& QUESTIONS**