CHINATOWN PUBLIC HEALTH CENTER RENOVATION

[CITYWIDE PLA]
Sourcing ID No. 0000010892
DPH | 1490 MASON STREET

Pre-Bid Conference September 3, 2025









SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH

AGENDA

 Housekeeping and Project Information – Youcef Bouhan 	nama	na
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- 2. City Requirements
 - Contract Monitoring Division (CMD) Ivan Oldenkamp
 - ☐ Office of Labor Standards Enforcement (OLSE) Lucio Sánchez
 - Office of Economic Workforce Development (OEWD) **Alana Toliver**
- 3. Project Overview Colin Mosher, Project Architect
 - ☐ Structural Ray Lui
 - ☐ HazMat Robert Begley
- 4. Addenda process/ QBD's Youcef Bouhamama
- 5. Substitutions
- 6. Bid Submission
- Evaluation Process Best Value
- 8. Anticipated Schedule
- 9. Q&A



HOUSEKEEPING

- 1. Please mute your microphones during the presentation
- 2. To verify attendance, please sign in using this link during the meeting https://forms.office.com/g/FiY9J5Dm3A
- 3. Q&A opportunity at the end of the presentation



PROJECT INFORMATION

- Owner: Department of Public Health (DPH)
- Designed and Managed by SF Public Works
- Delivery: Design Bid Build Best Value
- Contract Basis: Lump Sum
- Estimated Construction Cost: Approx. \$43M.
 - This amount includes the cost for ALL work per plans and specifications, and the following Allowances:
 - San Francisco Uniformed Officers (\$1,250,000)
 - Partnering (\$100,000)
 - Unforeseen Federal Tariffs (\$1,000,000)
- Contract Duration: (910) consecutive Calendar Days from NTP to Substantial Completion and (90) consecutive calendar days for Closeout
- Required Contractor's License: License B; Traffic Control Subcontractor License C-31
- LEED Gold Certification
- The building will be delivered to the Contractor vacant



Contract Monitoring Division (CMD)

Contract Compliance Officer: IVAN OLDENKAMP

Email: ivan.oldenkamp@sfgov.org

Phone: (415) 554 - 0639

- LBE Subcontracting Requirements:
 - 10% Micro-LBE and 10% Small-LBE; 20% total
- Good Faith Efforts
- 5-Day Submittal Forms



Contract Monitoring Division

No LBE bid discounts (due to estimated cost)

There are 2 LBE subcontracting requirements

10% Micro-LBE

10% Small-LBE (can use additional Micro-LBE participation)

1% MPP bid discount may apply



Contract Monitoring Division

LBE Subcontracting Requirements

- You can use additional Micro-LBE participation towards the Small-LBE Requirement but not vice versa
- Pay attention to your LBE subcontractors' certification categories and expiration dates
- If you are counting an LBE sub for Micro-LBE credit, make sure they are Micro in that scope in our Directory
- Watch out for allowance and contingency bid items
- LBE participation will be calculated based on your Total Bid Price

10% Micro-LBE

10% Small-LBE

	Facility Allowance for San Francisco	+		2	\$
12	Uniformed Officers		AL		\$1,250,000
2025.03	3.27 v1.98]	00 41 00 - 2			Bid Form
Chinato	wn Public Health Center Renovation	[Citywide PLA]		Sourcing E	vent ID: 0000010892
Bid Item No.	wn Public Health Center Renovation Bid Item	[Citywide PLA] Estimated Quantity	Unit*	Sourcing E	vent ID: 0000010892 Extension
Bid Item		Estimated			
Bid Item No.	Bid Item Allowance for Partnering	Estimated	Unit*	Unit Price	Extension



Contract Monitoring Division

Contract Monitoring Division - Good Faith Efforts Methods

- You must do one of these 3 methods to be responsive
 - A. Exceed the sub requirements by 35%; which means listing LBEs for at least 27% of your total bid
 - B. List a new Micro-LBE you haven't used on your last 5 contracts with sub requirements
 - C. 50 Point Approach follow steps in Form 2B

Contract Monitoring Division – 5 Day Forms

- The apparent low bidder must submit these forms by 5pm on the 5th business day after bid opening:
 - CMD Form 3
 - CMD Form 6 for each LBE sub
 - CMD Form 6A if using any LBE trucking



Office of Labor Standards Enforcement (OLSE)

Contact Compliance Officer: LUCIO SANCHEZ

Email: <u>Lucio.sanchezgarfias@sfgov.org</u>

Phone: (415) 554 - 4108



CITY AND COUNTY OF SAN FRANCISCO

DANIEL LURIE, MAYOR

OFFICE OF LABOR STANDARDS ENFORCEMENT PATRICK MULLIGAN, DIRECTOR



Labor Standards Fact Sheet

(Locally-Funded Covered Local Projects - Citywide Project Labor Agreements)

Information and requirements for contractors and subcontractors bidding on public works contracts in the City and County of San Francisco:

- Pay workers the correct Prevailing Wage rates for each craft, classification and type of work performed. San Francisco Labor & Employment Code § 101.1, 103.1; CA Labor Code § 1773 and 1774
- Submit certified payroll reports and fringe benefit statements into the City's electronic payroll reporting system (LCP Tracker). San Francisco Labor & Employment Code § 103.3(e)(2)(A); CA Labor Code §1776
- Maintain Office of Labor Standards Enforcement (OLSE) daily sign-in sheets documenting all hours worked and the classifications of work performed. San Francisco Labor & Employment Code § 103.3(c)(3).
- Display the OLSE Prevailing Wage poster on the jobsite in a prominent and accessible place, informing workers of Prevailing Wage requirements. San Francisco Labor & Employment Code § 103.3(c)(4)
- Furnish employees with itemized pay stubs and retain payroll records. San Francisco Labor & Employment Code § 103.3(e)(1) and (2); CA State LC §226.
- Employ apprentices registered in a DIR-approved apprenticeship program and make apprenticeship training contributions. San Francisco Labor & Employment Code § 104.2; CA Labor Code §1777.5
- Register with the DIR. CA State Labor Code §1725.5
- Comply with local labor laws including Minimum Compensation Ordinance, Health Care
 Accountability Ordinance, Health Care Security Ordinance, Fair Chance Ordinance,
 Prevailing Wage Provisions in Covered Contracts, and the Citywide Project Labor Agreement.
 SF Admin Code Section 6.27; SF Labor and Employment Code Articles 111, 21, 142, and 102.
- For projects awarded under CM/GC or Design-Build contracting models: OLSE will use the bid
 advertisement date or contract date of the trade package, to calculate the applicable Prevailing
 Wage determination. 8 CCR § 16000; CA Public Works Manual.
- All work is subject to compliance monitoring and enforcement by OLSE. San Francisco Labor & Employment Code § 103.3(c)(1).
- OLSE Compliance Officers have the right to engage in random inspections of job sites and to have access to the employees of the contractor, employee time sheets, inspection logs, payroll records and employee paychecks. San Francisco Labor & Employment Code § 103.3(c)(2).
- Failure to comply with Prevailing Wage regulations may result in penalties between \$50 and \$200 per day, per worker, and may lead to disqualification from public works with the City and County of San Francisco. San Francisco Labor & Employment Code § 103.3(c)(5); CA Labor Code Section §1776(h).

