











Tuesday December 10, 2024 2:00 - 3:30pm

ZSFG Building 5 Radiology 1X65 Pre-Bid Meeting



SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH













ZSFG Building 5 Radiology 1X65

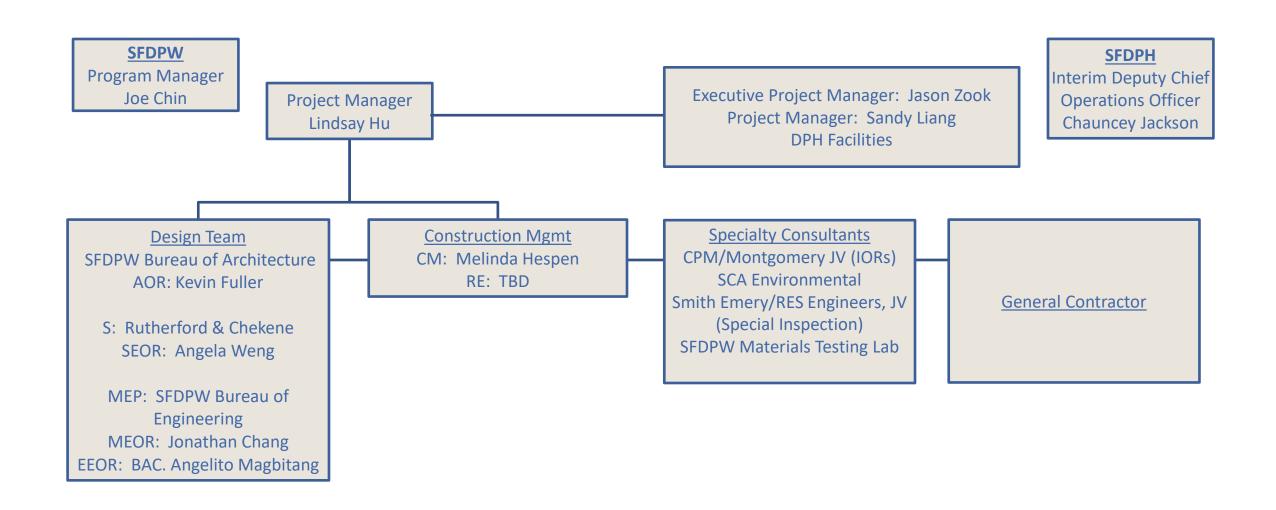
Sign-in Sheet

Please type your name, company, email and phone into the chat

Agenda

- Introductions
- Bid Schedule and Overview
- Office of Labor Standards Enforcement (OLSE)
- Office of Economic and Workforce Development (OEWD)
- Contract Monitoring Division (CMD)
- Project Scope
- Questions

Project Organization Chart



Bid Schedule

January 29, 2024, 2:30pm Bid Submission Date

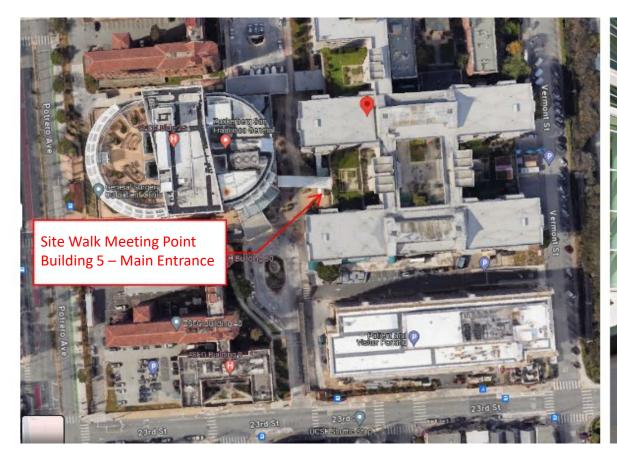
Bids shall be submitted online via ShareFile. See Project Manual Section 00 21 13 for specific bid submission instructions. ShareFile URL: https://sanfranciscopublicworks.sharefile.com/i/i057642eefa340068

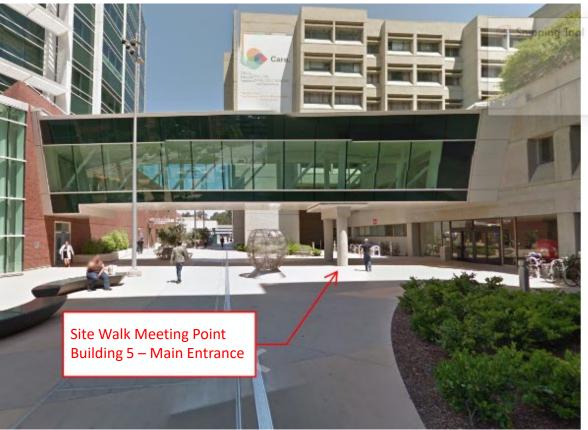
- December 10, 2024, 2:00 3:30pm Pre Bid Meeting
- December 11, 2024, 10:00 11:30am Site Walk
- January 19, 2024, Last day to issue Question on Bid Documents (QBD)
- January 23, 2024, Last day for City to issue Addenda

Refer to the Project Manual for additional information.

