



## ADDENDUM No. 1

### Request for Qualifications

#### As-Needed Geotechnical Engineering Services 2026 Sourcing Event ID 11175

January 29, 2026

The Request for Qualifications (RFQ) is amended as described in this Addendum No. 1.

Proposers must acknowledge receipt of this Addendum by completing the "Acknowledgement of Receipt of Addenda" form (Appendix C – Contract Forms) included in the RFQ.

#### CHANGES TO THE RFQ

No changes to RFQ.

Note:

- **Red** with strikethrough texts are deleted text
- **Blue** bold texts are revised or added text

#### QUESTIONS AND ANSWERS:

(Questions were paraphrased for clarity.)

<b>Q1:</b>	<b>Do boring logs have to be developed in gINT, or is there a specific electronic file type that is required?</b>
A1:	<i>Boring logs are not required to be submitted in a specific format such as gINT. The City accepts various industry-standard electronic file types for geotechnical data delivery.</i>
Q2:	<b>Prime Consultant's Lead Personnel MQ 3 states the Lead Engineer must hold a current and valid Geotechnical Engineering License in the State of California. Does lead staff in other disciplines (i.e. engineering geologists, seismologists, etc.) also need to meet this requirement?</b>
A2:	<i>No, only the Lead Engineer must hold a current and valid Geotechnical Engineering License in the State of California.</i>
Q3:	<b>Are subconsultants performing non-technical tasks (i.e. CAD drafting, drilling, etc.) required to be included in the Appendix A-1 Min Quals Reference form?</b>

A3:	<i>Non-technical Subconsultants (e.g., CAD drafting, traffic control) are not required to meet the Subconsultant minimum qualifications listed on the form.</i>
Q4:	<b>For experience/projects with confidential clients/references, may the confidential information be omitted?</b>
A4:	<i>Projects must include references' full name, title, firm, address, phone number, email address, contract names and numbers, contract amounts, and contract dates.</i>
Q5:	<b>For projects used to satisfy requirements for both Proposer Qualifications and Technical Qualifications, can the information be included in only one part of the proposal with a reference to the other section, or does the information need to be repeated in both sections?</b>
A5:	<i>Both are acceptable but please ensure all Proposal information is clear, concise, and responsive to all RFQ requirements.</i>
Q6:	<b>For Technical Qualifications, if proposer does not have experience in all five project scopes listed, may a second sample project be submitted under the same scope as another project?</b>
A6:	<p><i>No, per <b>Section 7.3.A.4.b</b>, please provide one sample project corresponding to each of the five project categories identified.</i></p> <p><i>b) Proposers shall submit one (1) sample project for each of the scope of work listed in Section 4(a) (i) – (v). Projects shall not be repeated across multiple scopes. Projects used to fulfill the Prime Consultant's Technical Qualifications may also be used to demonstrate compliance with Section 5 (Minimum Qualifications) of this RFQ.</i></p>
Q7:	<p><b>RFQ Section 7.3.A.5.d</b></p> <p><b>Table 2: Team Composition</b></p> <p><b>For disciplines not covered by the proposer, may the categories be left blank or indicated not to be within the scope of services provided?</b></p>
A7:	<i>All disciplines must be covered by Prime Consultant and/or Subconsultants.</i>
Q8:	<b>For CSO's that are reallocated to another Consultant, will the new Consultant be subject to the prior Consultants' fee and scope of work developed with the City?</b>

A8:	<i>Previous consultant agreements do not dictate the terms for new engagements. Each CSO assignment requires an independent determination of scope, fees, and terms, to be finalized between the project manager and the consultant.</i>
-----	--

**Document Access:** Digital files of the RFQ, Addenda and other supporting documents can be downloaded at no cost at SF City Partner Website: <https://sfcitypartner.sfgov.org/>

**END OF ADDENDUM No. 1**

**Approved by:**

Stephan Leung  
Stephan Leung  
Geotechnical Engineer