City Hall, Room 430 1 Dr. Carlton B. Goodlett Place Tel. (415) 554-6573 Fax (415) 554-6291 San Francisco CA 94102-4685

Office of Labor Standards Enforcement (OLSE)

Labor Standards Resources

The current Prevailing Wage rates are available on the Internet, from OLSE or the Awarding Department. For specific information about Prevailing Wage requirements, you can visit the websites listed below:



OLSE Website https://www.sf.gov/information/prevailing-wage



DIR Prevailing Wage Rates http://www.dir.ca.gov/OPRL/PWD/



Davis-Bacon Wage Rates
https://sam.gov/wage-determinations
Formula to search by WD: [State] + [year] + [0018]. Example: CA20240018



DIR Public Works Contractor Registration https://www.dir.ca.gov/Public-Works/Contractor-Registration.html



DIR Public Works Manual
http://www.dir.ca.gov/dlse/PWManualCombined.pdf



Apprentice Wage Rates https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp



Apprenticeship Programs, Requirements & Forms http://www.dir.ca.gov/DAS/PublicWorksForms.htm



Contractors State License Status https://www2.cslb.ca.gov/OnlineServices/CheckLicensell/CheckLicense.aspx



Information on laws for non-trade employees performing work on City Contracts https://www.sf.gov/information/prevailing-wage-non-construction-workers

For more information, call OLSE at (415) 554-6573 or email prevailingwage@sfgov.org



Office of Labor Standards Enforcement (OLSE)



CITY AND COUNTY OF SAN FRANCISCO

ISCO DANIEL LURIE, MAYOR

GENERAL SERVICES AGENCY
OFFICE OF LABOR STANDARDS ENFORCEMENT
PATRICK MULLIGAN, DIRECTOR



Citywide Project Labor Agreement (PLA) (SF Public Works and SF Recreation and Parks Only)

<u>Background</u>: On February 18, 2019, the San Francisco Board of Supervisors passed the Citywide Project Labor Agreement Ordinance (<u>Section 6.27 of the SF Administrative Code</u>). This Ordinance directed the City to negotiate a Project Labor Agreement (PLA) with the San Francisco Building Construction Trades Council.

Effective Date: July 14, 2020

COVERED PROJECTS:

- (1) Funded wholly or in part by a general obligation bond or a revenue bond with an estimated project value which exceeds the following threshold amounts:
 - o \$5 Million from 7/14/2020 7/13/2021
 - o \$3 Million from 7/14/2021 7/13/2022
 - o \$1 Million from 7/14/2022 7/13/2040
- (2) Funded by a source other than a general obligation bond or a revenue bond with an estimated project value which exceeds \$10 million

COVERED CONTRACTORS are required to:

- 1. Utilize trade appropriate union hiring halls to hire workers
- Pay fringe benefit contributions on behalf of workers directly to appropriate Union Trust Fund programs
- Complete and sign a Letter of Assent, Craft Assignment Form or Statement of Exemptions (for LBE)
- Attend a mandatory pre-job conference

CERTIFIED LOCAL BUSINESS ENTERPRISE (LBE) EXEMPTION:

- 1. Exempt until payments of \$5 million are issued on covered projects
- The LBE contractor has 30 days to sign a Letter of Assent and must comply with the PLA across all current, ongoing, and subsequent covered projects when the LBE reaches \$5M threshold on covered projects
- LBEs wishing to be exempt from the terms and conditions of the PLA must complete
 and sign a Statement of Exemption form prior to project participation and payroll
 reporting.



FOR MORE INFORMATION

Visit our website, call our office, or email us.

PLA Hotline: (415) 554-6573 | Email: prevailingwage@sfgov.org

Website: https://www.sf.gov/information/citywide-project-labor-agreement

Office of Labor Standards Enforcement (OLSE)



CITY AND COUNTY OF SAN FRANCISCO

GENERAL SERVICES AGENCY OFFICE OF LABOR STANDARDS ENFORCEMENT PATRICK MULLIGAN, DIRECTOR



DANIEL LURIE, MAYOR

2025 OLSE / LCPtracker Training Schedule

No fees or registration required

Payroll Reporting Training

Includes an overview of Prevailing Wage and Citywide PLA

2nd Tuesday of the Month

10:30 am to 12:00 pm — City Contractors & Subcontractors

For City Staff - upon request - please email prevailingwage@sfgov.org

Tuesday, January 14, 2025*	Tuesday, July 08, 2025*		
Tuesday, February 11, 2025*	Tuesday, August 12, 2025*		
Tuesday, March 11, 2025*	Tuesday, September 09, 2025*		
Tuesday, April 08, 2025*	Tuesday, October 14, 2025*		
Tuesday, May 13, 2025*	Tuesday, November 11, 2025*		
Tuesday, June 10, 2025*	No Training in December 2025		

^{*}Live webinars will be conducted on Microsoft Teams.



On-Demand Webinar:

Available 24/7 & covers the basics of submitting certified payrolls. Please visit OLSE's website for up-to-date information https://www.sf.gov/take-payroll-training

For certified payroll reporting training questions, please contact Jimmy Hewitt by phone at (415) 554-6211 or email james.hewitt@sfgov.org.