December 11, 2024, 10:00 – 11:30am Site Walk

A separate site walk is scheduled at Zuckerberg San Francisco General Hospital, 1001 Potrero Avenue, San Francisco, CA. Meet outside in the plaza in front of Building 5. Masks are recommended to enter Building 5 and throughout the duration of the site walk.





Project Overview

- Construction Duration: 540 consecutive calendar days from NTP to SC
- Class "B" license required to bid
- Spec 00 21 13 Instruction to Bidders,
 - Section 1.11 Contractor Bidder Qualifications

Compliance Officer Lucio Sanchez

Lucio.sanchezgarfias@sfgov.org 415-554-4108

Labor Standards Resources

The current prevailing wage rates are available on the Internet, from OLSE or the Awarding Department. For specific information about prevailing wage requirements you can visit the websites listed below:

OLSE Website	https://sf.gov/information/understanding-prevailing-wage Prevailing Wage News Public Works Requirements Public Works Tools and Resources for Contractors Links to Statutory Authority Regarding Prevailing Wage SF Administrative Code, Ch. 6.22 Labor and Employment Code Art.102 CA Labor Code sections pertaining to Public Works Link to LCPtracker
DIR Prevailing Wage Rates (including Scope of Work, Travel, and Holiday Provisions)	http://www.dir.ca.gov/OPRL/PWD/
DIR Public Works Contractor Registration	https://www.dir.ca.gov/Public-Works/Contractor-Registration.html
DIR Public Works Manual	http://www.dir.ca.gov/dlse/PWManualCombined.pdf
Apprentice Wage Rates	https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp
Apprenticeship Programs, Requirements & Forms	http://www.dir.ca.gov/DAS/PublicWorksForms.htm
Contractors State License Status	https://www.cslb.ca.gov/OnlineServices/CheckLicenseII/checklicense.aspx
Information on laws for non - trade employees performing work on City Contracts	www.sf.gov/olse Minimum Compensation Ordinance (MCO) Health Care Accountability Ordnance (HCAO) Health Care Security Ordinance (HCSO) Paid Sick Leave Ordinance (PSLO) Paid Parental Leave Ordinance (PPLO) Fair Chance Ordinance (FCO)

Labor Standards Fact Sheet

Information and requirements for contractors and subcontractors bidding on public works contracts in the City and County of San Francisco:

- Pay workers the correct prevailing wage rates for each craft, classification and type of WORK performed. SF Administrative Code 6.22(e)(1); CA State Labor Code Section 1773 and 1774
- Submit certified payroll reports and fringe benefit statements into the City's electronic payroll reporting system (LCPtracker). SF Administrative Code 6.22(e)(6); CA State LC Section 1776
- Maintain Office of Labor Standards Enforcement (OLSE) daily sign in sheets documenting all hours worked and the classifications of work performed. SF Administrative Code 6,22(e)(7)(C)
- Display OLSE provided posters at the jobsite, informing workers of Prevailing Wage requirements. SF Administrative Code 6.22(e)(7)(D)
- Furnish employees with itemized pay stubs and retain payroll records. CA State Labor Code
- · Employ apprentices registered in a state-approved apprenticeship program and make apprenticeship training contributions. CA State Labor Code Section 1777.5
- Register with the California Department of Industrial Relations (DIR). ca State Labor Code
- Comply with local labor laws including the Minimum Compensation Ordinance, Health Care Accountability Ordinance, Health Care Security Ordinance, Fair Chance Ordinance and miscellaneous Prevailing Wage Ordinances where applicable, SF Administrative Code Ch. 14, Labor and Employment Code Articles 111, 121, 142 and 102.
- All work is subject to compliance monitoring and enforcement by the San Francisco Office of Labor Standards Enforcement (OLSE). SF Administrative Code 6.24 and 6.22(e)(7)(A)
- OLSE Compliance Officers have the right to engage in random inspections of job sites and to have access to the employees of the contractor, employee time sheets, inspection logs, payroll records and employee paychecks. SF Administrative Code 6.22(e)(7)(B)
- Failure to comply with prevailing wage requirements shall result in a forfeiture of back wages due plus penalties of not less than \$50 per day per worker, and may result in disqualification as a contractor or subcontractor on any public work or improvement for the City and County of San Francisco for a period of up to five years. SF Administrative Code 6.22.(e)(8)(A): CA State Labor Code Section 1775

Compliance Officer Lucio Sanchez

Lucio.sanchezgarfias@sfgov.org 415-554-4108

2024 OLSE/LCPtracker Training Schedule

No fees or registration required

Payroll Reporting Training

Includes an overview of prevailing wage and Citywide PLA (2nd Tuesday of the Month)

Tuesday, January 09, 2024*	Tuesday, July 09, 2024*
Tuesday, February 13, 2024*	Tuesday, August 13, 2024*
Tuesday, March 12, 2024*	Tuesday, September 10, 2024*
Tuesday, April 09, 2024*	Tuesday, October 08, 2024*
Tuesday, May 14, 2024*	Tuesday, November 12, 2024*
Tuesday, June 11, 2024*	No Training in December 2024

