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## ADDENDUM No. 1

Sourcing Event ID 000009659

### Request for Qualifications As-Needed Environmental Consulting Services 2025 (ECS 2025)

November 21, 2024

This Addendum No. 1 is issued to provide responses to questions received regarding the Request for Qualifications (RFQ) under Sourcing Event ID 000009660.

Please acknowledge receipt of this Addendum by completing the “Acknowledgement of Receipt of Addenda” form included as Appendix C, Contract Forms, in the original RFQ documents.

#### **CHANGES TO THE RFQ:**

No changes have been made to the RFQ at this time.

#### **QUESTIONS AND ANSWERS:**

(Questions were paraphrased for clarity.)

Q1:	Where can I get a list of LBE firms located in San Francisco?
A1:	<i>San Francisco Contract Monitoring Division (CMD)’s Directory of LBE firms can be found at this link: <a href="https://sfcitypartner.sfgov.org/pages/LBESearch/supplier-search.aspx">sfcitypartner.sfgov.org/pages/LBESearch/supplier-search.aspx</a>.</i>
Q2:	We would like to provide our services as a subconsultant, how can we get the word out?
A2:	<i>You may post your Partner Request on the RFQ page of the SF City Partner website.</i>
Q3:	We intend to submit a proposal as a prime. How can we advertise our outreach to potential LBE subconsultants?
A3:	<i>You may post your Partner Request on the RFQ page of the SF City Partner website.</i>
Q4:	We intend to submit a proposal as a prime, and we are looking for a subconsultant for a specific discipline? How can we get the word out?

A4:	<i>You may post your Partner Request on the RFQ page of the SF City Partner website.</i>
Q5:	Our firm was a Non-Lead JV Partner in an as-needed environmental contract. Can it be counted towards the minimum qualifications?
A5:	<i>No. RFQ Section 5 – Minimum Qualifications, 5.1, A, ii says in case of JV, experience must be as a lead JV partner or its Key Staff.</i>
Q6:	<p>CMD Attachment 2, CMD Form 2B: “Good Faith Efforts” Requirements Form, Approach C, Item #2 says:</p> <p>“Did your firm follow-up / negotiate in good faith with interested LBEs*? Your follow-up contact(s) with interested LBEs should include, but are not limited to correspondence regarding: the scope of work / services, quotes / billing rates, qualifications and/or expectations; the City’s bonding and financial assistance program(s); assistance available to potential LBE subcontractors / subconsultants to properly mobilize; reduction of your firm’s pre-qualification standards, etc.”</p> <p>Are the City’s bonding and financial assistance program(s); assistance available to potential LBE subcontractors / subconsultants to properly mobilize; and reduction of your firm’s pre-qualification standards applicable to this RFQ?</p>
A6:	<p><i>“The City’s bonding and financial assistance program(s); assistance available to potential LBE subcontractors/subconsultants to properly mobilize; reduction of your firm’s pre-qualification standards” would apply to a construction contract. If they are not applicable, the proposer should focus on the other topics instead.</i></p> <p><i>For CMD related questions, CMD Contract Compliance Officer for this RFQ, <a href="mailto:Antonio.Tom@sfgov.org">Antonio.Tom@sfgov.org</a> may be contacted directly.</i></p>