City Hall, Room 430 1 Dr. Carlton B. Goodlett Place San Francisco CA 94102-4685 Tel. (415) 554-6573 Fax (415) 554-6291

Office of Labor Standards Enforcement (OLSE)

San Francisco Labor Laws for City Contractors Effective July 1, 2025

(Revised: July 2025)

Minimum Compensation Ordinance (MCO) Wages and Paid Time Off (PTO)

For a company that has 5 employees or more, anywhere in the world. Includes subcontractors.

Any employee who works on a City contract for services:

- For-profit rate is \$21.54/hour as of 7/1/25
- Non-profit rate is \$21.55/hour as of 7/1/25
- Public Entities rate is \$22.00/hour as of 7/1/25; \$23.00/hour as of 1/1/26
- 0.04615 hours of PTO per hour worked (can be used as vacation or sick leave, and is vested and cashed out at termination)
- 0.03846 hours of Unpaid Time Off per hour worked allowed without consequence
- Employee must sign a "Know Your Rights" form
- Posting Requirement



Contact the MCO unit:

Email: mco@sfgov.org Phone: (415) 554-7903

Website: https://www.sf.gov/information/minimum-compensation-ordinance

Health Care Accountability Ordinance (HCAO)

For a company that has > 20 workers (for profit)/ > 50 workers (nonprofit), anywhere in the world – Includes subcontractors.

Any employee who works at least 20 hours a week on a City contract for services:

- Either:
 - A. Offer a compliant health plan with no premium charge to the employee. See Minimum Standards OR
 - B. Pay \$7.50* per hour to SF General Hospital (not Healthy San Francisco and not a benefit to employees) OR
 - C. Pay \$7.50* per hour to covered employee. N/A to SFO and San Bruno Jail locations. Employee must live outside of SF and work on a City contract outside of SF. See HCAO for more details.
- Employee must sign a "Know Your Rights" form
- Posting Requirement

*Rate changes every July 1st



Contact the HCAO unit:

Email: hcao@sfgov.org Phone: (415) 554-7903

Website: https://www.sf.gov/information/health-care-accountability-ordinance

Health Care Security Ordinance (HCSO)

Any employee who works an average of 8 hours a week in the City of San Francisco (whether or not on a City contract) and is not covered by the HCAO:

- As of 1/1/2025, spend \$2.56* or \$3.85* (depending on your size) per hour on their health care (e.g. health insurance, or a contribution to SF City Option Program)
- Employees can only waive their rights:
 - o By signing an official HCSO voluntary waiver, and
 - o If they show they have insurance through another employer
- Posting Requirement
- * Rate changes every January 1st



Contact the HCSO unit:

Email: <u>hcso@sfgov.org</u> Phone: (415) 554-7892

Website: https://www.sf.gov/information/health-care-security-ordinance

Fair Chance Ordinance (FCO)

Hiring Process

- You may not ask about criminal background in a job application or at the start of the hiring process
- Job announcements must include language specified by the law
- You may inquire into criminal background after an interview or once a conditional offer has been made
- If you intend to consider criminal background in your hiring decision, you must give the applicant the opportunity to provide evidence of rehabilitation or mitigating circumstances
- Posting Requirement



Contact the FCO unit: Email: fco@sfgov.org Phone: (415) 554-5192

Website: https://www.sf.gov/information/fair-chance-ordinance

website. https://www.sr.gov/information/fair-chance-ordinano

PUBLIC WORKS

San Francisco Office of Labor Standards Enforcement 1 Dr. Carlton B. Goodlett Place, San Francisco, CA, 94102.

Office of Economic Workforce Development (OEWD)

Contact Compliance Officer: ALANA TOLIVER

Email: alana.toliver@sfgov.org

Phone: (628) 652 – 8486 (direct)

(415) 701 – 4848 (main)

Construction Services – Local Hire Policy





FOR QUESTIONS, CONTACT CTYBUILD: 415.701.4848 (P) CITYBUILD@SFGOV.ORG WWW.OEWD.ORG

SAN FRANCISCO LOCAL HIRING POLICY FOR CONSTRUCTION FACT SHEET

OVERVIEW

- Applies to contracts for public work or improvement projects in excess of \$1,000,000.
- The mandatory participation level is 30% of all project hours within each trade to be performed by local residents.
- At least 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.
- A local resident is defined as an individual who is domiciled within the City and County of San
 Francisco at least 7 days prior to commencing work on the project. An individual may have only one
 domicile, which is their principal residence and where they intend to return when they are absent.

GUIDELINES

Form 1: Local Hiring Plan: Must be submitted to CityBuild within 15 days from Notice of Award.
 Contractors are required to identify trade(s) and estimated total and local work hours to be utilized on the project.

<u>Pursuant to Chapter 82 of the San Francisco Administrative Code, all local hire forms must be</u> submitted PRIOR to the Awarding Department issuing a Notice to Proceed (NTP).

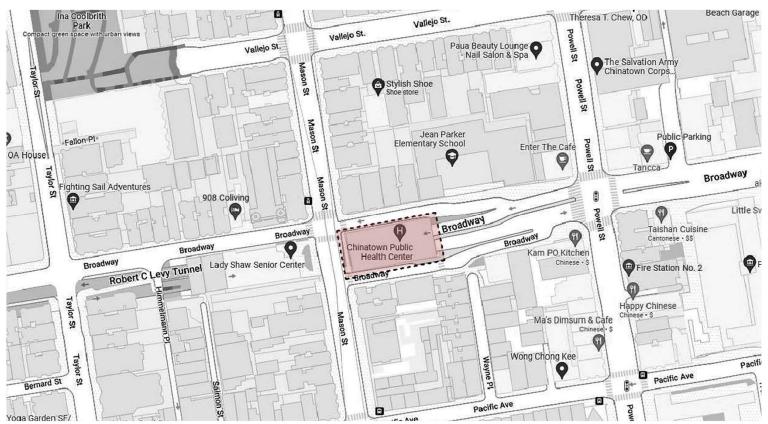
- City's Electronic Certified Payroll System: All contractors will be required to submit certified payroll
 for all workers through the City's Electronic Certified Payroll System. An account is required to
 access the system.
- Evaluation: Compliance of the Policy requirements will be evaluated on the actual work hours reported through the City's Electronic Certified Payroll System.