^{*}Live webinars will be conducted on Microsoft Teams. Please visit OLSE's website for up-to-date information. https://sf.gov/take-payroll-training

Time:

For City Staff - upon request - please email prevailingwage@sfgov.org 10:30 am - 12:00 pm - City Contractor & Subcontractors

Webinar:

Available 24/7 & covers the basics of submitting certified payrolls. https://sf.gov/take-payroll-training

For certified payroll reporting training questions, please contact Jimmy Hewitt: (415) 554-6211, iames.hewitt@sfqov.org

Compliance Officer Lucio Sanchez

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CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED, MAYOR

GENERAL SERVICES AGENCY OFFICE OF LABOR STANDARDS ENFORCEMENT PATRICK MULLIGAN, DIRECTOR



Citywide Project Labor Agreement (PLA) (SF Public Works and SF Recreation and Parks Only)

Background: On February 18, 2019, the San Francisco Board of Supervisors passed the Citywide Project Labor Agreement Ordinance (Section 6.27 of the SF Administrative Code). This Ordinance directed the City to negotiate a Project Labor Agreement (PLA) with the San Francisco Building Construction Trades Council.

Effective Date: July 14, 2020

COVERED PROJECTS:

- (1) Funded wholly or in part by a general obligation bond or a revenue bond with an estimated project value which exceeds the following threshold amounts:
 - \$5 Million from 7/14/2020 7/13/2021
 - \$3 Million from 7/14/2021 7/13/2022
 - \$1 Million from 7/14/2022 7/13/2040
- (2) Funded by a source other than a general obligation bond or a revenue bond with an estimated project value which exceeds \$10 million

COVERED CONTRACTORS are required to:

- 1. Utilize trade appropriate union hiring halls to hire workers
- 2. Pay fringe benefit contributions on behalf of workers directly to appropriate Union Trust Fund programs
- 3. Complete and sign a Letter of Assent, Craft Assignment Form or Statement of Exemptions (for LBE)
- 4. Attend a mandatory pre-job conference

CERTIFIED LOCAL BUSINESS ENTERPRISE (LBE) EXEMPTION:

- Exempt until payments of \$5 million are issued on covered projects
- 2. The LBE contractor has 30 days to sign a Letter of Assent and must comply with the PLA across all current, ongoing, and subsequent covered projects when the LBE reaches \$5M threshold on covered projects
- 3. LBEs wishing to be exempt from the terms and conditions of the PLA must complete and sign a Statement of Exemption form prior to project participation and payroll reporting.

FOR MORE INFORMATION

Visit OLSE website at: https://sfgov.org/olse/citywide-project-labor-agreement

PLA Hotline: (415) 554-6573

Email: prevailingwage@sfgov.org

San Francisco Labor Laws for City Contractors

Effective July 1, 2024

(Revised: June 2024)

Compliance Officer Lucio Sanchez

Lucio.sanchezgarfias@sfgov.org 415-554-4108

San Francisco Labor Laws for **City Contractors** Effective July 1, 2024

Minimum Compensation Ordinance (MCO)

Wages and Paid Time Off (PTO)

For a company that has 5 employees or greater, anywhere in the world. Includes subcontractors

Any employee who works on a City contract for services:

- For-profit rate is \$20.96/hour as of 7/1/24
- Non-profit rate is \$18.93/hour as of 7/1/23
- Public Entities rate is \$20.75/hour as of 1/1/2024
- 0.04615 hours of Paid Time Off (PTO) per hour worked (can be used as vacation or sick leave, and is vested
- 0.03846 hours of Unpaid Time Off per hour worked allowed without consequence
- Employee must sign a "Know Your Rights" form
- Posting Requirement

Contact the MCO unit: mco@sfgov.org and (415) 554-7903

Health Care Accountability Ordinance (HCAO)

For a company that has > 20 workers (for profit)/ > 50 workers (nonprofit), anywhere in the world - Includes subcontractors

Any employee who works at least 20 hours a week on a City contract for services:

- A) Offer a compliant health plan with no premium charge to the employee. See Minimum Standards
- B) Pay \$6.75* per hour to SF General Hospital (not Healthy San Francisco and not a benefit to employees)
- C) Pay \$6.75* per hour to covered employee. N/A to \$FO and \$an Bruno Jail locations. Employee must live outside of SF and work on a City contract outside of SF. See HCAO for more details.
- Employee must sign a "Know Your Rights" form
- Posting Requirement

Rate changes every July 1

Contact the MCO unit: hcao@sfgov.org and (415) 554-7903

Health Care Security Ordinance (HCSO)

Any employee who works an average of 8 hours a week in the City of San Francisco (whether or not on a City contract) and is not covered by the HCAO:

- As of 1/1/2024, spend \$2.34* or \$3.51* (depending on your size) per hour on their health care (e.g. health insurance, or a contribution to Healthy San Francisco)
- Employee can only waive their rights:
 - By signing an official HCSO voluntary waiver, and
 - If they show they have insurance through another employer
- Posting Requirement
- Rate changes every January 1st

Contact the HCSO unit: hcso@sfgov.org and (415) 554-7892

Fair Chance Ordinance (FCO)

