



October 7, 2026

ADDENDUM No. 2

**Request for Qualifications
As-Needed Audio/Visual, Telecom, & Security System Design Services 2027**

Sourcing Event ID 11966

The Request for Qualifications (RFQ) with Sourcing Event ID 11966 is amended in accordance with the following Addendum No.2.

CHANGES TO THE RFQ:

- Note:
- ~~Red~~ with strikethrough texts are deleted text
 - **Blue** bold texts are revised or added text

Section 2 Scope of Services

2.3 Distribution of Workload

The table below provides an anticipated workload distribution of the tasks described above.

Workload Description	Percentage Distribution
Audio/Visual	20%
Blue Data/Telecom	25 Blue 50%
Data	25 %
Security	30%
Total	100%

Section 6 Proposal Submittal Requirements

6.4 Proposal Content

6.4.4.c

Table 2: Team Composition

<i>No.</i>	<i>Discipline</i>	<i>Firm</i>
1.	Audio/Visual	
2.	Data/Telecom	
3.	Data Security	
4.	Security	

QUESTIONS AND ANSWERS:

(Questions may be paraphrased for clarity.)

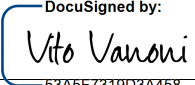
Q1:	Is the \$750,000 contract limit intended for design/consulting services only, or would it also include AV equipment/material procurement and installation?
A1:	<i>This contract is for design/consulting services only and does not include procurement or installation.</i>
Q2:	For AV projects, how far through the process would the consultant typically remain involved – design only, or also CA, commissioning/testing, and closeout?
A2:	<i>The consultant is typically involved from design through construction and closeout.</i>
Q3:	Do you anticipate AV-only task orders, or will most assignments combine AV with telecom and/or security?
A3:	<i>We expect to see a mix of Security / A/V, and Telecom scopes of work.</i>
Q4:	Are there typically architects, electrical engineers or other disciplines on board for these projects, or are the projects solely AV/Telecom/Security?
A4:	<i>Typically, there are architects and electrical engineers on board.</i>

Q5:	For firms based outside San Francisco, can you clarify how the 16% local business preference is applied in the selection process, and also confirm that we would not be prevented from award as we are a Los Angeles corporation?
A5:	The 16% refers to the LBE "Subcontracting" Participation Requirement established for this contract. This requirement may only be met through participation by San Francisco CMD-certified Small and/or Micro-LBEs. This means that, at a minimum, 16% of the contract value should be assigned to Small and/or Micro-LBEs certified by the San Francisco Contract Monitoring Division (CMD). A list of these LBE subs can be found here: sfcitypartner.sfgov.org/pages/LBESearch/supplier-search.aspx. Any LBE firms being used to meet the 16% requirement must be clearly identified on CMD Form 2A at the time of bid or the bid will be deemed non-responsive. There is no restriction on firms based outside San Francisco to be able to submit bids on City projects. For more information regarding the Contract Monitoring Division (CMD) requirements, please refer to Section 4 of this RFQ.
Q6:	Is there a public plan-holder/interested-proposer list or a recommended channel for specialist subconsultants to connect with firms preparing submissions?
A6:	Under Sourcing Event ID 0000011966 on the SF City Partner Site you'll see "Find Partner". You can connect with potential proposers there. If you need further assistance, please contact user support at sfcitypartnersupport@sfgov.org or 415-944-2442. Link: https://sfcitypartner.sfgov.org/pages/Events-BS3/event-search.aspx
Q7:	Can a non-CMD-certified specialist participate on a prime team in addition to (without counting toward) the required 16% CMD-certified Small/Micro-LBE subcontracting participation?
A7:	Yes, Primes can have subcontractors that are not CMD-certified Small and/or Micro-LBEs.
Q8:	Section 2.2.B of the RFQ specifically describes the work and tasks associated with Data and Telecom systems jointly. However, Section 2.3 Distribution of Workload identifies Telecom and Data as separate disciplines, each representing 25% of the anticipated workload distribution. Table 2 in Section 6.4.4.c also requires that a firm be identified for both Telecom and Data separately. Please provide further clarification/definition of services associated with Data and Telecom so that an appropriate firm can be designated for each. What services, systems, or deliverables are anticipated to fall under the Telecom category versus the Data category?

A8:	<i>The RFQ has been revised to combine Data and Telecom in Section 2.3 Distribution of Workload and in Table 2 in Section 6.4.4.c.</i>
Q9:	On Form 2A, can we list each LBE's % of Work as "TBD?" The exact scope of work is currently unknown.
A9:	<i>No, each LBE for which the proposer seeks LBE credit must be listed on Form 2A and include the LBE's name and percentage of work. For questions about the LBE program, contact James.Chung@sfgov.org.</i>
Q10:	Can SBA certified LBEs be used to meet the 16% LBE requirement?
A10:	<i>No, the 16% LBE requirement must be met by listing Micro and/or Small-LBEs on Form 2A: CMD Contract Participation Form. For questions about the LBE program, contact James.Chung@sfgov.org.</i>

END OF ADDENDUM No. 2

Approved by:

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Vito Vanoni

Senior Architect & Technical Manager