



M. Magdalena Ryor, Ph.D., LEED AP BD+C, CCM, PMP, Bureau Manager & ESER Program Manager | Bureau of Project Management, BDC
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CONTRACT NO. 100007960 – YGC Boiler Replacement

Job Site – 375 Woodside Avenue, San Francisco, CA
11/14/2023 – 2:00PM

PRE – BID MEETING AGENDA

1. Introduction

- See sign in sheet

2. City Compliance / Apprenticeship

- Contract Monitoring Division (CMD) – Ivan Oldenkamp @ 2:45PM
- Office of Labor and Standards Enforcement (OLSE) – Anna Liu @ 2:30PM
- Office of Economic Workforce Development (OEWD) – Ricardo Arias

3. Summary of Contract Work

The purpose of this project is to replace boiler #3 at the boiler room of the Juvenile Probation Department, formerly known as Youth Guardian Center. The scope of work involves utilities connections to boiler #3, abatement and demolition of boiler housing, installation of utility pads and two new steam boilers and their related piping devices.

The project is located at 375 Woodside Avenue in San Francisco. The boiler room is at a service building adjacent to the office building.

4. Addendum

- #1 – Per-Bid Meeting date postponed to November 14, 2024.

5. Contract Administration

- Bid due: Until 2:30PM on Dec 11th, 2024 at ShareFile.
- Contract Duration: 580 Calendar Days.
 - Demolition of boiler: 240 calendar days from NTP.
 - Steam boilers installation: 580 calendar days from NTP.
- Allowances – unforeseen abatement, etc.
- Work Restrictions

6. Open Discussion

7. Site Walk



Youth Guidance Center Boiler Replacement Project 0000010057
Pre-Bid Meeting, November 14, 2024 @ 1:00 PM

CMD Contact Information: Ivan Oldenkamp (415) 554-0639 ivan.oldenkamp@sfgov.org

CMD Attachment 1: Please read CMD Attachment 1 carefully. Chapter 14B requirements and forms are included in Attachment 1, which can be found in the specs or on CMD's website: <https://www.sf.gov/resource/2022/lbe-contract-requirements-cmd-attachments>

Please note: Information on this handout is to serve as a highlight of the LBE Program/CMD Attachment 1 and does not act as a substitute for the information contained in Chapter 14B/CMD Attachment 1/the bid specifications.

LBE Bid Discount

- San Francisco Micro- and Small-LBE Primes will receive a 10% bid discount for this project. LBE primes that apply for the bid discount must be certified by the bid due date.
- SBA LBE Primes will receive a 5% bid discount. However, the SBA-LBE bid discount will not be applied in cases where the Micro- or Small-LBE is the apparent low bidder.
- If you are interested in becoming certified please contact our certification unit as soon as possible. Please be aware that CMD may not be able to complete the certification of new firms by the bid due date. Email lbecert@sfgov.org today or call **(415) 554-0630**.
- Joint Ventures: Under the current Chapter 14B Ordinance, for construction contracts, there is no bid discount for Joint Ventures with LBE participation.

Prime Bidders must meet the LBE sub participation AND the Good Faith Outreach in order to be responsive! These are 2 separate requirements

LBE subcontracting requirement(s)

- The LBE subcontracting participation requirement is 15%. Bids must meet the 15% LBE subcontracting requirement on Section 00 43 36 at the time of bid or the bid may be deemed nonresponsive.
- **Only San Francisco Micro and Small-LBEs** certified by CMD can be utilized to meet the LBE subcontracting requirement. A list of certified firms is available on the CMD website. LBE subs must be certified on the bid due date *and* they must be certified in the areas that they are being listed to perform.
- LBE prime participation cannot count towards meeting the LBE subcontracting requirement.
- The Prime cannot use deletable bid items, allowances, and contingency bid items to meet the LBE subcontracting participation requirement.
- CMD will calculate the bidder's LBE participation by dividing amounts listed for LBE subcontractors on Section 00 43 36 by the bidder's "TOTAL BID PRICE (Summation of All

Bid Items)” on the Bid Form Section 00 41 00. This is the total of Bid Item No. 1, 2, 3, and 4, as shown in the snapshot below.