Hiring Process

- You may not ask about criminal background in a job application or at the start of the hiring process
- Job announcements must include language specified by the law
- You may inquire into criminal background after an interview or once a conditional offer has been made
- If you intend to consider criminal background in your hiring decision, you must give the applicant the opportunity to provide evidence of rehabilitation or mitigating circumstances
- Posting Requirement

Contact the FCO unit: fco@sfgov.org and (415) 554-5192

For more information, or to sign up for email updates on the MCO and HCAO, visit our website: SF.GOV/OLSE

Office of Labor Standards and Enforcement (OLSE) City Hall Room, 430 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Office of Economic and Workforce Development (OEWD)



415,701,4848 (P) CITYBUILD@SFGOV.ORG WWW.OEWD.ORG

Contract Compliance Officer Ricardo Arias ricardo.arias@sfgov.org

SAN FRANCISCO LOCAL HIRING POLICY FOR CONSTRUCTION FACT SHEET

OVERVIEW

- Applies to contracts for public work or improvement projects in excess of \$1,000,000.
- The mandatory participation level is 30% of all project hours within each trade to be performed by local residents.
- At least 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.
- A local resident is defined as an individual who is domiciled within the City and County of San Francisco at least 7 days prior to commencing work on the project. An individual may have only one domicile, which is their principal residence and where they intend to return when they are absent.

GUIDELINES

Form 1: Local Hiring Plan: Must be submitted to CityBuild within 15 days from Notice of Award. Contractors are required to identify trade(s) and estimated total and local work hours to be utilized on the project.

Pursuant to Chapter 82 of the San Francisco Administrative Code, all local hire forms must be submitted PRIOR to the Awarding Department issuing a Notice to Proceed (NTP).

- City's Electronic Certified Payroll System: All contractors will be required to submit certified payroll for all workers through the City's Electronic Certified Payroll System. An account is required to access the system.
- Evaluation: Compliance of the Policy requirements will be evaluated on the actual work hours reported through the City's Electronic Certified Payroll System.

PENALTIES

- The ordinance establishes various consequences of non-compliance with the policy, including the authority of assessment of penalties against contractors that do not meet the local hiring requirements.
- The penalty for failing to meet the local hiring requirement shall be the amount equal to the journeyman or apprentice prevailing wage rate for the primary trade used by the contractor for each hour the contractor fell short.
- Contractors may request a conditional waiver from local hiring requirements on a project-specific basis for "specialized trades," by receiving credit for local hiring on non-covered projects, sponsoring new apprentices, or making "direct-entry" hires.

Contract Monitoring Division (CMD) | James Chung | James.Chung@sfgov.org www.sfgov.org/cmd

Bid Discounts

- 10% to SF Micro and Small-LBEs
- 5% (if applicable) to SBA-LBEs
- Pilot Neighborhood LBE Program
 - Bidders may be eligible for additional discounts associated with the neighborhood Pilot Program. Refer to CMD Attachment 1, Section 2.01 for details

LBE Requirement

- 20% LBE subcontracting requirement- only SF Micro and/or Small-LBE firms can be used to meet the 20% requirement
- LBE primes cannot count their self-participation towards the LBE requirement
- Bidders must meet the 20% LBE requirement at time of bid on document 00 43 36

Good Faith Efforts (CMD Form 2B)

Bidders will utilize one of the three approaches to meet the good faith requirement with their bid:

- Approach A Exceed the 20% LBE requirement by 35%.
 - 35% of 20% is 7%. Bidders must commit at least 27% (20% + 7%) to LBE subcontractors with their bid
- Approach B Utilizing a new micro-LBE
- Approach C Achieve at least 50 points

<u>Contract Monitoring Division (CMD) | James Chung | James.Chung@sfgov.org www.sfgov.org/cmd</u>

CMD Bid Forms		
Due at time of bid	Due by the fifth business day	
Document 00 43 36	Form 3	
CMD Form 2BSupporting documents	Form 6	
	Form 6A (if applicable)	

CMD FAQs

- LBE firms must be certified in the category they're listed to perform. For example, an LBE firm certified in electrical contracting will not be given LBE credit if listed for plumbing
- Common causes for non-responsive bids:
 - Not meeting the LBE requirement on document 00 43 36 (e.g., listing LBEs for 17% when the requirement is 20%)
 - Not listing LBEs on 00 43 36 or their amount as "TBD"
 - Listing firms whose LBE certifications have expired
 - Incorrectly performing the CMD Form 2A Good Faith Efforts (usually Approach C)
 - Not asking questions
- Questions? <u>James.Chung@sfgov.org</u>

ZSFG Building 5 Radiology 1X65, OSHPD / HCAI S222369-38-00

Bid Documents

- A. The Drawings, entitled "ZSFG BUILDING 5 RADIOLOGY 1X-65 [CITYWIDE PLA]" and dated DECEMBER 2022, are incorporated as Contract Documents. Refer to the Drawings for Index of Drawings.
- B. The HCAI approved Project Manual, entitled "ZSFG BUILDING 5 RADIOLOGY 1X65" HCAI #S211236-80-00 and approved on August 18, 2023, are incorporated as Contract Documents.