PENALTIES

- The ordinance establishes various consequences of non-compliance with the policy, including the
 authority of assessment of penalties against contractors that do not meet the local hiring
 requirements.
- The penalty for failing to meet the local hiring requirement shall be the amount equal to the
 journeyman or apprentice prevailing wage rate for the primary trade used by the contractor for
 each hour the contractor fell short.
- Contractors may request a conditional waiver from local hiring requirements on a project-specific basis for "specialized trades," by receiving credit for local hiring on non-covered projects, sponsoring new apprentices, or making "direct-entry" hires.

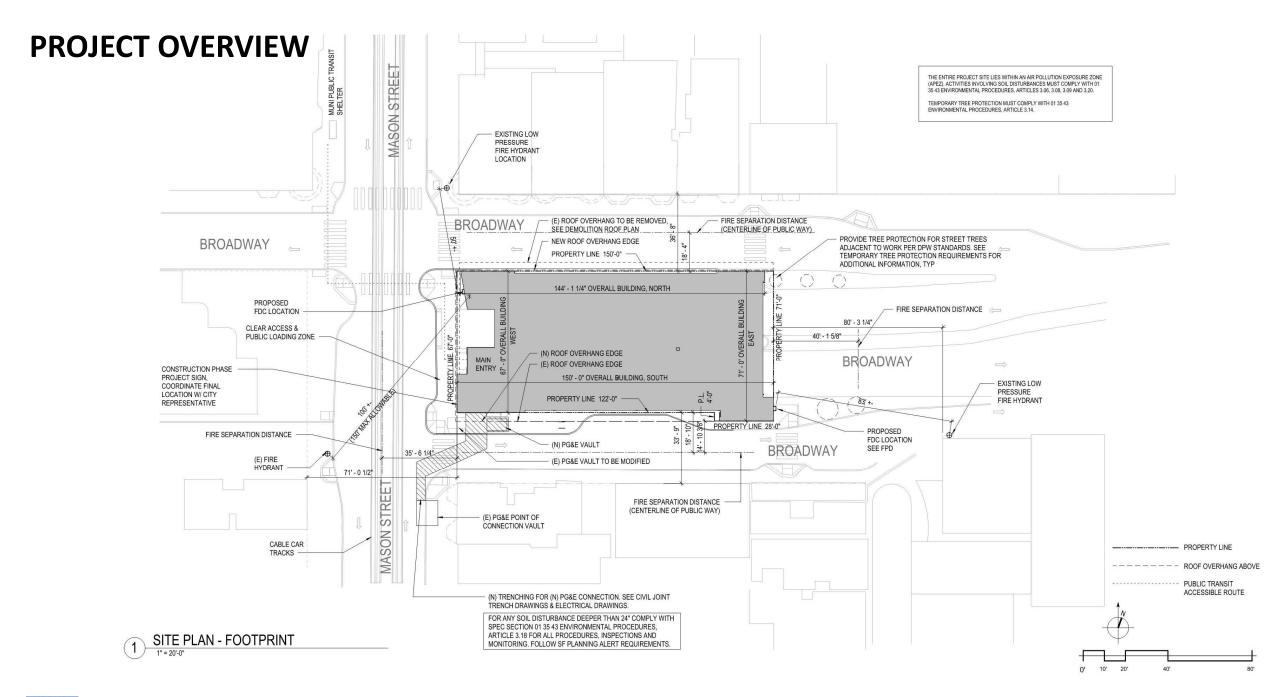
LOCATION 1490 MASON STREET











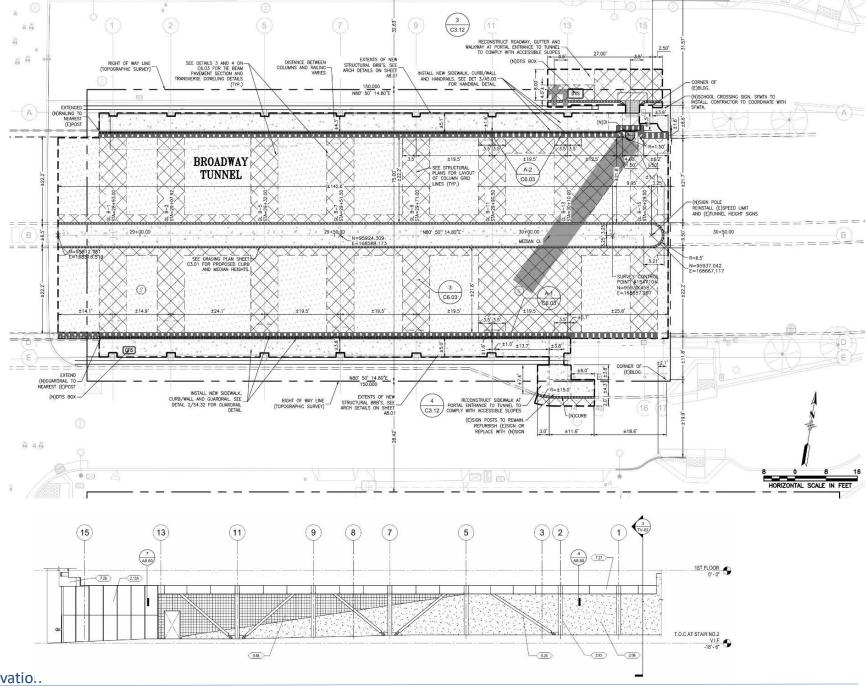






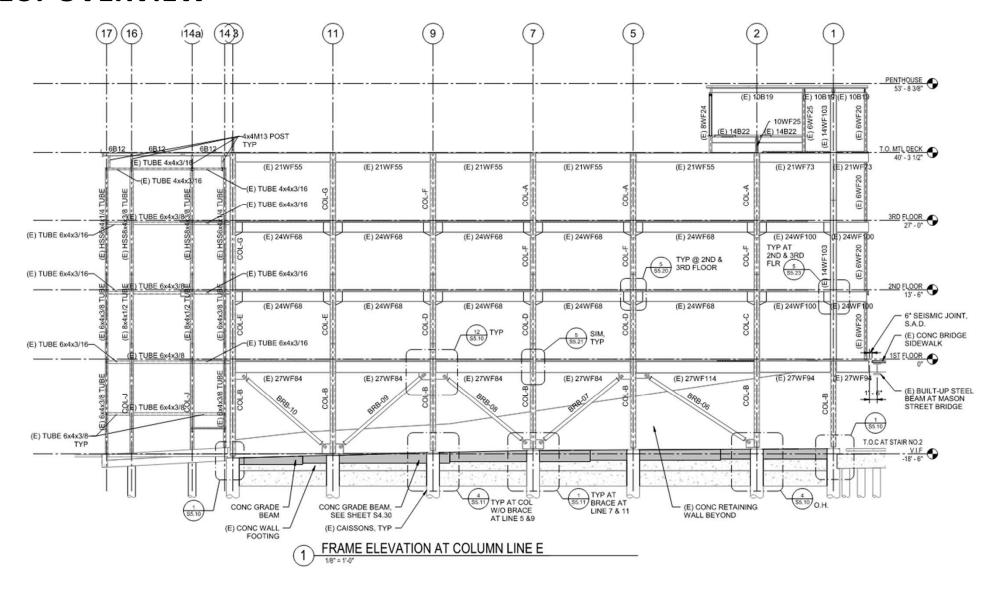




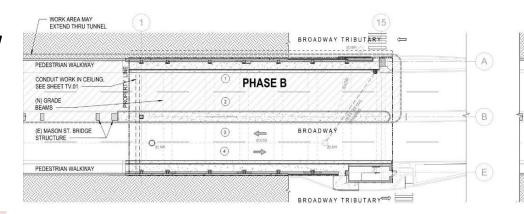




DPH | Chinatown Public Health Center Renovatio...





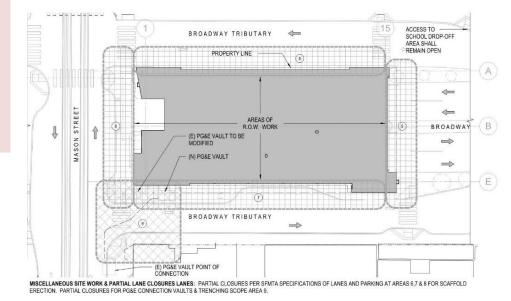


BROADWAY TUNNEL:

- Phasing Plan
- SFMTA Traffic Control Plan
- Structural Work
- Civil work
- HazMat Work