The undersigned, having examined all referenced documents and the Drawings, understanding the terms and conditions of the Contract Documents and the local conditions affecting the performance and costs of the Work, and having fully inspected the Site in all particulars, hereby proposes and agrees to fully perform the Work as indicated on the Drawings and in accordance with the requirements of the Contract Documents within the time stated therein, and for the following price(s):

SCHEDULE OF BID PRICES

| Bid Item No. | Bid Item | Amount |
|---|--|----------|
| 1 | Base Bid: Work as Indicated on the Plans and Specifications (Excluding bid items listed below) | \$ _____ |
| 2 | Hazardous Materials Abatement Work | \$ _____ |
| 3 | Allowance for Unforeseen Environmental Work | \$20,000 |
| 4 | Allowance for Partnering Facilitation and Related Costs | \$22,500 |
| TOTAL BID PRICE (Summation of All Bid Items): | | \$ _____ |

The City reserves the right after opening Bids to reject any or all Bids, and to waive any minor irregularity in a Bid. In case of discrepancy between the sum of Bid item amounts and the Total Bid Price, the sum of said amounts shall prevail. In the case of discrepancy between words and figures, the words shall prevail. In case of discrepancy between unit prices, Bid and extensions thereof, said unit prices shall prevail.

Good Faith Efforts Requirements

There are three approaches you can utilize to meet the good faith efforts requirements. However, you must still meet the LBE subcontracting requirement(s).

1. Under Approach A, the Prime Proposer must exceed the project’s stated LBE participation requirement(s) by 35%.

For this project, 35% of 15% subcontracting requirement is 5.25%. Add 5.25% to 15%, which equals 20.25%. In order for the Prime to meet the “Good Faith Efforts” requirements with respect to Approach A, the Prime’s LBE participation must meet or exceed 20.25%. If the Prime will be utilizing this approach, the Prime must check YES under Approach A of CMD Form 2B.

OR

2. Under Approach B, the Prime must list a Micro-LBE subcontractor on its Bid that they have not listed on its last five (5) most recent City awarded contracts that has an LBE sub participation requirement.

OR

3. Under Approach C, the Prime must earn at least 50 points by demonstrating that it negotiated with LBEs in good faith. The Prime must submit supporting documentation as outlined under this approach at the time of bid in order to earn points. *Note that for each Item, you cannot earn partial points.

Pay attention to the instructions for each Approach on Form 2B. Form 2B will walk you through the three options that I just mentioned. Please have your outreach person contact me so I can walk them through the CMD website. The LBE Online Directory is also on the CMD website, if you go to www.sfgov.org/cmd.

- While the Primes are performing good faith efforts, it is the responsibility of the Prime to communicate with the LBE subs and determine their qualifications for the scopes of work/services that the LBE subs are being listed and expected to perform.

Other Requirements

- If the prime will use an LBE sub for the Traffic Control scope, then the LBE subcontractor must be certified Small- or Micro- in the C-31 Traffic Control category to receive credit towards the sub participation requirement
- Trucking: You must list all lower tier trucking subs on CMD Form 6A when subcontracting out any portion of the trucking work. You will receive only a 60% participation credit when an LBE owned trailer is pulled by a non-LBE owned tractor.
 - Keep in mind that disposal fees do not count towards meeting the LBE sub requirement; make sure you separate that part out if the LBE trucking firm provides a quote that includes the disposal fees.
 - Please make sure the LBE trucking firm that you are listing to do the hauling work owns its trucks, and the trucks must be listed under its LBE certification.
 - Any equipment like grit separators, tanks, and debris boxes fall under the LBE category “Construction Equipment” and not under the “Trucking and Hauling” category. Make sure you indicate the correct LBE category for the appropriate scope that you are listing them to perform on Section 00 43 36. LBE firms under the “Construction Equipment” category are equipment sale and rental firms, which only 60% of the equipment rental fee (current market rate) can be credited towards meeting the LBE sub requirement.

Forms to be submitted with the Bid:

- Submit CMD Form 2B along with all supporting documentation as required from CMD Attachment 1.
- Section 00 43 36 of the bid specifications must be submitted with the Bid. If you are using an LBE to meet the LBE subcontracting requirement(s), even if the percentage of LBE work is under ½ of 1%, the sub must be listed on Section 00 43 36 to receive LBE credit. This includes LBE trucking firms and LBE suppliers.

5-Day Submittals from CMD Attachment 1

The apparent low bidder must submit, by 5:00 p.m. on the fifth business day after bid opening:

- **Form 3** CMD Compliance Affidavit
- **Form 6** LBE Subcontractor Participation Affidavit
- **Form 6A** LBE Trucking Form (if applicable)

Tracking LBE Utilization

Prime contractors and all subcontractors who are awarded City contracts are required to enter and confirm payment information in a City approved payment system PeopleSoft. For the City's PeopleSoft System, additional information and self-service training can be found at <https://sfcitypartner.sfgov.org/Training>

CMD strongly encourages each Prime bidding on this project to contact me if you have any questions regarding any of the CMD requirements or forms.