Reference Documents

- Bidders' attention is directed to construction or record drawings for the original construction and subsequent alterations that were utilized in the preparation of the Contract Documents as follows:
 - Hospital Building San Francisco Medical Center (As-Builts); by Stone, Marraccini and Patterson Architects; dated December 16, 1970.
 - Hospital Building San Francisco Medical Center, Automatic Sprinkler Plan (As-Builts); by Pacific Automatic Sprinkler Co; dated August 28, 1972.

DEFERRED APPROVAL - HCAI

The following work components shall be submitted seperately by the Contractor for review and approval from HCAI:

1. SUBMITTALS FOR FIRE ALARM ALTERATIONS.

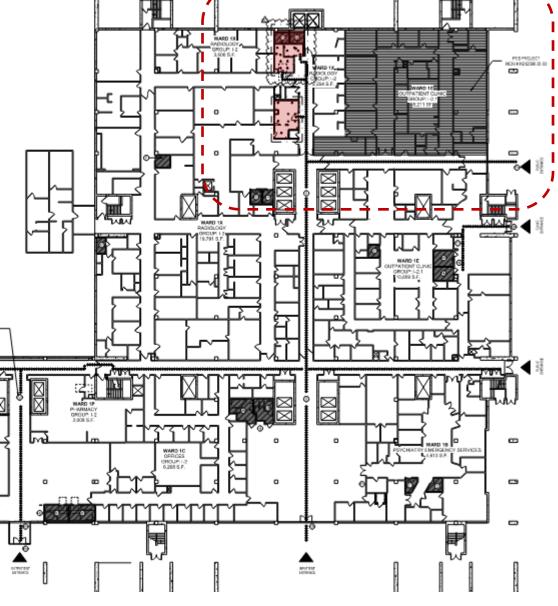
All references to fire alarms on these drawings shall be used for bidding purposes only and shall not be used for construction. Fire alarm system drawings shall be submitted to the Architect or Engineer of Record who shall review them and forward them to the Office of Statewide Health Planning and Development with a notation indicating the drawings have been reviewed and have been found to be in general conformance with the design of the building or project. The responsibility for preparing and signing plans and specifications or reports for the fire alarm portions may be delegated by the Architect or Structural Engineer in general responsible charge, to a Professional Engineer registered in the appropriate branch of engineering. Installation of the fire alarm systems shall not commence until the drawings have been approved by OSHPD.

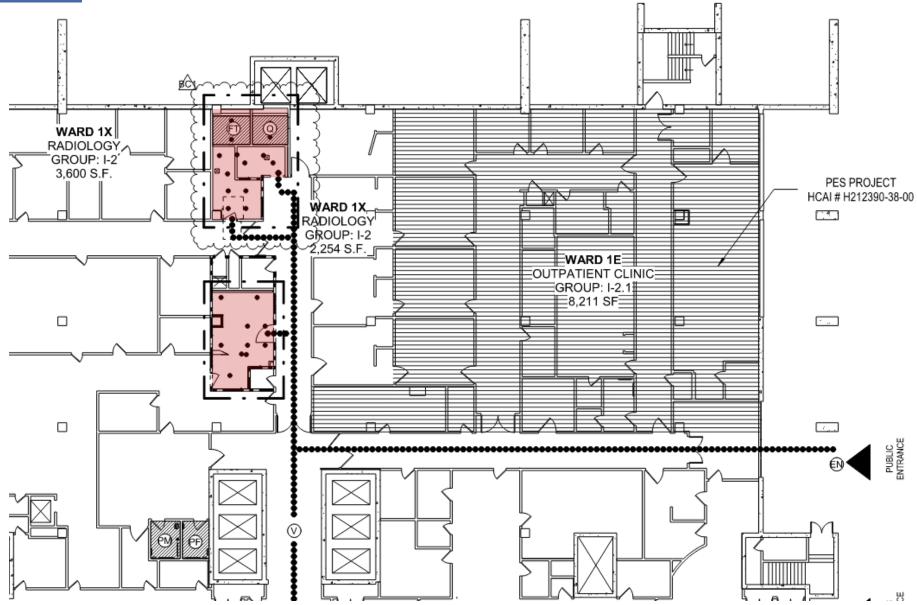
2. SUBMITTALS FOR FIRE PROTECTION SYSTEM ALTERATIONS.