NORTH BORE CLOSURE - LANES 1 & 2 CLOSURE: PER SFMTA SPECIFICATIONS. INCLUDES CLOSURE OF NORTH WALKWAY, ABATEMENT, DEMOLITION, EXCAVATION, GRADE BEAMS, CELLINGS, NEW SIDEWALK & STRUCTURAL BRACKING ALONG GRIDLINE A: CONDUIT INSTALLATION FOR PG&E SERVICE ABOVE CEILING FROM NEW VAULT SEE SHEET TV.01. PEDESTRIAN WALKWAY OPEN AT SOUTH SIDE ONLY.

PHASE B: NORTH BORE CLOSURE - BROADWAY TUNNEL LEVEL



MISCELLANEOUS SITE WORK & STAGING

LEGEND: SCAFFOLDING ERECTION AND REMOVAL REFER TO SPEC. SECTION 01 55 26 FOR ADDITIONAL REQUIREMENTS PHASE & SOUTH BORE (LOSURE (LANES 3.4) PHASE & NORRH BORE (LANES 1.2)



FULL TUNNEL CLOSURE: LANES 1, 2, 3, 4 WILL REQUIRE FULL TUNNEL CLOSURE FOR EAST SCAFFOLD (AREA 5) INSTALLATION ACROSS BOTH ROADWAYS. PEDESTRIAN WALKWAYS ON BOTH SIDES OF TUNNEL WILL REMAIN OPEN. THIS WILL BE WEEKEND WORK ONLY AT BEGINNING AND END OF CONSTRUCTION

1

(2)

3

4

BROADWAY

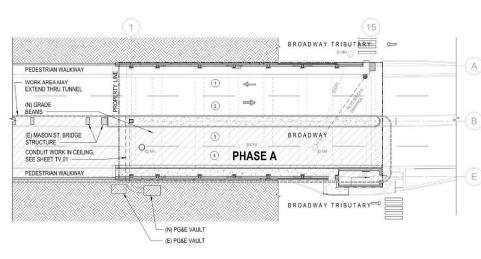
FULL TUNNEL CLOSURE - BROADWAY TUNNEL LEVEL (OCCURS AT BEGINNING & END)

PEDESTRIAN WALKWAY

(F) MASON ST. BRIDGE

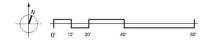
PEDESTRIAN WAI KWAY

STRUCTURE



SOUTH BORE CLOSURE - LANES 3 & 4 CLOSURE: PER SFMTA SPECIFICATIONS, INCLUDES CLOSURE OF SOUTH WALKWAY, ABATEMENT, DEMOLITION, EXCAVATION, GRADE BEAMS, CELLINGS, NEW SIDEWALK & STRUCTURAL BRACING ALONG GRIDLINE E. CONDUIT INSTALLATION FOR PG&E SERVICE ABOVE CEILING FROM NEW YAULT SEE SHEET TV.01.

