



ANNOUNCEMENT

CITY & COUNTY OF SAN FRANCISCO SAN FRANCISCO PUBLIC WORKS

REQUEST FOR QUALIFICATIONS

As-Needed Civil Engineering Services for Curb Ramp Design Work 2026 (Micro-LBE Set-Aside Program)

Sourcing Event ID 10736

This Solicitation is issued under the Micro-LBE Set-Aside Program (MLSAP). Only consultants certified by the City and County of San Francisco Contract Monitoring Division (CMD) as Micro-LBE Consultants in the Civil Engineering Certification Category are eligible to submit a Proposal. The Micro-LBE Prime must perform at least 25% of the contract work.

There is no LBE subcontracting participation requirement for this contract. However, San Francisco Public Works encourage responses from certified City and County of San Francisco LBE's as Prime Contractors. For any CMD-related request, contact James Chung by email at james.chung@sfgov.org.

San Francisco Public Works (Public Works), a department of the City and County of San Francisco (City), seeks to award up to five (5) master agreements (Contracts) to pre-qualified Consultant firms to provide Civil Engineering Services for Curb Ramp Design Work and related services on an as-needed basis.

The selected Consultant, including its team of subconsultants, will support the Bureau of Engineering of Public Works. The Consultants will provide professional engineering services for design of curb ramps, including related land surveying. These services may include preparing plans, specifications, and cost estimates, coordination with utilities and City staff, providing engineering support during construction, value engineering, field investigations, Quality Assurance/Quality Control (QA/QC) review, and technical recommendations for curb ramp design and construction.

The result of this RFQ, through the evaluation and selection process, will be a master agreement with a not to exceed value up to \$2,000,000 with each selected consultant. Each master agreement will have a five (5) year term with Contract Service Orders (CSO) or task orders, to be issued throughout the term. Public Works reserves the right to change



the number of contracts and contract amount consistent with City contracting requirements.

Since this is an “As-Needed” contract, award of a master agreement does not guarantee that the selected firms will perform all or any portion of the services described in this RFQ, nor does it guarantee that the maximum amount will be expended. The maximum contract dollar amount does not represent a guaranteed revenue source for any of the selected firms.

A Pre-proposal conference will not be conducted for this project.

Questions regarding the RFQ must be submitted no later than **4:00 P.M.** Pacific Time on **Thursday, November 13, 2025** by email to the Contract Administrator, Don Sy at: ContractAdmin.Staff@sfdpw.org.

Proposers shall log in and upload complete proposals into the SF City Partner Website, <https://sfcitypartner.sfgov.org/> no later than **2:00:00 P.M.** Pacific Time on **Thursday, December 11, 2025**. Consultants shall submit Proposals as specified and required in the RFQ. Late submittals will not be considered.

Additional Information and Digital files of the RFQ Package may be downloaded at no cost through the SF City Partner Website at <https://sfcitypartner.sfgov.org/>. Notices regarding Addenda and other RFQ changes will also be posted in SF City Partner Website.

Consultants with billing classifications subject to prevailing wages on public works projects may not be awarded a contract unless such Consultants are registered with the Department of Industrial Relations (DIR) at the time of award. Please visit the DIR website for more information: <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.