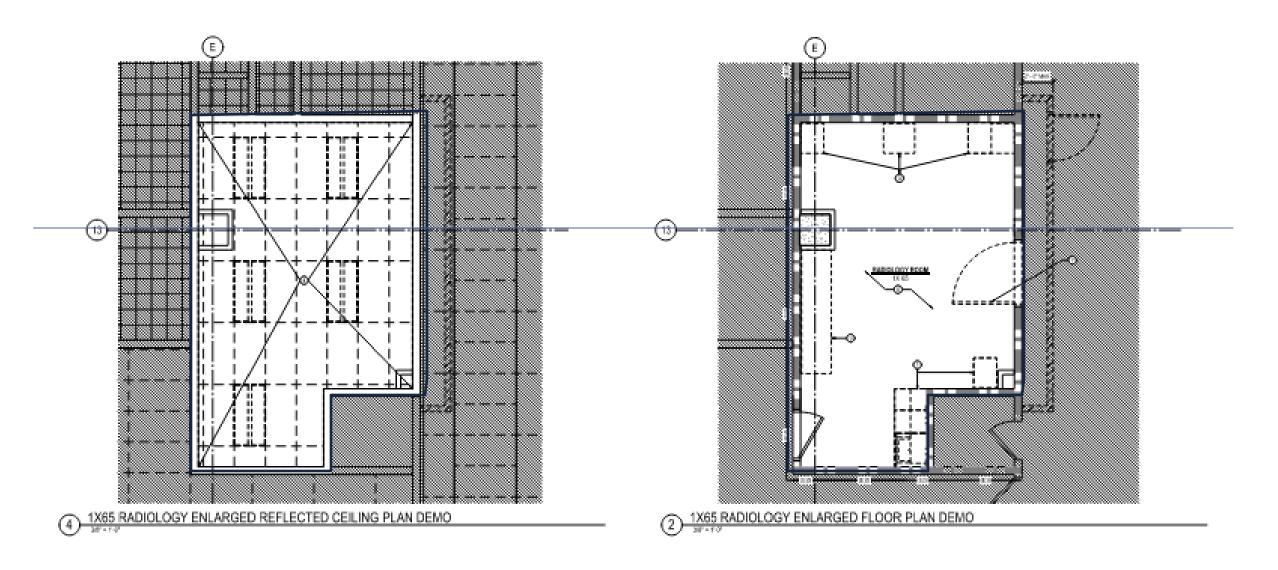
All references to fire sprinklers on these drawings shall be used for bidding purposes only and shall not be used for construction. Fire sprinkler system drawings and calculations shall be submitted to the Architect or Engineer of Record who shall review them and forward them to the Office of Statewide Health Planning and Development with a notation indicating the drawings and calculations have been reviewed and have been found to be in general conformance with the design of the building or project. The responsibility for preparing and signing plans and specifications or reports for the fire sprinkler portions may be delegated by the Architect or Structural Engineer in general responsible charge, to a Professional Engineer registered in the appropriate branch of engineering. Installation of the fire sprinkler systems shall not commence until the drawings and calculations have been approved by OSHPD.