PHASE A: SOUTH BORE CLOSURE - BROADWAY TUNNEL LEVEL



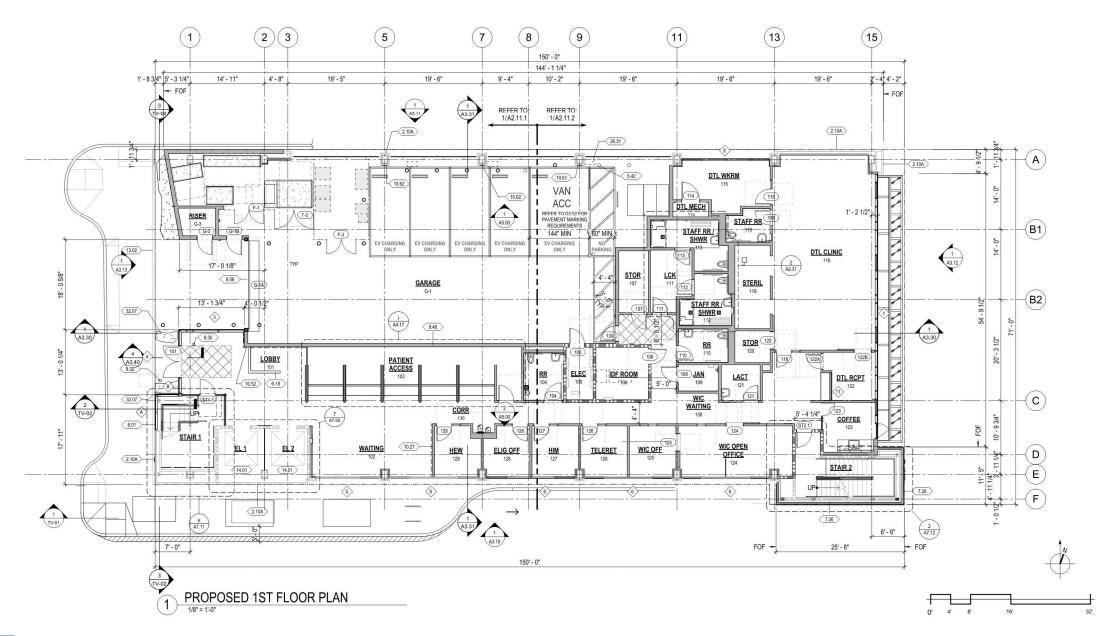
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BROADWAY TRIBUTARY ---

BROADWAY TRIBUTARY

NOTES:

