

## **ANNOUNCEMENT**

### **CITY & COUNTY OF SAN FRANCISCO SAN FRANCISCO PUBLIC WORKS REQUEST FOR QUALIFICATIONS**

#### **As-Needed Landscape Architectural Services No. 3**

This Request for Qualifications (hereinafter “RFQ” or “Solicitation”) is being issued by San Francisco Public Works (hereinafter, “Public Works”), a department of the City and County of San Francisco (“City”), to solicit proposals from qualified Consultants (“Proposers”) for professional Landscape Architectural, and other related consulting services, on an as-needed basis.

The result of this RFQ, through the evaluation and selection process, will be a master agreement with each selected consultant firm or team. Each master agreement will have a five (5) year term with Contract Service Orders (CSO), or tasks issued during the first four years only.

Projects will range from large projects requiring multiple disciplines, to small projects of limited scope involving only one specialized consulting service provided by a subconsultant. Prime consultants may be selected on the basis of specific, specialized services or expertise. Some disciplines may be utilized more heavily than others and some disciplines may not be utilized at all during the course of the contract, at the discretion of the City.

The City intends to award up to five (5) master agreements with a not to exceed value of up to \$800,000 for each master agreement. Public Works reserves the right to change the contract amount and have the sole discretion to extend the Contract duration to be awarded consistent with City contracting requirements.

Since this is an “As-Needed” contract, award of a master agreement does not guarantee that the selected firms will perform all or any portion of the services described in this RFQ, nor does it guarantee that the maximum amount will be expended. The maximum contract dollar amount does not represent a guaranteed revenue source for any of the selected firms.

Submittals will be accepted until 2:00 P.M. Pacific Time, December 18, 2024. Consultants shall submit Proposals as specified and required in the RFQ package. Late submittals will not be considered. Additional Information and Digital files of the RFQ Package may be downloaded at no cost through the Supplier Portal. Notices regarding Addenda and other RFQ changes will also

be posted in the Supplier Portal. <https://sfcitypartner.sfgov.org/pages/Events-BS3/event-search.aspx>

The LBE Subconsulting Participation requirement for this Contract is 20%. For any CMD-related questions, please contact Antonio Tom at [Antonio.Tom@sfgov.org](mailto:Antonio.Tom@sfgov.org).

Questions regarding the RFQ must be submitted no later than November 20, 2024, 4:00 P.M. by email to the Contract Manager at: [olivia.lee@sfdpw.org](mailto:olivia.lee@sfdpw.org).

There will be no pre-proposal conference for this RFQ.