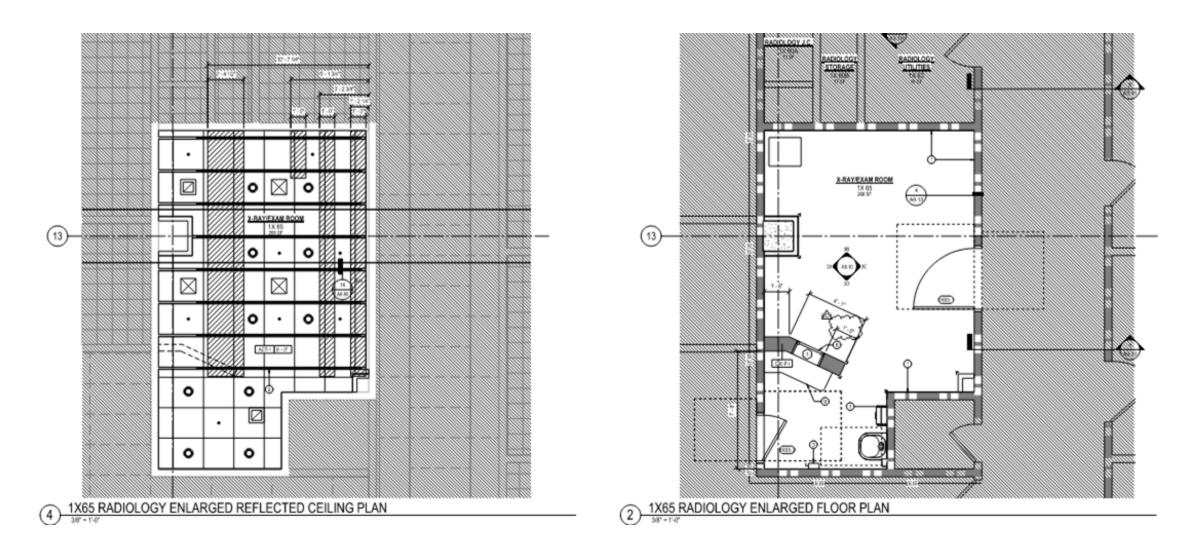
3. OVERCURRENT PROTECTIVE COORDINATION STUDY PER OSHPD PIN 70

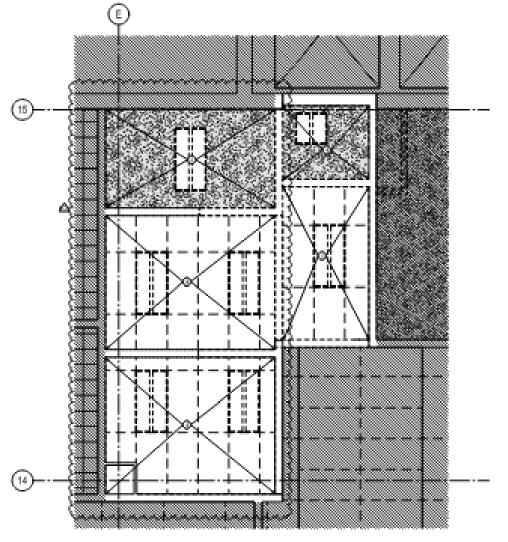
4. ESSENTIAL ELECTRICAL SYSTEM COORDINATION STUDY PER PIN 70



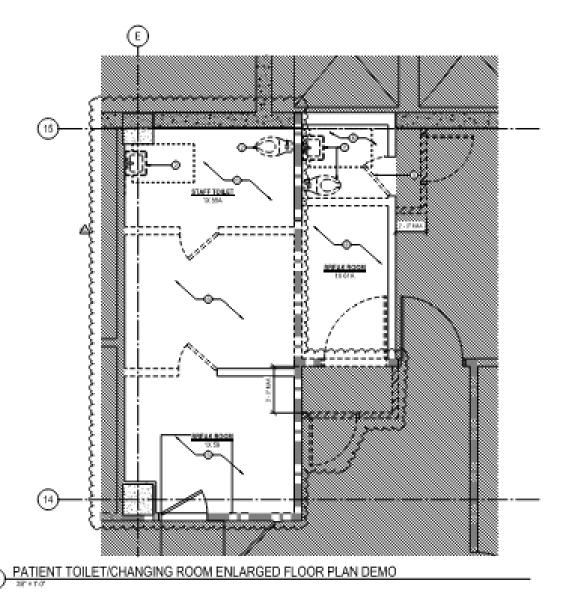


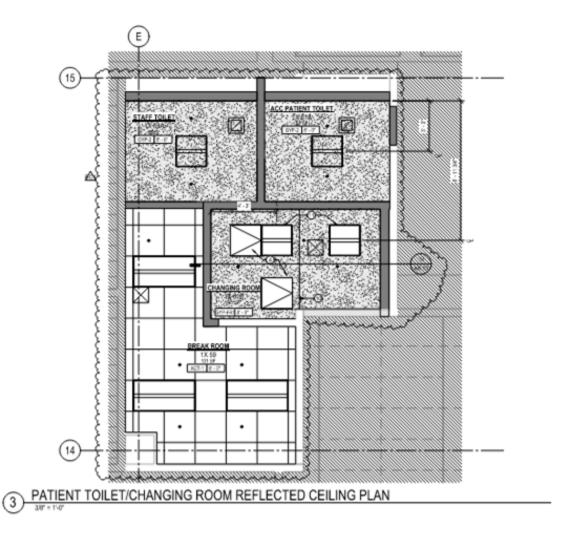


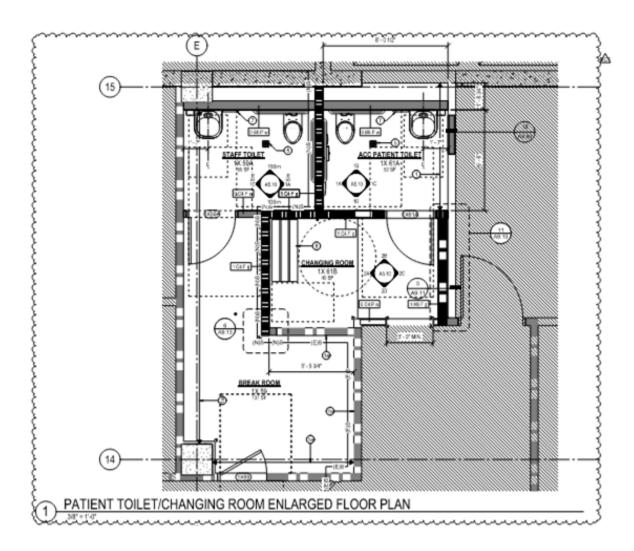








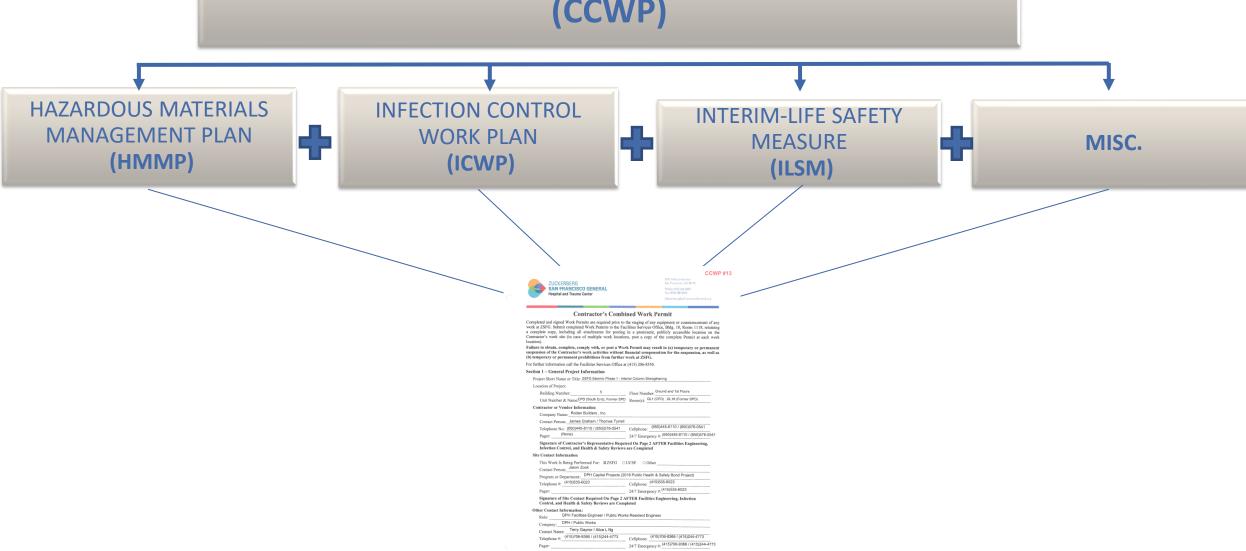




Special Project Procedures for ZSFG

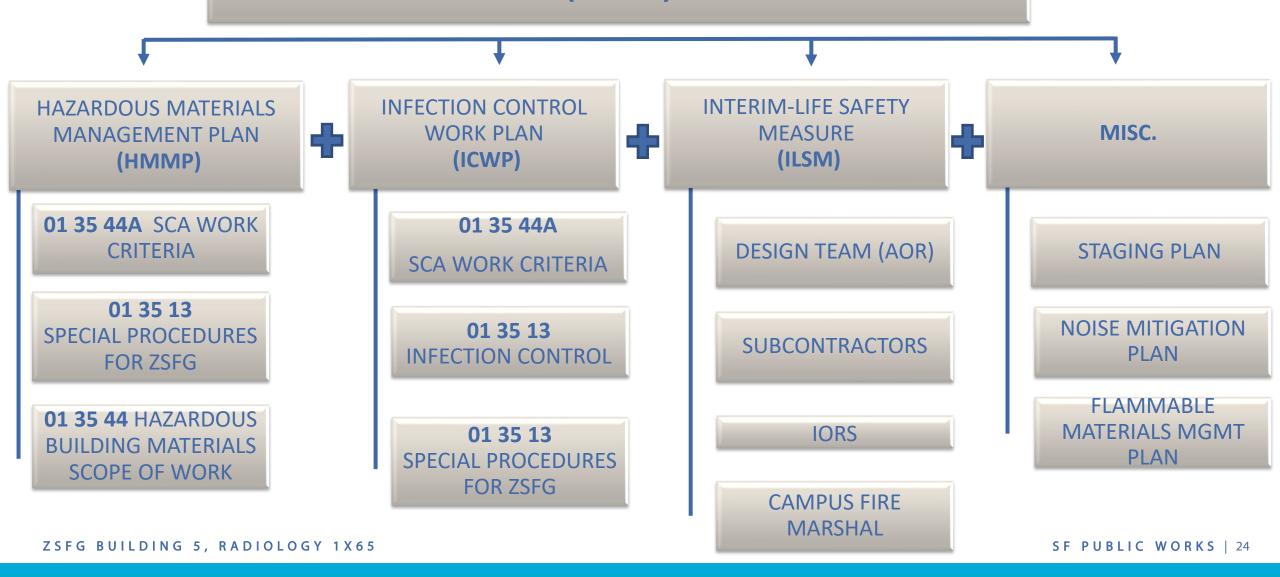
- HCAI / OSHPD
- Building 5 Operational Hospital Contractor's Orientation, Badging, Vaxx