REFER TO SFMTA TRAFFIC CONTROL PLAN, SPEC. SECTION 01 55 26 FOR ADDITIONAL REQUIREMENTS



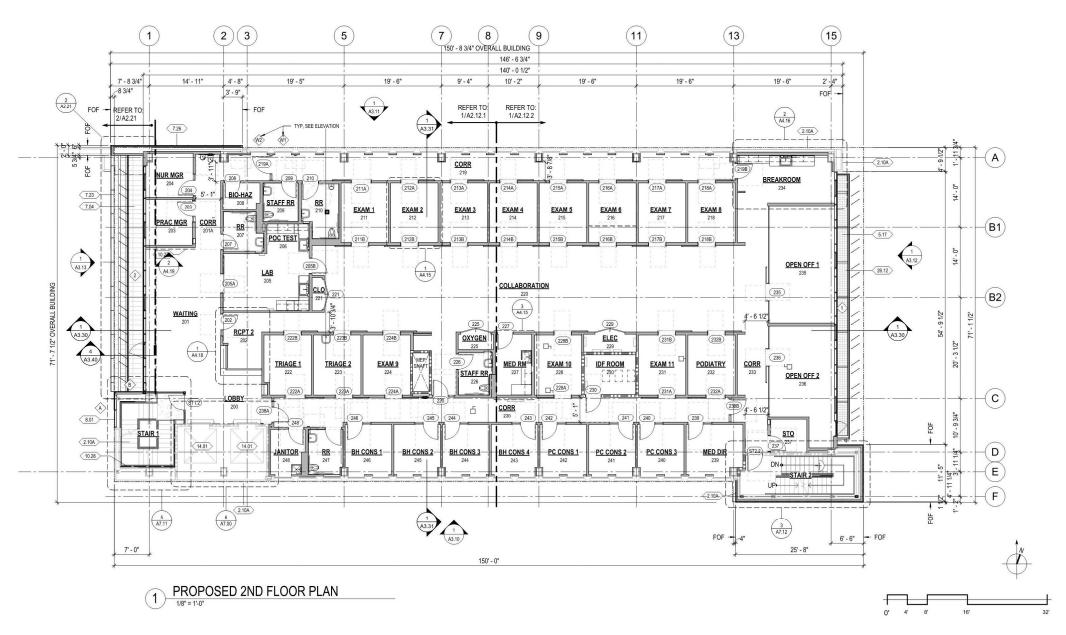


Lobby Level 1



Waiting Level 1





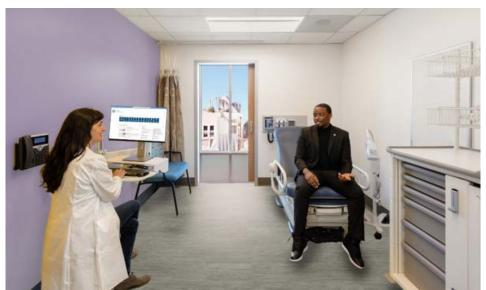


Waiting Area Level 2



Collaborative Workspace

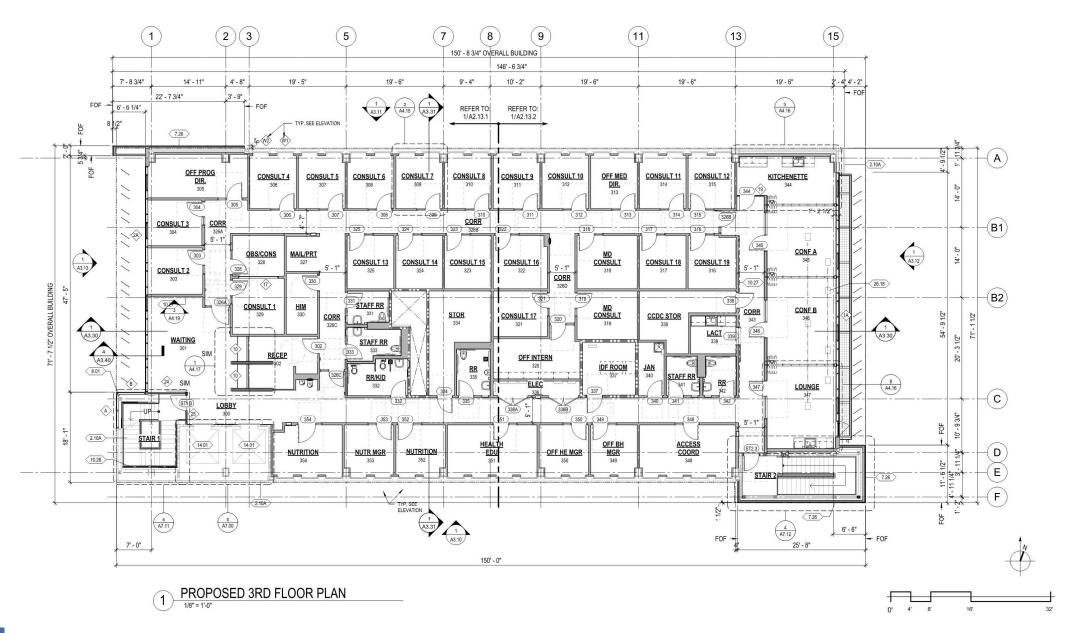




Reception Level 2

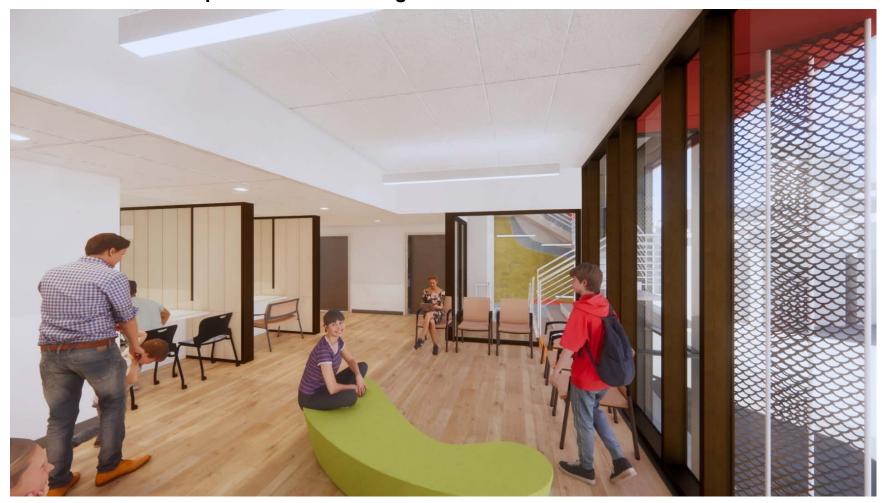
Exam Rooms







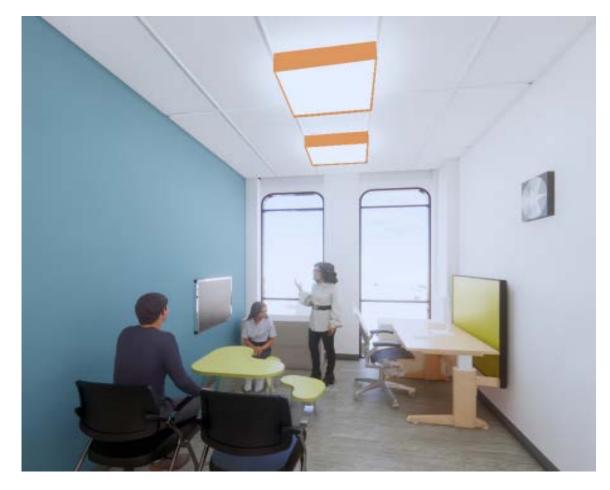
Level 3 Child Development Center Waiting Area



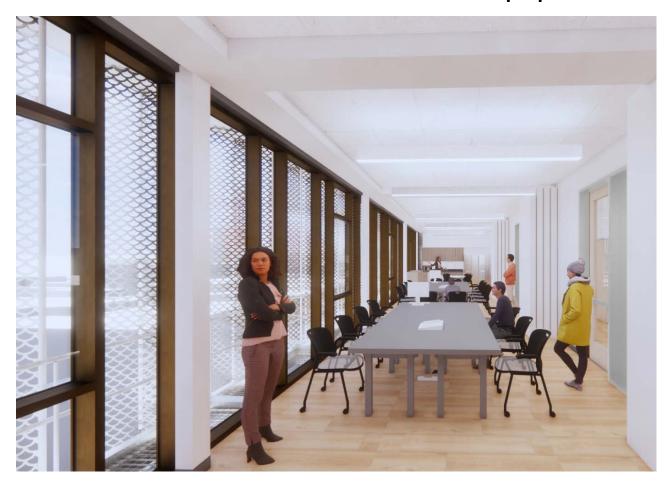
Reception Level 3

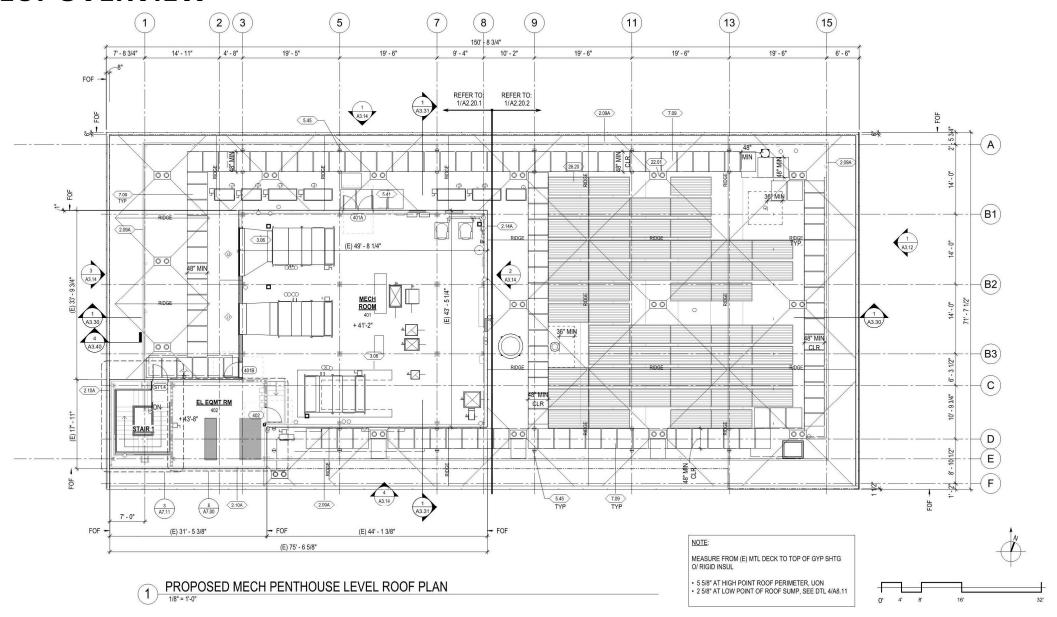


Consultation Rooms



Multipurpose Rooms







City Use Only

QBD No.

