



PORTSMOUTH SQUARE IMPROVEMENT PROJECT (Rebid) [CITYWIDE PLA]
EVENT SOURCING ID #: 00000011131

Pre-Bid Conference

October 28, 2025

10:00am – 733 Kearny St., San Francisco, CA 94121

AGENDA

1. Sign in Sheet

2. RPD and PW Team Introductions and Project Overview

Noah Levy – SF Recreation and Parks Department, Project Manager

Jim Lee, Travis Theobald – SWA, Landscape Architects

Michael Wang, Lisa Wang – MEI, Architects

SF Public Works- Construction Management

3. Hilton Team Introductions and contact info

Richard Webster

Webster CPM Inc.

richard@webstercpm.com

(O) 415.873-9363

4. City Compliance

a. Contract Monitoring Division

The Micro-LBE subcontracting requirement is 13.00% and the Small-LBE subcontracting requirement is 8.00%. The total Micro and Small-LBE Subcontracting Participation Requirement is **21.00%**. Ivan Oldenkamp (415) 554-0630

b. Office of Economic Workforce Development

Local Hire (30% per trade) - Joyce Wong 415.212.8784

c. Office of Labor Standards Enforcement

Prevailing wage rate Lucio Sánchez, 415-554-4108

5. Contract Requirements

- a. Submittal Requirements: Review Specification Section 00 40 13 for Bidding Forms Checklist
- b. Insurance: General Liability, Builder's Risk, Professional Liability Insurance, Equipment Floater Insurance, Specification Section 00 73 16
- c. Engineer's Estimated Cost: Approximately \$42,000,000.
- d. License Requirement: Class B
- e. Prime Contractor has successfully completed a minimum of five (5) building and/or site projects that include similar scope and complexity during the last 10 years with a minimum contract value of \$12 million dollars each.
- f. Experience statement requirements and additional qualifications for the sub-contractors can be found in Specification Section 0 21 13 Instructions to Bidders
- g. Construction Duration: 760 consecutive calendar days to Substantial Completion, and 120 consecutive calendar days to Final Completion. See General Requirements Specifications section 00 73 02 for more information.
- h. Partnering Element: Level 4, see specifications section 01 31 33
- i. Clean Construction Site: Pursuant to SF Admin. Code Section 6.25, "Clean Construction" is required.
- j. Surety Bond: For information about the Surety Bond Program contact, contact 415-986-3999

5. Summary of Work

- a. Overall summary
- b. Bid Items, see Specification 00 41 00
- c. Add Alternates, see Specification 01 23 00
- d. Available Project Information
- e. Management of Environmental Material / Allowances

6. Submission Requirements

a. Schedule

- **Deadline for questions: Friday, November 28, 2025, at 5pm**
- Questions on Bid Documents: Use QBD form (Section 00 21 14) and e-mail to noah.levy@sfgov.org.

b. **Bids Due: December 10, until 2:30:00 PM**

Bids shall be submitted online via ShareFile until 2:30:00 p.m. by December 10, 2025 until 2:30:00 PM, after which the bid opening will be conducted live online via Microsoft Teams. Contract Administration will email the Microsoft Teams meeting information to all Plan Holders approximately 24 hours prior to Bid opening.

c. Evaluation Criteria & Selection Process

- Statement of Qualifications
- Competitive Low Bid Contract

7. Questions/Notes