 Compliant, Sign-In
- Spec 01 35 13 Special Project Procedures for ZSFG
- Construction and Infection Control Procedures
 - Spec 01 35 13A Contractor's Combined Work Permit (CCWP)
 - Spec 01 35 33 Infection Control
 - Spec 01 35 44A Infection Control and Abatement Work Plan
- Spec 01 35 35 Construction Impacts to Occupied Areas

CONTRACTOR'S COMBINED WORK PERMIT (CCWP)



Revision 3.0 of 2017-0816 - THIS VERSION REPLACES ALL PREVIOUS VERSIONS

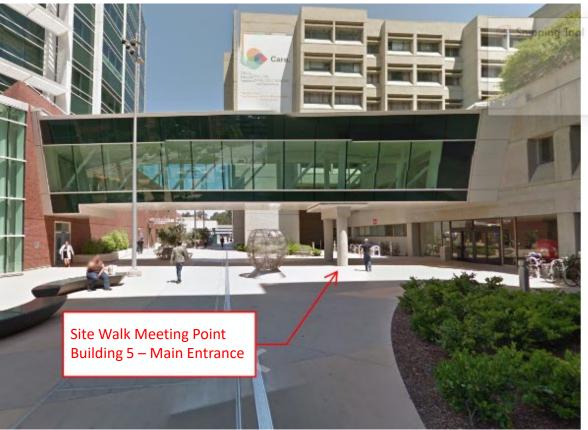
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THANK YOU & QUESTIONS