SAN FRANCISCO LOCAL HIRING POLICY FOR CONSTRUCTION FACT SHEET

OVERVIEW

- Applies to contracts for public work or improvement projects in excess of \$1,000,000.
- The mandatory participation level is 30% of all project hours within each trade to be performed by local residents.
- At least 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.
- A local resident is defined as an individual who is domiciled within the City and County of San Francisco at least 7 days prior to commencing work on the project. An individual may have only one domicile, which is their principal residence and where they intend to return when they are absent.

GUIDELINES

- **Form 1: Local Hiring Plan:** Must be submitted to CityBuild within 15 days from Notice of Award. Contractors are required to identify trade(s) and estimated total and local work hours to be utilized on the project.

Pursuant to Chapter 82 of the San Francisco Administrative Code, all local hire forms must be submitted PRIOR to the Awarding Department issuing a Notice to Proceed (NTP).

- **City's Electronic Certified Payroll System:** All contractors will be required to submit certified payroll for all workers through the City's Electronic Certified Payroll System. An account is required to access the system.
- **Evaluation:** Compliance of the Policy requirements will be evaluated on the actual work hours reported through the City's Electronic Certified Payroll System.

PENALTIES

- The ordinance establishes various consequences of non-compliance with the policy, including the authority of assessment of penalties against contractors that do not meet the local hiring requirements.
- The penalty for failing to meet the local hiring requirement shall be the amount equal to the journeyman or apprentice prevailing wage rate for the primary trade used by the contractor for each hour the contractor fell short.
- Contractors may request a conditional waiver from local hiring requirements on a project-specific basis for "specialized trades," by receiving credit for local hiring on non-covered projects, sponsoring new apprentices, or making "direct-entry" hires.



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On-site Pre-bid Meeting SIGN-IN SHEET

Project: YGC Boiler Replacement
 375 Woodside Avenue
 San Francisco, CA 94127

SFPW Contract No. 1000007960
 Sourcing Event ID #: 0000010057

Date: November 14, 2024
 Time: 2PM to 4PM

| Item | Initial | Name | Organization | Phone | E-mail |
|------|---------|--------------------|--------------------------------|----------------|--------------------------------|
| 1. | S | SIMON CHU | PW | 628-271-2957 | simon.m.chu@sfdpw.org |
| 2. | | DAVID BERTOLDI | TRICO | 415-416-8720 | DAVID@TRICOCONSTRUCTION.COM |
| 3. | | TONY COLE | BAY CITY BOILER | 510-329-5774 | tony@baycityboiler.com |
| 4. | | JON BRULAND | " | 530-941-2957 | jbruland@" |
| 5. | | REAGAN COLE | " | 510-258-1488 | rcole@" |
| 6. | CO | Tom O'Neil | Dowdle and Sons | 707-224-6968 | TomF@dowdleandson |
| 7. | JFM | Jose Ferreira | MESA / Emcor | 1-510-755-0650 | josem99m@Emcor.net |
| 8. | EW | BOB WEBER | " | 310-604-8207 | BWEBER@EMCOR.NET |
| 9. | DK | DAVID KRAFT | " | 510-755-0612 | DKRAFT@EMCOR.NET |
| 10. | IH | Isabella Hernandez | KM 106 Construction Inc. | 628-286-1901 | isabella@km106.com |
| 11. | MO | Miguel Ortiz | " | 415-939-4948 | miguel@km106.com |
| 12. | CS | Cesar Salinas | Ferma Corporation | 510-755-0415 | csalinas@fermacorp.com |
| 13. | TL | TONY LEUNG | CLW BUILDERS | 510-768-4699 | t.leung@CLWBuilders |
| 14. | AL | Alex Sandler | Suala Cowatz | 415-250-1308 | 8501308@gspeak.com |
| 15. | CA | CHRIS AVANA | ARANA Group Inc | 415-656-0124 | Bids@avanaingroup.com |
| 16. | AB | Alex Barbosa | Performance Abatement Services | 707-854-5131 | alejandra.barbosa@pas.com |
| 17. | S.C. | Sergio Contreras | MIK construction Inc. | 209-662-5963 | Sergiocontreras@mikinc.us |
| 18. | MW | Matt White | Bay-Tech Electric Inc | 415-825-0286 | Matt.White@Baytechelectric.com |
| 19. | RC | Ricky Choi | SFPW | | ricky.choi@sfdpw.org |
| 20. | AF | Adam Fontana | Western Allied Mech | 650-444-4507 | afontana@westernallied.com |
| 10. | CE | Clark Encarnacion | SFPW | | clark.encarnacion@sfdpw.org |
| 11. | GD | GREG SADLER | ECO BAY | 510-812-3130 | GREG@ECOBAYSERVICES.COM |
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