Received by:

Date Received:

Addendum Issued?

Date Sent Response

SECTION 00 21 14 (Rev.1)

QUESTION ON BID DOCUMENTS (QBD) FORM

Potential Bidders must complete this QBD Form and submit to the address below no later than 10 calendar days before the Bid Submission Due Date.

Project: CHINATOWN PUBLIC HEALTH CENTER

RENOVATION [CITYWIDE PLA]

Sourcing Event No. 0000010892

To: Bureau of Architecture

49 South Van Ness Avenue, Suite 1100

San Francisco, CA 94103 Phone: (510) 504-8247 Attention: Colin Mosher

Phone: (510) 504-8247 (Colin Mosher)

Email: Colin Mosher Colin Mosher@sfdpw.org and

Youcef Bouhamama Youcef Bouhamama@sfdpw.org

	BIDDER 5 QUESTI	UN			
Company Name:		Date			
Contact Name:		Tel:			
Title:	Fax:				
Check One Only (Use sepa	rate form for each specification an	nd drawing question.)			
Spec. Section:		Paragraph(s):			
☐ Drawing Sheet:		Detail(s):			
	CITY'S REPLY				
	D can be answered by Bidder's re- formation can be obtained.	view of the documents. Reply with			
Reply:					
Bv:	Bureaw/Firm;	Date:			

The reply is an answer to a Bidder's question. The reply does not change the Bid Documents unless the information contained therein is issued in an Addendum. At the sole discretion of the City, the question and reply may be returned to the questioner and distributed to all bidding general contractors for informational purposes.

- Bidders are advised that any oral exchange with the City in response to questions DOES NOT amend/ alter or modify the Bid Docs. Any change to the Bid Docs will be through a written Addendum/ Addenda.
- Submit questions using QBD Form to the City no later than the date and time identified in the Bid Schedule
- The City will post Addenda on <u>SF City Partner</u> and <u>SFPW Bid Documents</u>
- Notices regarding Addenda and other bid changes will be distributed by email to Plan Holders.
- Acknowledgement of Receipt of Addenda 00 43 20 for additional instructions.

SUBSTITUTIONS

- No later than 10 calendar days before the bid opening, Bidders shall submit a completed QBD form accompanied by a Request for Substitution form (Section 00 49 18) and required supporting documentation.
- The City has determined, in accordance with California Public Contract
 Code § 3400, that certain Items are designated to match existing
 Items/ Systems in use on a particular public improvement, either
 completed or in the course of completion, and/or certain Owner/Citystandard Items are available from only one source. As to such Items,
 the City will not permit substitution. Refer to Section 01 25 13 Product Substitution Procedures for additional information.
 - **a.** Lenel integrated access control and site management system from **Comtel System Technology**, Inc. per Section 28 13 00 Access Control.
 - **b**. Lenel Prism Video Management System (VMS) from **Comtel System Technology**, Inc. per Section 28 23 00 Video
 Surveillance.
 - **c.** Delta Controls HVAC control system from **EMCOR** Services Mesa Energy per Section 23 09 00 Instrumentation and Control for HVAC.





BID SUBMISSION

Refer to Section 00 21 13 – Appendix A. Submit your bid using the ShareFile. Go to the URL:

https://sanfranciscopublicworks.sharefile.com/i/i87aa30f09c746f8a

Submit the following:

- 1) Digital file containing a scanned copy of the Bid, including all items on **the Bidding Forms Checklist** (Section 00 40 13), shall be submitted as a single file in PDF format.
- The **Bidder's Qualifications and Experience Statement** shall be submitted as a separate file in PDF format containing all pages of the Bidder's Qualifications and Experience Statement (including the Project Data Sheets and any other documentation required per Section 00 40 23)
- Responses to the written portion of the **Best Value Questionnaire** shall be submitted as a separate file in PDF format containing all pages of the written responses required per Section 00 40 27)





EVALUATION PROCESS – BEST VALUE

The Contract, if awarded, will be awarded to the responsible Bidder whose responsive Bid provides the Best Value to the City.

The Best Value Bid to the City is equivalent to the **Lowest Best Value Score.** The Best Value Score is determined by an evaluation of :

- (1) The Bidder's Cost
- (2) The Bidder's Qualification Point score

The City will divide each Bidder's Cost by its Qualification Point score to determine the Bidder's Best Value Score.

The lowest Best Value Score will represent the Best Value Bid.

Bid Opening:

The Bid Opening for the cost portion will be conducted live via Microsoft Teams upon completion of the panel review and scoring for the non-cost portion. Contract Administration will email the Microsoft Teams meeting information to all Plan Holders approximately 24 hours prior to the Bid Opening. Contract Administration will email the notification of the Best Value Tabulation after the conclusion of the Bid Opening for the cost portion.



ANTICIPATED BID SCHEDULE

Thursday, August 14, 2025				
Wednesday, September 3, 2025, 10:00 AM (PST)				
Wednesday, September 3, 2025, 1:00 PM (PST)				
(10) working days before the Bid due date				
Wednesday, October 15, 2025, 2:30 PM (PST)				
Monday, October 27 - Friday, October 31, 2025				
Wednesday, November 5, 2025				
December, 2025				
February, 2026				
Contract Administrator:				
San Francisco Public Works				
Contract Administration				
49 South Van Ness Avenue, Suite 1600				
San Francisco, California 94103				
Office: (628) 271-3134				
contractadmin.staff@sfdpw.org				





PRE-BID SITE WALK

Date: September 3, 2025

Time: **1:00 PM PST**

Location: 1490 Mason Street, San Francisco, CA

Meet outside in front of the main entrance.

Q/A

