



**ADDENDUM No. 1
Part 2**

**Request for Qualifications
As-Needed Geotechnical Engineering Services 2026
Sourcing Event ID 11175**

February 11, 2026

The Request for Qualifications (RFQ) is amended as described in this Addendum No. 1 Part 2.

Proposers must acknowledge receipt of this Addendum by completing the “Acknowledgement of Receipt of Addenda” form (Appendix C – Contract Forms) included in the RFQ.

CHANGES TO THE RFQ

Appendix E – Sample Master Agreement

Appendix B – Calculation of Charges, B.8 Annual Rate escalation, A.d

d. Only (1) billing rate increase may be requested per year for the Prime Contractor and Subcontractors, within a 30-day window before or after the anniversary date of the NOA. **Requests must be submitted no earlier than thirty (30) days before and no later than thirty (30) days after the anniversary date of NOA. Late requests will not be considered.**

Rate increase requests will not be applied retroactively to any prior contract year in which a timely request was not submitted.

Adjusted billing rates will apply only to new Contract Service Orders (CSOs) approved on or after the effective date of the adjusted rates. ~~Except for prevailing wage rates, e~~Existing CSOs, including those subsequently modified, shall remain at their original rates and are not subject to the increase. Adjusted billing rates shall not exceed the established maximum rate cap for the Master Agreement.

Note:

- **Red** with strikethrough texts are deleted text
- **Blue** bold texts are revised or added text

QUESTIONS AND ANSWERS:

Q1:	Of the 4 incumbents, can you please confirm if any are JVs? If yes, can you please confirm which firms are JVs?
A1:	<i>Please refer to RFQ Section 1, 1.1.F for current holders of Master Agreements.</i>
Q2:	Table 2 "Team Composition" (Page 33 of RFQ) shows a list of disciplines and requests a firm name in the righthand column. May we list more than one firm capable of providing each discipline, if appropriate? Also, the table lists Driller #1 through Driller #4 - must we include exactly 4 drillers, or may we include more or fewer than 4? Lastly, may we include additional disciplines where appropriate, e.g. CPT contractor?
A2:	<i>For the Firm column under Table 2: Team Composition, only one firm is required to be listed for each discipline. If appropriate, more than one firm may be listed provided each firm listed is capable of providing services for each discipline. Please list 4 or more drillers for the table listing for drillers. Additional disciplines can be listed under item number 24 "Other related specialty services".</i>
Q3:	If our firm decides to meet the Good Faith Efforts requirement by including a Micro-LBE - is it okay for the selected Micro LBE to have been on a previous As-Needed bench but had not performed work on our last 5 contracts with CCSF (e.g., if we were selected for an As-Needed bench with a Micro-LBE, but the Micro-LBE did not have the chance to provide services on any task orders under that bench, would the original as-needed contract count towards that last 5 contracts with CCSF)?
A3:	<i>Approach B of Good Faith Efforts (as explained on Form 2B) requires the listing of a Micro-LBE who the proposer has not <u>listed</u> on their previous 5 CCSF contracts with LBE sub participation requirements, regardless of whether the Micro-LBE performed work on those previous contracts.</i>
Q4:	The Table in Form 2A "CMD Contract Participation Form" requires us to list the % of work anticipated for each firm. In actuality, the distribution of work is likely to differ from what we anticipate depending on the scope of the actual work awarded. We understand that the contract as a whole must meet the LBE percentage requirement; however, can you clarify that there is no requirement to provide each LBE firm with the minimum percentage listed on Form 2A?
A4:	<i>CMD will take into consideration the actual scopes of work that arose on the as-needed contract when evaluating whether the prime consultant met its commitments to its LBE subconsultants. Completion of Form 2A with the LBE firms and percentage of work is required.</i>

Document Access: Digital files of the RFQ, Addenda and other supporting documents can be downloaded at no cost at SF City Partner Website: <https://sfcitypartner.sfgov.org/>

END OF ADDENDUM No. 1

Part 2

Approved by:



Stephan Leung
Geotechnical Engineer